



City of Kingsburg

1401 Draper Street, Kingsburg, CA 93631-1908
(559)897-5821 (559)897-5568

Bruce Blayney
Mayor

Michelle Roman
Mayor Pro Tem

COUNCIL MEMBERS
Ben Creighton
Staci Smith
Sherman Dix

Alexander J. Henderson
City Manager

**AGENDA
KINGSBURG CITY COUNCIL
REGULAR MEETING
WEDNESDAY
FEBRUARY 17, 2016**

**6:00 P. M.
KINGSBURG CITY COUNCIL CHAMBER
1401 DRAPER STREET**

5:00 P.M. – 6:00 P.M. – City Council Workshop regarding Development Impact Fee Justification Study.

Invocation to be given by Grant Thiessen, followed by the Pledge of Allegiance led by Mayor Bruce Blayney.

6:00 P.M. REGULAR MEETING

- I. Call to Order and Roll Call -**
- II. Public Comments** – This is the time for any citizen to come forward and address the City Council on any issue within its jurisdiction. A maximum of five minutes is allowed for each speaker.
- III. Approve Agenda** – Action by the Council to approve the agenda or to make modifications.
Note: The type of items that can be added to the agenda is constrained by State law.

(NOTE: Next City Resolution No. 2016-015 -- Next City Ordinance No. 2016-003)

- IV. a. Consent Calendar** – Items considered routine in nature are to be placed on the Consent Calendar. They will be considered as one item and voted upon in one vote unless individual consideration is requested. Each vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed, except where the item specifically notes a prior recorded opposition or abstention, in which case the present affirmative vote on the Consent Calendar is considered and recorded as reaffirming that prior opposition or abstention. Approval of Consent Calendar items includes recitals reading ordinance(s) by title(s) only and adoption of recommended action(s) contained in staff reports.

Kingsburg City Council
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February 17, 2016

1. **Approval of City Council Minutes** – Approve the minutes from the regular meeting held on February 3, 2016 as prepared by City Clerk Abigail Palsgaard.
2. **Check Register**– Ratify/approve payment of bills listed on the check register for the period January 29, 2016 through February 10, 2016 as prepared by Accounts Payable Clerk Grace Reyna.
3. **Treasurer's Report**– Approve the Treasurer's Report as of January 31, 2016 as prepared by Finance Director Maggie Moreno.
4. **Consideration of Documents pertaining to Industrial Disability Retirement Determinations of Local Safety Officers in the City of Kingsburg**
 - a. Adopt Resolution 2016-011 of the City Council of The City of Kingsburg delegating authority to the City Manager to make initial industrial disability retirement determinations pursuant to Government Code § 21173
 - b. Adopt Resolution 2016-012 of the City Council of the City of Kingsburg establishing procedures for industrial disability retirement determinations of local safety officer employees of the City of Kingsburg.
5. **Budget Amendment Numbers 6, 7, 8 & 9** – Adopt Resolution No. 2016-013 amending the 2015-2016 Annual Budget for midyear adjustments. Resolution prepared by Finance Director Maggie Moreno.

b. **Pulled Consent Calendar Items:**

V. **REGULAR CALENDAR**

1. **PUBLIC HEARING –Amendment to Section 17.56.040 of Title 17 of the Kingsburg Municipal Code Regarding Regulation of Signs and Outdoor Advertising and Temporary Signage; Revision to City of Kingsburg Master Fee Schedule** – Consider report prepared by Planning Consultant Holly Owen.

Possible Action(s):

- a. Open Public Hearing
- b. Presentation by Planning Consultant Holly Owen
- c. Council Discussion
- d. Open Public Comment
- e. Close Public Comment
- f. Continued Council Discussion
- g. Close Public Hearing

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- h. Adopt Resolution 2016-014 approving the addition of a temporary sign permit fee to the Planning and Zoning Fees in the Master Fee Schedule for the City of Kingsburg.
- i. Waive the first reading and introduce Ordinance No. 2016-001 Amending Section 17.56.040 of Title 17 of the Kingsburg Municipal Code, and pass to a second reading with the following recital constituting reading of the title of the Ordinance:

“AN ORDINANCE OF THE CITY OF KINGSBURG
AMENDING CHAPTER 17.56.040 TO TITLE 17 OF
THE KINGSBURG MUNICIPAL CODE”

2. **PUBLIC HEARING – Development Impact Fees Justification Study and Proposed Changes To The City of Kingsburg Capital Facilities Fees/Development Impact Fees, Amendment to Title 15 of the Kingsburg Municipal Code Pertaining To Capital Facilities Fees/Development Impact Fees--Consider report prepared by Nathan D. Perez, Esq.**

Possible Action(s):

- a. Open Public Hearing
- b. Presentation by Nathan D. Perez, Esq.
- c. Council Discussion
- d. Open Public Comment
- e. Close Public Comment
- f. Continued Council Discussion
- g. Close Public Hearing
- h. Waive the first reading and introduce Ordinance No. 2016-002 Amending Title 15 of the Kingsburg Municipal Code and pass to a second reading with the following recital constituting reading of the title of the Ordinance:

“AN ORDINANCE OF THE CITY OF KINGSBURG AMENDING
Title 15, OF THE KINGSBURG MUNICIPAL CODE
PERTAINING TO CAPITAL FACILITIES
FEES/DEVELOPMENT IMPACT FEES”

3. **Crime Report – Crime Statistics Report for Month of January, 2016 – Prepared by Kingsburg Police Department Records Supervisor Corina Padilla and presented by Police Chief Neil Dadian.**

Possible Action(s):

- a. Presentation by Police Chief Neil Dadian
- b. Discussion by City Council
- c. Informational- No Action Necessary

4. Mid Valley 4th Quarter Newsletter - Presentation by Mid Valley Representative Bella Lopez.

Possible Action(s):

- a. Presentation by Mid Valley Representative Bella Lopez
- b. Discussion by City Council
- c. Informational- No Action Necessary

5. Street Sweeping Services Agreement- Consider Staff report prepared by City Manager Alex Henderson

Possible Action(s):

- a. Presentation by City Manager Alex Henderson
- b. Council Discussion
- c. Approve Agreement for Street Sweeping Services for a term of five years with no increase in the cost of street sweeping services.

6. Capital Facilities Fee/Development Impact Fee Report- Consider Staff report prepared by Finance Director Maggie Moreno

Possible Action(s):

- a. Presentation by City Manager Alex Henderson
- b. Council Discussion
- c. Receive, review and file the 2014-15 Developer Impact Fee Report as required by State law.

7. Council Reports and Staff Communications

- a. Community Services Commission –
- b. Public Safety Committee –
- c. Chamber of Commerce –
- d. Economic Development –
- e. Finance Committee –
- f. Planning Commission –
- g. City Manager's Report –

8. Other Business as May Properly Come Before the City Council

9. Adjourn Kingsburg City Council Regular Meeting to Closed Session

CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS:

- 1. Public Employee Evaluation – Government Code Section 54957**
Title: City Manager

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RECONVENE TO REGULAR CITY COUNCIL MEETING.

10. Adjourn Kingsburg City Council Regular Meeting

Any writings or documents provided to a majority of the Kingsburg City Council regarding any item on the agenda will be made available for public inspection in the City Clerks office located at 1401 Draper Street during normal business hours.

**Kingsburg City Council
Regular Meeting
February 3, 2016**

5:00 P.M. CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS:

1. **Public Employee Evaluation** – Government Code Section 54957
Title: City Manager

Council Members present: Ben Creighton, Staci Smith, Sherman Dix, Michelle Roman, and Mayor Bruce Blayney.

Invocation was given by Mayor Bruce Blayney who also led the Pledge of Allegiance.

6:00 P.M. REGULAR MEETING

Call to Order and Roll Call – At 6:00 P. M. Mayor Bruce Blayney called the regular meeting of the Kingsburg City Council to order.

Council Members present: Ben Creighton, Staci Smith, Sherman Dix, Michelle Roman, and Mayor Bruce Blayney.

Staff present: City Manager Alex Henderson, City Attorney Michael Noland, Police Chief Neil Dadian, Finance Director Maggie Moreno, Police Department Records Supervisor Corina Padilla, and City Clerk Abigail Palsgaard.

Public Comments – This is the time for any citizen to come forward and address the City Council on any issue within its jurisdiction. A maximum of five minutes is allowed for each speaker. - None

Approve Agenda – A motion was made by Council Member Roman, seconded by Council Member Dix, to approve the Agenda, as published. The motion carried by unanimous voice vote.

Consent Calendar – A motion was made by Council Member Creighton, seconded by Council Member Dix, to approve the Consent Calendar. The motion carried by unanimous voice vote.

1. **Approval of City Council Minutes** – Approve the minutes from the regular Kingsburg City Council meeting held on January 20, 2016 as prepared by City Clerk Abigail Palsgaard.
2. **Check Register**– Ratify/approve payment of bills listed on the check register for the period January 15, 2016 through January 28, 2016 as prepared by Accounts Payable Clerk Grace Reyna.

Pulled Consent Calendar Items: None

REGULAR CALENDAR

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Dispatch Operation Proposal; Item Continued from January 20, 2016 Council Meeting – Consider
Memorandum prepared by Police Chief Neil Dadian to transfer police dispatch operations to Fresno County Sheriff (FSO)

Kingsburg Police Chief Neil Dadian reviewed a memorandum that he had prepared to address issues brought up by concerned citizens at the last Council meeting. He reviewed lobby hours, parking lot security, Federal Funds, and messaging (notifying the public).

Council Member Roman spoke about her training for the SKF Board. She said that she had a chance to visit FSO dispatch. She said that she was not at the last meeting but had reviewed the minutes and followed up with Chief Dadian and the City Manager. She has also had additional questions brought up by the public who reached out to her. She said that Lieutenant Brandon Purcell (FSO Dispatch Supervisor) is a Kingsburg resident and has a great perspective on this issue. She said that she couldn't have asked for anyone better to give her a tour.

Council Member Creighton said that Lt. Purcell gave him a tour also. He noted that Lt. Purcell lives here with his wife and three children.

Council Member Dix said that he toured FSO with Mayor Blayney and it was a great tour. He said that he thought the facilities were more than adequate. He said he had a question about Kingsburg dispatchers getting an opportunity at FSO. He said that he is looking for clarity.

Sheriff Margaret Mims said that vacancies are down to three. The Sheriff's Office will take their applications and they have till February 12th for a lateral move. Chief Dadian said that the salary would be equal or greater and all qualify for journeyman positions at \$7,000 per year more.

Mayor Blayney asked that Chief Dadian go through the dispatch procedure again.

Chief Dadian said that currently when someone calls 911 it rings into the Kingsburg Police Department (KPD). A Dispatcher will answer and get the information from the caller. Fire or medical gets transferred to Fresno County EMS and they dispatch the need. If it is a police emergency and from a local line, dispatch makes a call for service. He explained what would happen from a cell phone. It depends on whatever tower it pings; it could go to different counties.

Chief Dadian explained that what would change is the dispatch number and 911 would be routed to FSO. It would still say, "911 state your emergency". The dispatcher would create a call for service and police would be sent out. Nothing about procedure would change, just where it is located.

Council Member Creighton said that he was not clear about FSO dispatch that can ping where the cell phone is located. Also, dispatchers are sending digital messages to the PD.

Chief Dadian said that we can all see that right now because we use Sheriff's CAD system. Once dispatchers get the call they will dispatch. Right now officers routinely dispatch themselves to calls since it is all digital. Either the dispatcher or the officer has the ability to respond to a call.

Council Member Roman asked if we can handle two calls at the same. Say a burglary and a medical aid.

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Chief Dadian said that the dispatcher would have to go back and forth and put people on hold. Council Member Roman said that FSO wouldn't have to put someone on hold since they have a room full of dispatchers.

At 6:23 P. M. Mayor Blayney opened for public comment:

Gloria Mendes said that she had an incident a year ago, called 911 with a cell phone and got a county dispatcher who didn't know the address of Kingsburg Senior Center. She said that we will lose a little in that regard.

Council Member Creighton said that at FSO dispatch they had landmarks on the map. We can add places of interest to their map so that they can see it.

Nancy Thompson said that now 911 calls are being dispatched to the officer. Will the information get to KPD officers quickly?

Mayor Blayney said that this has been a concern. FSO can bring on more staff during peak times, whereas as now we do not have that possibility. Peak time dispatch issues were discussed briefly.

Margie Smith asked how many towns are on our channel. Mayor Blayney said four: Sanger, Parlier, Orange Cove, and Fowler; about 12 officers. He explained that during a special event a tactical channel is opened and officers involved change over to a dedicated line. They have a possibility of 12 dedicated lines.

Council Member Creighton said that he has concerns about Kingsburg being treated as a lower priority. Lt. Purcell said we don't answer the call with, "911, what city are you calling from"? That is a false statement.

Council Member Dix said that if we do this, he would like hiring another officer to be a priority. Having two officers on duty is his concern.

Council Member Smith stated that she had sought out people looking for advice. She spoke to an ex FSO dispatcher. She said that her biggest concern is having one dispatcher for 17%. Right now the channel is not as busy as if it is shared with 12 officers. Our dispatchers know our small community. She said that she sat in with Corina on Christmas Eve and EMS dispatching went to the wrong address. She said that she sees a real benefit in having a dispatcher local. She said that her final concern is with non-emergency calls. It is ingrained in us, if we see something, call it in. The community being so involved keeps the community safe. She said that you can be on hold 15 minutes for a non-emergency call with FSO. That kind of hold time will not help keep the community calling in suspicious activities.

Chief Dadian said that KPD's business line would take non-emergency calls in the lobby. If someone is calling in, holding is a matter of emergency priority. The availability is with the police officer and not the dispatcher. Council Member Roman said that she thinks we are talking about different phone lines.

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Chief Dadian said that having 12 or 15 people on a line isn't that much. He has worked with 50-60 officers on a line and with training and being a good teammate it can be handled.

Council Member Dix asked if Sheriff Mims could speak about the call time.

Sheriff Mims said that their emergency calls and non-emergency calls are different than an appointment line. She said that she would like to get the time of the calls so she can research the hold times. Calls are instantly dispatched.

Shannon Peterson said that she has no problem with the 911. She is wondering if there is any way we can find money to have someone at the Police Station to answer the phone.

Council Member Smith said that Lori Sanders called her with concerns about lobby hours. Is there any way to have the lobby open 7 days a week. Chief Dadian said that he has covered that in his memo. Lobby services currently provided to our residents would remain the same. The only change would be established business hours for handling routine matters such as obtaining copies of reports, parking licenses, etc. He said that this is a farming community that goes to work before 8 and comes home after 5. He said that everything is adjustable.

Coni Delinger said that she is upset that dispatching is going to be outsourced. She thinks that our dispatchers do a darn good job. She said that it would worth the money to keep it here.

Tony Redfern said that Kingsburg officers always respond first on 911 calls for medical emergencies. He has no complaints about the medical emergency side of EMS. There are exceptions but it is a great system. It doesn't matter who answers as long as someone shows up.

Council Member Creighton said that this is not an easy topic. He has looked at both sides. It boils down to the safety of the citizens of Kingsburg, and remember that he is a citizen here.

Council Member Dix asked what is the recommendation from staff.

Mayor Blayney read the recommendation from staff: Approve the proposed contract with Fresno County Sheriff's Office for the performance of law enforcement dispatch services/911 answering responsibilities.

A motion was made by Council Member Dix to approve staff's recommendation. The motion was seconded by Council Member Creighton

Council discussion before the vote: Council Member Dix said that we have to address the issue of funds. We are forced to be objective and he wants the best for the City. Also we have to look at the limited dispatch abilities we have. FSO has better capabilities. Technology is changing quickly and we do not have the ability to meet the demands of the people in the future.

Council Member Roman said that Council can direct the Chief on lobby hours.

Council Member Creighton said our dispatch is great. However there is only so much a person can do with the equipment they have.

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Mayor Blayney said that his concern, which will be addressed later, is security. We need better lighting for vehicles parked at the Police Station; additional cameras; and Citizens on Patrol need to feel safe.

At this point the Mayor asked the City Clerk for a roll call on the motion:

Ayes: Council Members Creighton, Dix, Roman, and Mayor Blayney

Noes: Council Member Smith

Motion carried, four to one.

Discussion Concerning Supply of Temporary Water Outside Kingsburg City Limits - Consider Staff report prepared by City Manager Alex Henderson

City Manager Henderson introduced David Mendez from Self-Help Enterprises, the contracted drought relief agency in Tulare County and others to help rural residents whose wells have dried up. They provide water for emergency sanitary uses. Mr. Henderson explained that the amount requested to pump is a very small fraction of what the City pumps. The City resumes no liability and the City Council could end the contract at any time. He said staff is looking for direction on how to proceed and the rate for the commodity.

Mayor Blayney said he thinks this is great. Council Member Creighton spoke about how Kingsburg residents are asked to cut back and he is worried about the perception of selling water. Mr. Mendez said he would cut back on his water use if he knew it was going to people in need. He said that the water is not for outside irrigation. It is only for internal use including showers, washing clothes, and dishes. Mr. Mendez said that they will grant a little more for water coolers (AC) during the summer months.

Council Member Roman asked about how the City would be able to monitor how much water is being pumped for this purpose. Mr. Henderson said that they would have to get a meter just like any construction project. He also added that the amount of water pumped is open to discussion.

There was discussion on water use and the El Nino weather pattern. Mr. Mendez said El Nino is helping some wells, but for the people they sell water to, since their well is dry; it is going to take many years of wet weather. Mayor Blayney said that this is not for landlords but is for people who have no water and are really hurting. Mr. Mendez clarified that it is not for slumlords; they have to qualify.

City Manager Alex Henderson said that we are looking for guidance. If Council wants to pursue it we can come back with more information.

Council Member Roman moved to authorize staff to enter into further discussion and come back with more information. Mayor Blayney stated that he would amend the motion to require that the lease be for at least one year at one acre foot per month, not to exceed \$5.00 per 1,000 gallons.

Councilmember Creighton seconded the amended motion which carried by unanimous voice vote.

Housing Allocation Declaration - Consider Staff report prepared by City Manager Alex Henderson

City Manager Alex Henderson stated that, as outlined in his report, as part of the City's growth management ordinance, the City Council, at its first meeting in February, can direct staff to open up the housing allocation process, assuming all allocations were not previously awarded. He said that right now they are just opening it for contractors to bid but the proper procedure is for the Council to reopen the unused allocation.

Following brief discussion, a motion was made by Council Member Smith, seconded by Council Member Roman, to authorize staff to conduct a second competitive allocation process. The motion carried by unanimous voice vote.

Report on Emergency Well Repair- Consider Staff report prepared by City Manager Alex Henderson

City Manager Alex Henderson said, as previously discussed, wells #14 and #15 are non operational due to issues with the pump. An estimate of costs for repairs from Alta Pump Co. is just under \$65,000. He explained that due to the unexpected nature of these failings, funding was not encumbered as part of the 2015-16 budget. He explained that when an emergency situation does not permit the use of the competitive purchasing process, the City Manager may determine the procurement methodology most appropriate to the situation. He said that he had asked for recommendations from two Council Members; Blayney and Roman. Staff received written recommendations from Mayor Blayney and Mayor Pro-Tem Roman to move forward with immediate repairs. He explained that we can meet demand as it is a low use time, but another well can go down, or it can take up to a month to get it up and going. He said that he would be taking the budget amendments to the Finance Committee tomorrow and the formal amendment will come before the City Council at a later time. He explained that no action is necessary at this time.

Council Reports and Staff Communications

Community Services Commission – Council was updated on continuing improvements at the dog park including trees and drinking fountains for humans and dogs.

Public Safety Committee – Council Member Creighton reported that they had received approval from the Hillblom Foundation for the money for a second Klass Printathon on Saturday, April 20th. They meet next Tuesday.

Chamber of Commerce – Council Member Smith reported that the Chamber Board meets next Tuesday. There are 4 board members retiring and she wanted to see if Council wanted to recognize them. Mayor Blayney suggested a proclamation.

Economic Development Committee– Met last week and discussed the fees that came before Council. They talked about residential development and some interest in the business park.

Finance Committee – Mayor Blayney said that they will be meeting tomorrow and will be talking about making changes to the budget. The bottom line is that we are in better shape financially.

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Planning Commission – Meets next Thursday at 6pm. Mayor Blayney said that if we get our Housing Element certified we get more grant money.

City Manager's Report – City Manager Alex Henderson said that the Blossom Trail ceremony is this Friday in Reedley. He said that the residents have done a wonderful job with water conservation and there have been no fines. The State has pushed the conserving to October. He said that this just came out today and we will have to see if Council wants to continue with the system we have. He said that with the current method we have met our goals.

Other Business as May Properly Come Before the City Council - None

Adjourn – The Kingsburg City Council Regular Meeting was adjourned at 8:06pm.

Submitted by:



Abigail Palsgaard, City Clerk
City of Kingsburg

A/P CHECKS BY PERIOD AND YEAR

PREPARED 02/10/2016, 16:42:15

PROGRAM: GM350L

CITY OF KINGSBURG

FROM 01/29/2016 TO 02/10/2016

BANK CODE

ALL

CHECK
AMOUNT

VENDOR #

VENDOR NAME

CHECK
NUMBER

CHECK
DATE

01/29/2016	68743	A-MARK T-SHIRTS, INC.	632	817.64
01/29/2016	68744	ALLIANT INSURANCE SERVICES, IN	935	1,193.00
01/29/2016	68745	ANDERSON STRIPING & CONSTR., I	994	750.00
01/29/2016	68746	ANDERSON'S MOBILE ELECTRONICS	2080	440.37
01/29/2016	68747	ANGELICA TEXTILES SERVICES COR	7	659.95
01/29/2016	68748	ASCAP	428	336.00
01/29/2016	68749	BATTERY SYSTEMS	42	202.51
01/29/2016	68750	BETTS TRUCK PART'S & SERVICE	1890	488.79
01/29/2016	68751	BLUE SHIELD OF CALIFORNIA	2091	26,039.98
01/29/2016	68752	CALIFORNIA FORENSIC INSTITUTE	2065	400.00
01/29/2016	68753	CARDMEMBER SERVICE	2049	8,432.27
01/29/2016	68754	CITY CLERKS ASSOC. OF CA	356	200.00
01/29/2016	68755	CITY OF KINGSBURG	24	120.19
01/29/2016	68756	CITY OF SANGER	2057	78.75
01/29/2016	68757	COLLINS & SCHOETTLE	1970	3,982.50
01/29/2016	68758	COMCAST	1523	139.85
01/29/2016	68759	COMCAST	2061	135.83
01/29/2016	68760	COUNTY OF FRESNO	94	665.00
01/29/2016	68761	CROFOOT, JIM	832	100.00
01/29/2016	68762	DAVID TAUSSIG & ASSOCIATES, IN	2056	6,821.72
01/29/2016	68763	DEARBORN NATIONAL	118	562.98
01/29/2016	68764	DELRAY TIRE & RETREADING	337	325.95
01/29/2016	68765	DERO BIKE RACK CO.	2105	3,995.21
01/29/2016	68766	E C N POLYGRAPH & INVESTIGATIO	250	300.00
01/29/2016	68767	ENER POWER	1949	342.00
01/29/2016	68768	FALCON TIRE & TOWING	685	161.00
01/29/2016	68769	FGL ENVIRONMENTAL	308	430.00
01/29/2016	68770	FIDELITY SECURITY LIFE	1804	5,337.75
01/29/2016	68771	GFOA	2103	190.00
01/29/2016	68772	ALEX HENDERSON	1904	78.41
01/29/2016	68773	IACP	1047	150.00
01/29/2016	68774	JAUN CARLOS RUIZ	8888	100.00
01/29/2016	68775	MARNIE JONES	1517	154.44
01/29/2016	68776	KELLER FORD LINCOLN	1892	440.75
01/29/2016	68777	KINGSBURG SUPERMARKET, INC.	151	8.58
01/29/2016	68778	KULOW BROS.	120	2,175.23
01/29/2016	68779	L.N. CURTIS & SONS	171	293.92
01/29/2016	68780	LEXIPOL, LLC	2106	2,670.00
01/29/2016	68781	LOSS PROTECTION & INVESTIGATIO	552	35.00
01/29/2016	68782	MATTHEW BENDER & CO., INC.	1572	98.47
01/29/2016	68783	MULTI BUSINESS SYSTEMS	66	40.12
01/29/2016	68784	NAPA AUTO PARTS	477	519.21
01/29/2016	68785	NELSON'S ACE HARDWARE	104	.00
01/29/2016	68786	NEXTIVA	1965	1,869.41
01/29/2016	68787	NORDIAN HEALTHCARE SOLUTIONS L	8888	316.82
01/29/2016	68788	NOVATO FIRE DISTRICT	2044	2,746.11
01/29/2016	68789	P G & E	186	7,674.47
01/29/2016	68790	CORINA PADILLA	239	154.44
01/29/2016	68791	ABIGAIL PALSGAARD	2104	313.30
01/29/2016	68792	PILO'S FIRST AID & CPR	419	120.00
01/29/2016	68793	PITNEY BOWES GLOBAL FINANCIAL	1603	25.42

A/P CHECKS BY PERIOD AND YEAR

PREPARED 02/10/2016, 16:42:15

PROGRAM: GM350L

CITY OF KINGSBURG

FROM 01/29/2016 TO 02/10/2016

BANK CODE

ALL

CHECK
AMOUNT

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #	CHECK AMOUNT
01/29/2016	68794	PITNEY BOWES-RESERVE ACCOUNT	132	1,000.00
01/29/2016	68795	PUNJAB TRUCK REPAIR	8888	411.50
01/29/2016	68796	S & S METAL FABRICATION, INC.	2028	70.35
01/29/2016	68797	ASHLEE SCHMAL	470	72.30
01/29/2016	68798	SILVAS OIL COMPANY	702	.00
01/29/2016	68799	STAPLES BUSINESS ADVANTAGE	1286	2,896.24
01/29/2016	68800	STATE OF CALIFORNIA	21	70.00
01/29/2016	68801	STATE OF CALIFORNIA	152	2,418.16
01/29/2016	68802	THE GAS COMPANY	93	1,784.89
01/29/2016	68803	JACOB TOROSIAN	1808	75.00
01/29/2016	68804	TULARE REGIONAL MEDICAL CENTER	1612	211.00
01/29/2016	68805	UNITEDHEALTHCARE MEDICARE SOLU	8888	264.15
01/29/2016	68806	FRESNO NETWORKS	693	100.00
01/29/2016	68807	UPS	35	63.17
01/29/2016	68808	VERIZONWIRELESS	1468	631.03
01/29/2016	68809	VILLAGE TIRE SALES	248	109.43
01/29/2016	68810	VINCENT COMMUNICATIONS, INC.	1772	284.40
01/29/2016	68811	ALEX HENDERSON	1904	500.00
02/01/2016	68812	KINGSBURG CHAMBER OF COMMERCE	79	2,500.00
02/01/2016	68813	ABIGAIL PALSGAARD	2104	35.00
02/01/2016	68814	VIKING CLEANING SERVICE	82	3,016.02
02/01/2016	68815	ANDY & BETTY WONG	81	2,292.78
02/01/2016	68816	WESTAMERICA BANK	2055	4,369.75
02/09/2016	68817	PETERS ENGINEERING GROUP	109	2,852.00
02/10/2016				109,660.51 *

DATE RANGE TOTAL *



Meeting Date: 02/17/2016
Agenda Item: IV3

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council
REPORT FROM: Maggie Moreno, Finance Director
AGENDA ITEM: Treasurer's Report

REVIEWED BY:


2/19/16

ACTION REQUESTED: ☐ Ordinance ☐ Resolution ☒ Motion ☐ Receive/File

EXECUTIVE SUMMARY

The monthly financial summaries provide a detail report of cash and investments. The cash balances of the City of Kingsburg are invested in Local Area Investment Fund (LAIF) pooled investment and WestAmerica. The current earnings rate of LAIF is .446%. The amount held at WestAmerica Bank receives .35% earnings credit to offset the majority of what the City incurs for banking charges.

RECOMMENDED ACTION BY CITY COUNCIL

1. City Council accept the Treasurer's Report as of January 31, 2016.

POLICY ALTERNATIVE(S)

1. N/A

REASON FOR RECOMMENDATION/KEY METRIC

1. A responsibility of the City Council is to monitor the financial transactions and cash management. Acceptance of the monthly summary indicates that the council is aware of financial status of the city.

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>N/A</u> |
| 3. If Budgeted, Which Line? | <u>N/A</u> |

ATTACHED INFORMATION

1. Treasurer's Report

**City of Kingsburg Treasurer's Report
Pooled Cash Investments and Cash
Period Ending January 31, 2016**

Pooled Investments

Petty Cash/Change Fund
WestAmerica Payroll A/C
WestAmerica Bank General Operating
WestAmerica Finance Authority A/C
Local Agency Investment Fund-City

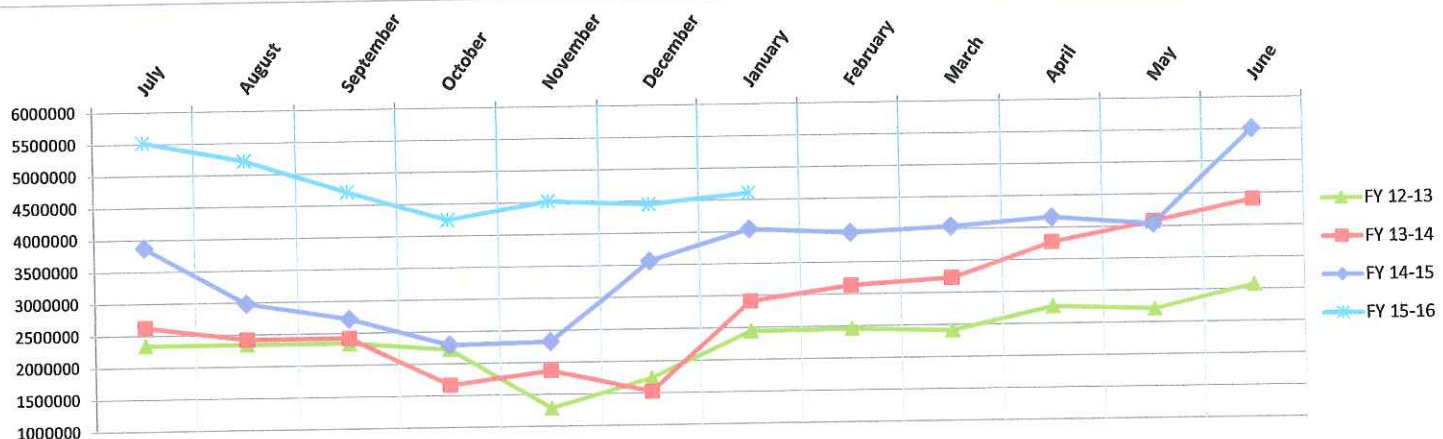
Interest Rate

N/A	1,450.00
N/A	11,441.95
N/A	1,259,619.20
N/A	498,568.16
0.446%	2,836,354.73
Total	\$4,607,434.04

Funds

General Fund	1,818,758.17
Pool	(81,942.28)
Senior Center	(10,306.76)
CDBG	(5,379.36)
COPS	74,618.25
CML Grants***	(55,156.35)
Sierra St Signal Synchro***	(1,841.51)
Sierra St Trnsit Stop***	(720.00)
14th Ave Bikelines***	(45,449.68)
Sierra St Side Linc to El***	(1,424.18)
Lincoln St Reconstruct***	(17,475.96)
Sierra St Recon Raf to 99***	(1,336.50)
10th and Union Lighted Cr***	(368.00)
Sierra St Lighted Crosswalk***	(368.00)
Earl St Reconstruct***	(96,667.11)
Sierra St Sidewalk 16-18***	(19,592.72)
6th St Reconstruct***	(368.00)
Historic Depot Project***	(171,792.64)
18th ave sidewalk	9,123.22
10TH Ave Reconstruction***	(218,276.04)
18/Kern Lighted Crosswalk	(618.00)
Gas Tax	397,506.01
LTF 3	48,361.85
LTF 8	1,484,840.03
Measure C	752,846.93
Abandoned Vehicle	14,869.73
Capital Facilities	607,845.40
Sewer	950,495.77
Storm Drain	12,929.88
Par & Rec	157,134.10
Traffic Impact	13,403.06
Equipment Reserve	25,432.30
Water	2,151,819.56
Solid Waste	(37,117.44)
Ambulance	(2,594,484.42)
RDA Cap Proj Successor Agency	(36,628.64)
RDA Low/Mod Successor Agency	(81,134.39)
Finance Authority	(594,012.45)
Spec Assess 91-1 Agency	(88,762.13)
Spec Assess 91-1 Supp Agency	5,240.90
Spec Assess 92-1 Agency	110,572.26
Spec Assess 92-2 Agency	88,516.56
Landscaping & Lighting	44,334.62
Total	\$4,607,434.04
	\$0.00

***These are reimbursable Grant Funds that will be received in the future



MONTHLY POOLED CASH AND INVESTMENTS



Meeting Date: 2/17/2016
Agenda Item: 1V4

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council

REPORT FROM: Alex Henderson, City Manager

REVIEWED BY: 

AGENDA ITEM: Consideration of Documents pertaining to Industrial Disability Retirement Determinations of Local Safety Officers in the City of Kingsburg

ACTION REQUESTED: ☐ Ordinance ☒ Resolution ☒ Motion ☐ Receive/File

EXECUTIVE SUMMARY

The purpose of this report is to seek Council approval on two proposed resolutions, revising the procedure for determining whether a Public Safety/Police Officer is entitled to an Industrial Disability Retirement, and establishing new amended procedures as allowed by current applicable law. The City of Kingsburg contracts with CalPERS ("PERS") with respect to the administration of retirement benefits for both sworn public safety officers (police officers and fire fighters) and non-sworn employees. When a public safety officer asserts that he/she is entitled to an Industrial Disability Retirement ("IDR") as the result of an incapacitating work-related injury, the City can delegate the initial determination to the City Manager, giving the affected employee Delegating Initial IDR Determination Authority and establishing IDR Determination Procedures the right to appeal that decision through an administrative hearing conducted consistent with the California Administrative Procedures Act (APA).

Currently the City has no written policies or procedures for IDR determinations. This is problematic, as in the past, the City Council has made the determination, which limits opportunities for appeal, potentially forcing the City and the affected employee into a court case.

Resolution 2016-012 delineates the steps to be taken by the City when a police officer or a fire fighter seeks an Industrial Disability Retirement. It should be noted that only Public Safety employees are eligible for Industrial Disability Retirement; accordingly, the proposed resolutions do not apply to non-safety City employees.

The California Administrative Procedure Act (Government Code Sections 11340 through 11528) sets forth the procedural requirements for conducting administrative hearings in matters involving government agencies. PERS is an agency subject to the APA, and recent court decisions have held that local agencies-such as the City of Kingsburg-which are members of PERS on matters dealing with safety officer disability retirement are also subject to the APA.

The Public Employees' Retirement Law (PERL) requires local agencies to make determinations regarding industrial disability retirements on behalf of their safety members, and allows cities to delegate authority to make such determinations to the incumbent in a designated position, usually the City Manager position. Staff proposes to adopt Resolution 2016-011 to delegate authority to the City Manager, or his/her designee(s) to make an industrial disability determination for a public safety officer or a fire fighter, and Resolution No. 2016-012 to establish the procedure by which that determination is made.

RECOMMENDED ACTION BY CITY COUNCIL

1. *Adopt Resolution 2016-011 delegating authority to the City Manager to make initial determinations for Industrial Disability Retirement under the California Public Employees' Retirement System.*
2. *Adopt Resolution 2016-012 establishing a procedure for Industrial Disability Retirement determinations of Local Safety Officers for the City of Kingsburg under the California Public Employees' Retirement System in which, where initial determinations on causation/industrial connection are appealed, the City Council serves as the final decision maker, with an Administrative Law Judge presiding.*

POLICY ALTERNATIVE(S)

1. Council could choose to not approve the proposed resolutions.

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact?

Unknown

The fiscal impact is unknown. Associated costs would be dependent upon whether or not an IDR applicant appeals an initial determination of disability. If such an appeal were made, the City may incur costs for an Administrative Law Judge to act as a hearing officer and a certified stenographer required by the Administrative Procedures Act, and would also incur City Attorney staff time advocating the City's position. If an applicant appeals the final determination through a Petition for Writ of Mandate to the Superior Court of Fresno County, the City may incur additional City Attorney staff time representing the City. However, these fiscal impacts are unavoidable because the City must comply with State law.

2. Is it Currently Budgeted?

N/A

3. If Budgeted, Which Line?

N/A

PRIOR ACTION/REVIEW

None.

BACKGROUND INFORMATION

Current California law limits the City Manager's determination of disability to an initial determination; and requires the establishment of an appeals process in those cases where there is a dispute as to whether the involved police officer is entitled to an Industrial Disability Retirement. On receiving an application for an Industrial Disability Retirement (IDR) by a local safety officer employee, Government Code §21154 and §21156 require that the employing agency make two determinations. First, the contract agency must determine whether the IDR applicant is incapacitated from the performance of his or her job duties. Second, the employing agency must make a determination as to whether or not the physical or mental disability for which the applicant claims to be incapacitated is the direct result of an industrial injury arising out of and occurring in the scope of his/her job duties.

Current law addresses the four potential IDR application scenarios as follows:

1. Admitted Incapacity; Admitted Industrial Causation

If the employing agency finds the member to be physically or mentally incapacitated from the performance of his or her job duties and in addition makes a determination that the incapacity was directly the result of an industrial injury, the employing agency will so certify to PERS, which will process the industrial disability retirement. Certification is the formal transmittal to PERS of the agency's decision.

2. Admitted Incapacity; Agreed Non-Industrial Causation

If the employing agency finds the member to be incapacitated from the performance of his or her job duties and all parties agree that the cause of the incapacity is non-industrial, the agency will so certify to PERS which will process an ordinary disability retirement according to the applicable length of service requirements. (Government Code §21025.) Delegating Initial Determination Authority and Establishing IDR Determination Procedures.

3. Admitted Incapacity; Disputed Industrial Causation

If the employing agency admits that the member is incapacitated, but there is a dispute as to whether the cause of the incapacity is industrial, and where no petition for a finding of fact has been filed with the Workers Compensation Appeals Board, the City shall proceed to file a petition for findings of fact with the WCAB. Only subsequent to a determination by the Workers' Compensation Appeals Board would the City be in a position to make a determination on causation; however, the City would be bound by the WCAB's factual findings, providing little latitude to issue a contrary finding.

4. Disputed Incapacity; Disputed Causation

If a dispute exists as to whether the safety member is in fact incapacitated from the performance of his or her job duties, and in addition, there is a dispute over whether or not the incapacity arises out of an industrial injury, Government Code §21154 authorizes the City to make the determination of incapacity through a dispute resolution system which is in compliance with the Administrative Procedure Act. The initial determination is made by the City Manager or other City Council designee. If the applicant seeks to appeal the City Manager's decision, the governing body (i.e. the City Council) has the option of: (1) Hearing and deciding the case itself with an Administrative Law Judge presiding, or; (2) having the Administrative Law Judge decide the case alone. The Applicant would also be entitled to appeal the decision of the City Council to the Superior Court, by way of a Petition for Writ of Mandate. With respect to the issue of causation, initial findings of fact would have to be made by the WCAB, subject to limited review by the City, as described above.

Staff recommends that the City Council adopt a resolution delegating the authority to the City Manager to make an initial determination of incapacity and whether such incapacity is industrial. Staff further recommends that in the event that the City Manager's determination is rejected by the applicant and a hearing is requested, the City utilize the authorized procedure whereby the City Council makes the ultimate determination, with an appointed Administrative Law Judge presiding.

The alternative hearing procedure would be for the Administrative Law Judge to make the determination in the absence of City Council input. Staff does not recommend this alternative, for it eliminates the Council from having a role in the decision making process.

ATTACHED INFORMATION

1. Resolution 2016-011
2. Resolution 2016-012

RESOLUTION NO. 2016-011

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
KINGSBURG DELEGATING AUTHORITY TO THE CITY MANAGER
TO MAKE INITIAL INDUSTRIAL DISABILITY RETIREMENT
DETERMINATIONS PURSUANT TO GOVERNMENT CODE§ 21173**

The City Council of the City of Kingsburg Does Hereby Ordain As Follows:

WHEREAS, the City of Kingsburg ("City") is a contracting agency with the Public Employees' Retirement System; and

WHEREAS, the Public Employees' Retirement Law requires that a contracting agency determine whether an employee of the agency in employment in which he/she is classified as a local safety member is disabled for purposes of the Public Employees' Retirement Law and whether such disability is "industrial" within the meaning of such Public Employees' Retirement Law; and

WHEREAS, in accordance with the provisions of California Government Code Section 21173, the City Council for the City may delegate its authority to make such disability determination to the City's City Manager and/or his/her designee.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kingsburg as follows:

Section 1. That in accordance with the provisions of California Government Code Section 21173 the City Council hereby delegates to the City Manager authority to make initial determinations on behalf of the City, of disability of City employees classified as a local safety member and whether such disability is incapacitating and /or industrially caused, and to certify such determinations and provide all other necessary information regarding such determination to the Public Employees' Retirement System; and

Section 2. That the City Manager is authorized to make applications on behalf of the City for disability retirement for employees entitled to disability retirement and to initiate requests for reinstatement of such employees who are retired for disability.

I, Abigail Palsgaard, City Clerk of the City of Kingsburg, do hereby certify that the foregoing resolution was duly passed and adopted at a regular meeting of the Kingsburg City Council held on the 17th day of February 2016, by the following vote:

Ayes:	Council Member(s):
Noes:	Council Member(s):
Absent:	Council Member(s):
Abstain:	Council Member(s):

Abigail Palsgaard, City Clerk
City of Kingsburg

RESOLUTION NO. 2016-012

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
KINGSBURG ESTABLISHING PROCEDURES FOR INDUSTRIAL
DISABILITY RETIREMENT DETERMINATIONS OF LOCAL SAFETY
OFFICER EMPLOYEES OF THE CITY OF KINGSBURG**

WHEREAS, this resolution establishes a procedure for industrial disability retirement determinations for City of Kingsburg safety officer employees under the California Public Employees' Retirement System.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KINGSBURG DOES
HEREBY ORDAIN AS FOLLOWS:**

Section 1. Following the filing of an application for Industrial Disability Retirement by a City of Kingsburg safety officer employee under the California Public Employees' Retirement System ("CalPERS"), the following procedures shall be employed:

1. An initial determination shall be made by the City of Kingsburg upon receipt of written argument, medical reports, medical records and other evidence offered by either the Applicant or the City of Kingsburg to determine whether the Applicant is incapacitated from the performance of his or her job duties and whether said incapacity is the direct result of an industrial injury arising out of and occurring in the course and scope of his or her employment. The determination shall be made within six months after the date of the receipt by the City of Kingsburg of Disability Retirement Election Application from CalPERS, unless this time requirement is waived in writing by the Applicant. The determination shall be made by the City Manager, or the City representative otherwise designated by resolution of the City Council of the City of Kingsburg.

A. If it is determined by the City that the Applicant is incapacitated, and the incapacity is the direct result of industrial injury arising out of and occurring in the course and scope of his or her employment, the City Manager will so certify to and notify CalPERS and the Applicant.

B. If it is determined that the Applicant is not incapacitated or is incapacitated, however the incapacity does not result from the performance of his or her job duties and is not the direct result of an industrial injury arising out of and occurring in the course and scope of his or her employment, the City Manager will so certify to and notify CalPERS and the Applicant of the determination. The notice to the Applicant shall be by certified mail (return receipt requested) and regular mail or by personal service. The notice to the Applicant shall advise the Applicant of his or her right of appeal the City's determination by requesting a hearing within thirty (30) days after the date of Applicant's receipt of the notice of the City's determination.

C. If it is determined that the Applicant is incapacitated and the Applicant contends that the cause of the incapacity is the direct result of an industrial injury arising out of and occurring in the course and scope of his or her employment, in the absence of a prior determination by the Workers' Compensation Appeals Board or stipulation between the parties that the incapacity is the result of industrial injury, either the Applicant or the City may petition the Workers' Compensation

Appeals Board (WCAB) for a Finding of Fact to determine causation of the incapacity. Upon the Workers' Compensation Appeals Board (WCAB) determining that the cause of the incapacity is the direct result of an industrial injury arising out of and occurring during the course and scope of his or her employment or, that the incapacity did not result from the performance of his or her job duties and is not the direct result of an industrial injury arising out of and occurring in the course and scope of his or her employment, the City will so certify to CalPERS.

Section 2. If the Applicant requests a hearing within said thirty (30) day period identified in Paragraph 1.B. above, the hearing shall be held in conformity with the California Administrative Procedure Act. When the Applicant requests a hearing, the City shall notify CalPERS. The City will also notify the Office of Administrative Hearings and request a Pre-Hearing Conference with an Administrative Law Judge and a hearing date. The Applicant shall be informed that the Pre-Hearing Conference date and Hearing date will be held at the time and place designated by the Office of Administrative Hearings which shall set a Pre-Hearing Conference Date and a Hearing Date.

The hearing shall be conducted before the Kingsburg City Council with an Administrative Law Judge acting as the presiding officer. An administrative record shall be generated at the hearing pursuant to the Administrative Procedures Act. All testimony shall be recorded by a Certified Shorthand Reporter.

Section 3. Following the hearing a Decision and Findings of Fact shall be made by the City Council. The Decision and Findings of Fact shall be served on the Applicant by Certified Mail (return receipt requested) and regular mail or by personal service. Concurrently, with serving the Decisions and Findings of Fact, the City shall provide the Applicant with written notice of his or her appeal rights as follows:

1. If the Applicant is found to be incapacitated, the City will so certify to CalPERS. If Applicant is found not to be incapacitated, the City will so certify to CalPERS and shall further serve the Applicant by certified mail (return receipt requested) and by regular mail or personal service a notice to the Applicant of his or her right to appeal the Decision and Findings of Fact by means of filing a Petition for Writ of Mandate (CCP 1094.5) in the Fresno County Superior Court, within 30 calendar days after the date of Applicant's receipt of the notice of his or her right to appeal. Upon receipt of notice that the Applicant has filed a Petition for Writ of Mandate in the Fresno Superior Court or upon expiration of 30 calendar days where the Applicant has not filed a Petition for Writ of Mandate, CalPERS will be notified.

2. On the issue of industrial causation, where there has been no prior final determination by the Workers' Compensation Appeals Board, the Applicant may file a Petition for Findings of Fact pursuant to the provisions of Government Code §21166 with the Workers' Compensation Appeals Board within the time limits prescribed in CCP Code § 1094.6.

I, Abigail Palsgaard, City Clerk of the City of Kingsburg, do hereby certify that the

foregoing resolution was duly passed and adopted at a regular meeting of the Kingsburg City Council held on the 17th day of February 2016, by the following vote:

Ayes:	Council Member(s):
Noes:	Council Member(s):
Absent:	Council Member(s):
Abstain:	Council Member(s):

Abigail Palsgaard, City Clerk



Meeting Date: 02/17/2016

1V5

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council

REPORT FROM: Maggie Moreno, Finance Director

REVIEWED BY:

AP

AGENDA ITEM: Mid-year Budget Amendment

ACTION REQUESTED: ☐ Ordinance ☒ Resolution ☒ Motion ☐ Receive/File

EXECUTIVE SUMMARY

As part of our review of the first six months, we are examining line items that require adjustment action by the City Council. The majority of City funds are (both revenue and expenditure) trending normally. Many of the large revenues are usually received in the second half of the fiscal year, so the revenues do appear lower relative to the current date.

There are 15 amendments that need to be addressed specifically; each taking place in the General Fund, Fire/Ambulance Fund, Special Revenue Fund, and Water Enterprise Fund.

RECOMMENDED ACTION BY

1. Review the proposed amendments and approve resolution 2016-013.

POLICY ALTERNATIVE(S)

1. NA

REASON FOR RECOMMENDATION/KEY METRIC

1. These financial policies are part of the strategic directive of financial stability. A budget amendment provides a necessary paper trail for our auditors to examine appropriation changes mid-year.

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>No</u> |
| 3. If Budgeted, Which Line? | <u>NA</u> |

ATTACHED INFORMATION

1. Resolution 2016-013

BACKGROUND INFORMATION

There are 15 line items funds that require a mid-year adjustment to reflect payments. Each of the expenditures was approved previously by City Council, and the proposed amendments help provide clarity in the budget document, as well as to properly reflect spending and the year in which it occurred.

Requested Appropriations

1. City Clerk – Wages (001-1800-519-51-01) Budgeted Amount: \$84,024 Proposed Amount: \$105,024
 - Total amendment amount: \$21,000
 - This amendment is necessary to cover costs due to retirement and accrued leave time liability payout for retired City Clerk.
 - Funds will be offset from General Fund Balance.
2. City Clerk – FICA Wages (001-1800-519-51-21) Budgeted Amount: \$6,308 Proposed Amount: \$7,808
 - Total amendment amount: \$1,500
 - The amendment is necessary to cover costs due to retirement and accrued leave time liability Payout for retired City Clerk.
 - Funds will be offset from General Fund Balance.
3. Gas Tax – Overtime (102-9100-549-51-02) Budgeted Amount: \$0 Proposed Amount: \$13,000
 - Total amendment amount: \$13,000
 - This amendment is due to staffing overtime expense related to on-call Public Works Personnel.
 - Funds will be offset from Gas Tax Fund Balance.
4. Gas Tax – CalPERS Payment (102-9100-549-51-23) Budgeted Amount: \$10,088 Proposed Amount: \$19,088
 - Total amendment amount: \$9,000
 - This amendment to cover cost due to lump sum CalPERS Liability.
 - Funds will be offset from Gas Tax Fund Balance.
5. Water – Water System Maint (318-5100-549-52-23) Budgeted Amount: \$35,000 Proposed Amount: \$120,000
 - Total amendment amount: \$85,000
 - This amendment due to emergency water repair.
 - Funds will be offset from Water Fund Balance.
6. Ambulance - Overtime (320-6100-539-51-02) Budgeted Amount: \$55,000 Proposed Amount: \$123,000
 - Total amendment amount: \$68,000
 - The overtime was due to staffing coverage for the Corrine and Rough Fires. This includes costs for crew Sent to fires.
 - Funds will be offset by revenue from OES Fire reimbursement.
7. Ambulance – A/R Write Off (320-6100-539-52-50) Budgeted Amount: \$925,000 Proposed Amount: 1,590,000
 - Total amendment amount: \$665,000
 - This amendment is to increase write off adjustments. Write offs have increased due to billing increases.
 - Funds will be offset by ambulance revenue charge increases.
8. Ambulance – Capital Outlay (320-6100-539-57-01) Budgeted Amount: \$215,000 Proposed Amount: \$245,000
 - Total amendment amount: \$30,000
 - This amendment is due to additional expense to the new ambulance.
 - Funds will be offset by a USDA grant.

9. Fire – Overtime (320-6200-539-51-02)) Budgeted Amount: \$22,000 Proposed Amount: \$47,000
Total amendment amount: \$25,000
- This amendment is for overtime coverage for the Corrine and Rough Fires.
- This line will be offset by revenue from OES Fire reimbursement.
10. Ambulance– IGT Expense–(320-6100-539-52-99) Budgeted Amount: \$0 Proposed Amount: \$452,495
- Total amendment amount: \$452,495
- This amendment is to reflect total IGT expense.
- Funds to be offset from revenues received from IGT (Intergovernmental Transfer).

Revenue Adjustments

11. Fire – SAFER Grant – (320-0000-422-03-09) Budgeted Amount: \$37,125 Proposed Amount: \$60,578
- Total amendment amount: \$23,453
- This amendment is to reflect actual revenues received, the projected revenue did not include the additional months that were expended for reimbursement.
- Fund will be used to offset overtime expenses.
12. Fire – OES Grant –(320-0000-422-03-08) Budgeted Amount: \$0 Proposed Amount: \$30,000
- Total amendment amount: \$30,000
- The adjustment is to reflect actual revenues received through USDA Grant.
- Funds will be used to offset capital outlay expenses (Ambulance Purchase).
13. Fire – OES Grant –(320-0000-422-03-08) Budgeted Amount: \$0 Proposed Amount: \$106,849
- Total amendment amount: \$106,849
- The adjustment is to reflect actual revenues received for the reimbursement of our participation in the Corrine and Rough Fires.
- Funds will be used to offset increased overtime expenses.
14. Ambulance– Charges–(320-0000-435-01-05) Budgeted Amount: \$1,575,014 Proposed Amount: \$2,240,014
- Total amendment amount \$665,000
- This amendment is due to increased billing in our ambulance services.
- Funds will be used to offset ambulance related expenditures.
15. Fire – IGT –(320-0000-435-01-09) Budgeted Amount: \$0 Proposed Amount: \$829,574
- Total amendment amount: \$829,574
- The adjustment is to reflect projected amount to be received for IGT.
- Funds will be used to offset IGT deposit expense and ambulance related expenditures.

RESOLUTION 2016-013

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSBURG
AMENDING THE 2015-16 ANNUAL BUDGET**

The City Council of the City of Kingsburg Does Hereby Ordain As Follows:

WHEREAS, the Finance Director has submitted Budget Adjustment 06 as set forth in attached Exhibit "A" which is attached to this Resolution and made a part hereof, to amend the City General Fund to provide for the additional appropriations as identified in Exhibit "A" and

WHEREAS, the Finance Director has submitted Budget Adjustment 07 as set forth in attached Exhibit "B" which is attached to this Resolution and made a part hereof to adjust the City Water System Maintenance Fund provide for the additional appropriations as identified in Exhibit "B" and

WHEREAS, the Finance Director has submitted Budget Adjustment 08 as set forth in attached Exhibit "C" which is attached to this Resolution and made a part hereof to adjust the City Fire Department budget to provide for additional appropriations as identified in Exhibit "C" and

WHEREAS, the Finance Director has submitted Budget Adjustment 09 as set forth in attached Exhibit "D" which is attached to this Resolution and made a part hereof to adjust the City Ambulance Fund to provide for additional appropriations as identified in Exhibit "D".

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Kingsburg hereby approves the amendments to the 2015/16 Fiscal Year Budget and the additional appropriations set forth in the attached Exhibit "A", Exhibit "B", Exhibit "C" and Exhibit "D".

I, Abigail Palsgaard, City Clerk of the City of Kingsburg, do hereby certify the foregoing resolution was duly passed and adopted at a meeting of the Kingsburg City Council held on the 17th day of February 2016, by the following vote:

Ayes:	Council Member(s):
Nayes:	Council Member(s):
Absent:	Council Member(s):
Abstain:	Council Member(s):

Abigail Palsgaard, City Clerk
City of Kingsburg

City of Kingsburg

Accounting Use Only
Budget Adjustment Number: 06

Resolution Number: 2016-013

Date: 2/17/2016

Reason for change in appropriation: General Fund amendment due to City Clerk Retirement of accrued leave time liability payout. Gas Tax amendment to adjust staffing overtime expense and lump sum Pers Liability.

Estimated Additional Appropriations:

Fund Name	Fund No.	Dept. No.	Prgm No.	Object No.	Appropriation Amount
General Fund	001	1800	519	51-01	\$ 21,000.00
General Fund	001	1800	549	51-21	\$ 1,500.00
Gas Tax	102	9100	549	51-02	\$ 13,000.00
Gas Tax	102	9100	549	51-23	\$ 9,000.00
Total Requested Appropriation:					\$ 44,500.00
Adjusted Total Appropriation:					\$ 44,500.00

Estimated Revenues Available:

Fund Name	Fund No.	Dept. No.	Prgm No.	Object No.	Est. Revenue Amount
General Fund Balance	001	0000	341	00-00	\$ 22,500.00
Gas Tax Fund Balance	102	0000	341	00-00	\$ 22,000.00
Total Estimated Additional Revenue:					\$ 44,500.00
Adjusted Total Estimated Revenue:					\$ 44,500.00
Net difference (deficit)					\$ -

Exhibit A

City of Kingsburg

Accounting Use Only
Budget Adjustment Number: 07

Resolution Number: 2016- 013

Date: 2/17/2016

Reason for change in appropriation:

To adjust Water System Maint due to emergency water repair.

Estimated Additional Appropriations:

Fund Name	Fund No.	Dept. No.	Prgm No.	Object No.	Appropriation Amount
Water Fund-Water System Maint	318	5100	549	52-23	\$ 85,000.00
Total Requested Appropriation:					\$ 85,000.00
Adjusted Total Appropriation:					\$ 85,000.00

Estimated Revenues Available:

Fund Name	Fund No.	Dept. No.	Prgm No.	Object No.	Est. Revenue Amount
Water Fund Balance	318	0000	342	0000	\$ 85,000.00
Total Estimated Additional Revenue:					\$ 85,000.00
Adjusted Total Estimated Revenue:					\$ 85,000.00
Net difference (deficit)					\$ -

Exhibit B

City of Kingsburg

Accounting Use Only
Budget Adjustment Number: 08

Resolution Number: 2016- 013

Date: 2/17/2016

Reason for change in appropriation: To adjust Fire overtime for staff coverage for the Corrine and Rough Fires.

Estimated Additional Appropriations:

Fund Name	Fund No.	Dept. No.	Prgm No.	Object No.	Appropriation Amount
Fire- overtime	320	6200	539	51-02	\$ 25,000.00
Total Requested Appropriation:					\$ 25,000.00
Adjusted Total Appropriation:					\$ 25,000.00

Estimated Revenues Available:

Fund Name	Fund No.	Dept. No.	Prgm No.	Object No.	Est. Revenue Amount
Fire SAFER Grant	320	0000	422	03-09	\$ 23,453.00
Fire- OES Grant (Fire Strike Team)	320	0000	422	03-08	\$ 106,849.00
Total Estimated Additional Revenue:					\$ 130,302.00
Adjusted Total Estimated Revenue:					\$ 130,302.00
Net difference (deficit)					\$ 105,302.00

City of Kingsburg

Accounting Use Only
Budget Adjustment Number: 09

Resolution Number: 2016- 013

Date: 2/17/2016

Reason for change in appropriation: To adjust Ambulance overtime for staff coverage for the Corrine and Rough Fires, to adjust ambulance increase billings and write offs, and to record IGT expense and revenues.

Estimated Additional Appropriations:

Fund Name	Fund No.	Dept. No.	Prgm No.	Object No.	Appropriation Amount
Ambulance -Overtime (Fire Strike Team)	320	6100	539	51-02	\$ 68,000.00
Ambulance -A/R Write off	320	6100	539	52-50	\$ 665,000.00
Ambulance-IGT Expense	320	6100	539	52-99	\$ 452,495.00
Ambulance-Capital Outlay (Ambulance Purchase)	320	6100	539	57-01	\$ 30,000.00
Total Requested Appropriation:					\$ 1,147,495.00
Adjusted Total Appropriation:					\$ 1,147,495.00

Estimated Revenues Available:

Fund Name	Fund No.	Dept. No.	Prgm No.	Object No.	Est. Revenue Amount
Amb/Fire Grant (USDA Grant)	320	0000	422	03-08	\$ 30,000.00
Ambulance Billings	320	0000	435	01-05	\$ 665,000.00
Ambulance IGT	320	0000	435	01-09	\$ 829,574.00
Total Estimated Additional Revenue:					\$ 1,524,574.00
Adjusted Total Estimated Revenue:					\$ 1,524,574.00
Net difference (deficit)					\$ 377,079.00

Exhibit D



Meeting Date: February 17, 2016
Agenda Item: VI

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council

REPORT FROM: Holly Owen, AICP, Planning Director

REVIEWED BY:

AP

AGENDA ITEM: MUNICIPAL CODE AMENDMENT-AMENDMENTS TO
VARIOUS PROVISIONS OF SECTION 17.56.040 OF TITLE 17
OF THE KINGSBURG MUNICIPAL CODE REGULATING
TEMPORARY SIGNS AND POLITICAL SIGNS

ACTION REQUESTED: ☒ Ordinance ☒ Resolution ☒ Motion ☐ Receive/File

RECOMMENDATION: After a public hearing and discussion, Staff recommends the Kingsburg City Council approve amendment of Section 17.56.040 of Title 17 of the Kingsburg Municipal Code in its entirety, by additions and revisions to clarify certain provisions of Section 17.56.040 and to regulate the use of temporary signs and political signs. Staff also recommends the Kingsburg City Council approve, by resolution, the processing of an application for the use of temporary signs pursuant to a Temporary Sign Permit form and collection of an administrative fee of Fifty Dollars (\$50.00) to be added to the Kingsburg Master Fee Schedule.

ACTION BY CITY COUNCIL

Introduce and waive the first reading of Ordinance No.2016-001 of the City Council of the City of Kingsburg, amending the Kingsburg Municipal Code, Title 17, Section 17.56.040, Regulation of Signs and Outdoor Advertising.

Adopt Resolution 2016-014, adding a fee for application for Temporary Use Permits to the Planning and Zoning Fees in the City of Kingsburg Master Fee Schedule.

ENVIRONMENTAL DETERMINATION

This amendment of the Kingsburg Municipal Code is exempt from the provisions of the California Environmental Quality Act (CEQA) Guidelines Section 15378(b)(5), and is not considered a project, because the amendment to the Kingsburg Municipal Code is a government administrative activity that will not result in direct or indirect physical changes in the environment.

POLICY ALTERNATIVE(S)

1. Council could choose not to approve to amendment to Section 17.56.040 and allow the current language of this Section to remain as it exists.

REASON FOR RECOMMENDATION/KEY METRIC

This amendment to Section 17.56.040 of the Municipal Code is to address the need to have a definition of temporary signage, and a procedure for applicants and Staff to follow in permitting this type of signage.

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|------------|
| 1. Is There A Fiscal Impact? | <u>No</u> |
| 2. Is it Currently Budgeted? | <u>No</u> |
| 3. If Budgeted, Which Line? | <u>N/A</u> |

PRIOR ACTION/REVIEW

On October 8, 2015, Planning Commission participated in a discussion workshop on the topic of temporary signage. A number of requests are received each year by the City from applicants regarding temporary signage ranging from 'grand opening' type signs to special event sales signs. At present, none of these temporary signs are allowed in the City.

Discussion continued at the regularly scheduled Planning Commission meeting of November 15, 2015. At the Planning Commission meeting of January 14, 2016, Resolution 2016-01 was adopted by the Planning Commission recommending that the City Council approve the amendments to Section 17.56.040 of the Municipal Code identified in Exhibit "A" which is attached hereto and made a part hereof and approving a process for identifying and processing a temporary sign request and recommending the issuance of a permit and payment of a administrative fee to accompany an application. The attached Temporary Sign Permit form will be used to regulate the use of temporary signs within the City. The Fifty Dollar (\$50.00) processing fee is proposed to cover a portion of the cost incurred by the City in processing an application for a Temporary Sign Permit. It is recommended the administrative fee be waived for Internal Revenue Code Section 501(c)(3) non-profit corporations and organizations.

Also, and to avoid any conflict between Section 17.56.040 of the Municipal Code and provisions of the City of Kingsburg Downtown Form Base Code ("FBC"), Section 17.56.040 is amended to provide that should any such conflict arise between the provisions of Section 17.56.040 of the Municipal Code and provisions of the FBC, the provisions of Section 17.56.040 of the Municipal Code shall control.

In order to address free speech issues regarding political signs, Staff recommends the addition to Section 17.56.040 of separate provisions regulating political signs, which exempts political signs from the Temporary Sign Permit process. These new provisions for political signs will clarify the time frame and process for the use of political signs. These new provisions for political signs are very similar to the political signs provisions in the City of Fowler Municipal Code.

ATTACHED INFORMATION

1. Planning Commission Resolution 2016-01
2. Exhibit "A", proposed changes to Title 17 of the Kingsburg Municipal Code
3. Draft Temporary Sign Permit
4. Resolution 2016-014 , adding a fee for Temporary Use Permits to the Planning and Zoning Fees in the City of Kingsburg Master Fee Schedule
5. Ordinance No. 2016-001, Amending Chapter 17.56.040 to Title 17 of the Kingsburg Municipal Code

Exhibit A
Changes to Section 17.56.040, Regulation of Signs and Outdoor Advertising

Amendments to Existing Municipal Code Sections:

In the proposed text, below, deletions to the existing text are identified in strikeouts and new text is identified with an underline Italics.

17.56.040 - Regulation of signs and outdoor advertising.

A. Purposes and Application. In order to maintain and enhance the attractiveness and orderliness of the city's appearance, and to protect the public safety and general welfare, the location, size, height, illumination and maintenance of signs and outdoor advertising structures are regulated as prescribed below. It is the intention of this section to foster the expansion of the Swedish architectural motif which characterizes the city's commercial and industrial areas under the provisions of Chapter 17.80 of this title. If provisions of the City of Kingsburg Form Based Code, adopted on September 16, 2015, conflict with provisions in this Section 17.56.040, the provisions of this Section 17.56.040 shall prevail.

B. General Provisions and Exceptions.

1. Application. The provisions set forth in this section shall be applicable to all signs permitted by the ordinance codified in this title.

2. Computation of Sign Area or Display Surface. For purposes of this section, measurements for computing the areas of a given sign shall be made as follows.

a. For signs comprised of individual letters attached to the business structure, including module letters and logographic symbols, the effective sign area shall mean any area(s) enclosed by the minimum imaginary rectangle or parallelogram of vertical and horizontal lines which fully contains all extremities of each word and/or logographic symbol of the sign. Each word and/or logographic symbol shall be measured separately in computing total sign area. Shadow box borders and other border trims which are an intrinsic part of the building, either architecturally or structurally, shall not be included in such area computations.

b. Where the sign consists of module letters only, and such letters are separated a minimum distance of one and one-half times the width of the individual module, the space between such letters shall not be included when computing sign area.

c. For single unit signs containing letters or logographic symbols on cabinets or panels, the effective sign area shall mean the area enclosed by the minimum imaginary rectangle or parallelogram of vertical and horizontal lines which fully contains the perimeter of the cabinet or panel sign.

d. For projecting signs and free-standing detached signs containing letters and/or logographic symbols, the effective sign area means the area enclosed by the minimum imaginary rectangle of vertical and horizontal lines which fully contains

all extremities of the sign, exclusive of its supports and/or ornamental and decorative trim on cabinets or support columns.

e. For free-standing and projecting signs intended to be read from both sides along a single frontage, both sides of the sign shall be counted in computing the total sign area for that frontage.

f. The effective sign area of a ball or sphere shall be seventy-five (75) percent of the surface area of the ball or sphere.

3. Projection and Height.

a. No sign shall project more than fourteen (14) inches beyond the property line, except that a free standing sign shall not extend beyond the property line. The minimum height clearance for any free-standing sign, projecting building sign or sign located on a building marquee shall be not less than eight feet as measured from ground level to the lowest portion of the sign display area.

b. No sign other than a directional sign shall project more than twelve (12) inches into a required rear yard or interior side yard.

c. In an RCO, UR, RA, R, RM or PO district, a sign attached to a building shall not project above the parapet or roof line, whichever is higher.

4. Number of Free-Standing Signs. Not more than one free-standing on-premise sign, or free-standing outdoor advertising structure, may be located on each parcel of property within a zoning district in which a free-standing sign or free-standing outdoor advertising structure is permitted.

5. Traffic Hazards.

a. No sign or outdoor advertising structure shall be placed within thirty (30) feet of the intersecting curb lines of a street intersection, unless placed on a single pole with a ground clearance of at least ten (10) feet, or unless placed so that the top of the sign and its supporting structure is a maximum of two and one-half feet above the ground.

b. No red, green or amber lights or illuminated signs or outdoor advertising structures illuminated by or including flashing lights, shall be placed in such position that they reasonably could be expected to interfere with or be confused with any official traffic control device, traffic signal or official directional guide sign.

6. Movement. A moving sign shall be permitted only in C or I districts, provided that movement shall be slow (not to exceed ten (10) r.p.m.) and shall not simulate effects obtained by varying the intensity, color, pattern or illumination.

7. Utility Lines and Easements. No sign or outdoor advertising structure shall be located within a utility easement, or erected or located in a manner which will reduce the vertical or horizontal clearance from communication lines or energized electric power lines as required by laws, rules and regulations of the State of California and agencies thereof.

8. Special Signs—Exceptions. The following types of signs shall be exempt from the provisions of this Section 17.56.040:

a. Temporary Signs: Signs of a temporary or transitory nature and constructed and erected in a non-permanent manner.

i. Signs used to announce an upcoming event or sale, such as a fundraising event, school or community event, grand opening or holiday sale subject to the issuance of a Temporary Sign Permit;

ii. Signs used exclusively for the posting or display of official notices by a public agency or official, or by a person giving legal notice;

iii. Signs erected or maintained by a public agency or official or required by law to be displayed by a public utility for directional, warning or informational purposes;

iv. Signs announcing garage or yard sales, which shall be removed immediately after the completion of the sale.

v. Unless otherwise specified in the applicable Temporary Sign Permit, all temporary signs shall be removed by the applicant, agency, entity, group or individual responsible for their placement within thirty (30) days after the date of the sign's original erection, or when the sign becomes damaged or is no longer legible, whichever first occurs.

b. Signs or displays of patriotic or religious nature erected upon residential property and non-illuminated, non-verbal religious symbols erected upon residential property.

9. Special Signs—Prohibition. Animated signs, the movement of which is simulated by variations in the intensity, color, pattern or illumination of the sign, and flashing signs, shall be prohibited in all districts, subject to the following exceptions:

a. A sign changing so as to show time and/or temperature.

b. An on-premise barber pole.

10. Area Identification Signs. Area identification signs intended to identify a neighborhood, subdivisions, shopping or industrial district, complex or other area composed of multiple ownerships, shall be limited to a maximum single surface area of twenty-five (25) square feet, and total sign area not exceeding fifty (50) square feet.

11. Outdoor Advertising Signs. Outdoor advertising signs are signs having part or all of their area devoted to directing attention to a business, profession, commodity, product or service that is not the primary business, profession, commodity, product or service sold, manufactured, conducted or offered on the site on which the sign is located, and shall be subject to the following conditions:

a. Outdoor advertising signs shall not be permitted in the RCO, UR, RA, R, RM, PO, IP or C districts.

b. The maximum single surface area per site of an outdoor advertising structure in the I district shall be five hundred (500) square feet; the maximum

aggregate area per site of outdoor advertising signs in the district shall be one thousand (1,000) square feet. No outdoor advertising signs shall be placed within one thousand (1,000) feet of another such sign on the same side of a street or highway.

c. Signs in the RCO, UR, RA, R, RM and PO districts. No sign of any character shall be permitted in the RCO, UR, RA, R, RM or PO districts, except as follows:

1. One name plate, not directly illuminated, with a maximum of two square feet in area (e.g., dimensions of 1' x 2'), containing the name or names of occupants of a residence or office.
2. One identification sign, not directly illuminated, located flat against a wall and not projecting above the roof line, with a single surface area of not more than sixteen (16) square feet pertaining to a permitted or conditional use conducted on the site.
3. One non-illuminated sign, with a single surface area of not more than eight square feet, pertaining to the sale, lease, rental or display of a structure or site.
4. Non-illuminated directional signs, with a single surface area of not more than six square feet, pertaining to vehicular or pedestrian traffic directions and located along a driveway or within a parking lot. Arrows painted on pavement are not included in this regulation.
5. One bulletin board, not directly illuminated, with a single surface area of not more than twenty (20) square feet, located on the site of a church, school, auditorium or other similar place of public assembly.
6. One non-illuminated temporary construction sign, with a single surface area of not more than sixteen (16) square feet, on the site of a construction project, which shall be removed at the owner's expense at the time of project completion.
7. One temporary subdivision sales sign, not directly illuminated, with a single surface area of not more than thirty-two (32) square feet, on the site of a residential subdivision.

D. Regulation of Signs Within the C districts.

1. Purposes and Application. The purpose of sign regulation within the C districts is to avoid unsightly, inharmonious, competing, cluttered and hazardous location and appearance of signs, and to encourage the replacement of existing non-conforming signs. Sign regulations of this section shall apply to any permitted or conditional use listed within a C district.

2. Maximum Total Aggregate Area in the CC district .

a. Primary Frontage. An allowable minimum sign area of up to fifty (50) square feet shall be permitted for each primary building frontage (portion of building occupied by the business and facing a street), regardless of the width of such primary building frontage. A maximum total sign area, not to exceed three hundred fifty (350) square feet, shall be permitted for each primary building frontage based on two

square feet of sign area for each lineal foot of primary building frontage occupied by the business.

b. Secondary Frontage. An allowable minimum sign area of up to thirty-five (35) square feet shall be permitted for each secondary building frontage (portion of building occupied by the business and facing an alley, an adjacent building, parking lot, or the like), regardless of the width of such secondary frontage. A maximum total sign area, not to exceed two hundred (200) square feet, shall be permitted for each secondary frontage based on one square foot of secondary building frontage occupied by the business.

3. Maximum Total Aggregate Area in the CS and CH districts.

a. Primary Frontage. An allowable minimum sign area of up to one hundred (100) square feet shall be permitted for each primary business frontage along a street, regardless of the width of such primary business frontage. A maximum total sign area, not to exceed five hundred (500) square feet, shall be permitted for each primary building frontage based on two square feet of sign area for each lineal foot of primary business frontage occupied by the business.

b. Secondary Frontage. An allowable minimum sign area of up to fifty (50) square feet shall be permitted for each secondary business frontage, regardless of the width of such secondary frontage occupied by the business. A maximum total sign area, not to exceed two hundred (200) square feet shall be permitted for each secondary business frontage based on two square feet of sign area for each lineal foot of secondary business frontage occupied by the business.

4. Directional Signs. Directional signs for off-street parking and off-street loading facilities shall not exceed six square feet for each sign; parking lot identification signs shall not exceed six square feet per face of sign.

5. Sale, Lease & Rental Signs. Signs pertaining to the sale, lease, rental, or display of a structure or land shall not exceed thirty-two (32) square feet per single face of sign.

6. Projecting Signs. No sign, other than a directional sign, shall project more than twenty-four (24) inches into a required rear yard or required interior side yard. No sign, other than a sign required by law or a marquee sign, shall project more than fourteen (14) inches into a public right-of-way.

7. Signs Attached to Buildings. Signs attached to buildings shall be installed parallel with the building, with no more than a fourteen (14) inch projection from the wall except where permitted under Subsection D.8., below and/or attached directly to the vertical or sloped face of the marquee.

8. Marquee or Canopy Signs. Signs attached below the marquee or canopy shall not exceed six square feet per face of sign and shall have a minimum ground clearance of eight feet above the sidewalk grade in order not to impede or interfere with pedestrian traffic and safety. Where the marquee or canopy is attached at an angle from a building, signs may be affixed to the sloped portion above the horizontal extension of the marquee or canopy as an integral part of the facade.

9. Painted Wall Signs. Within each of the C districts, signs painted upon a wall exterior surface shall be included when computing the allowable sign area.

10. Freestanding Signs.

a. New freestanding signs shall have a permanently landscaped area at their bases, and shall be maintained with live plant materials around the base of such signs equal to at least ten (10) percent of the total sign area, and with a minimum landscaped area of ten (10) square feet.

b. Freestanding area identification signs displaying the name and/or logographic symbol of a shopping center and/or the names of other groupings of businesses, offices, services, or combinations thereof, shall not exceed a total sign area of three hundred fifty (350) square feet.

c. No more than one freestanding sign shall be permitted for a single business or for a grouping of businesses on a single site, except that an additional freestanding sign shall be permitted for a grouping of ten (10) or more businesses on a single site, and one freeway oriented sign may be located on a site in the CH district, subject to site plan review, not exceeding an aggregate area of three hundred (300) square feet or a height of ninety (90) feet.

11. Announcement and Bulletin Boards. Announcement and bulletin boards or structures for any public, philanthropic, civic, religious, or charitable organization or agency, non-illuminated or illuminated by indirect lighting only, may not exceed thirty-two (32) square feet in area in any district when appurtenant to the premises on which they are located.

12. Public Service Signs. Electronic public service signs displaying such information as time of day, temperature, or events of community interest, with the purpose of augmenting on-premise identification shall be permitted. The area of such signs shall be included when computing the total sign area of a business or site.

13. Portable Signs. Portable signs, including, but not limited to, sandwich board, "A" board, movable free-standing, tire stack, and wind signs, shall be prohibited, with the exception of those signs allowed by approval of the Planning Director pursuant to City of Kingsburg Downtown Form Based Code, §17.42.122.

14. Public Utility Signs. Non-advertising signs of public utility companies shall be permitted as required in their operation, providing service for the health, safety, and welfare of the general public, including, but not limited to, the following: informational signs for public telephone facilities or marking the location of underground facilities, directional signs for public utility services, signs notifying the public of "danger", "emergency", "construction", and similar conditions. No sign or other item shall be attached to private utility company poles and/or light standards or supports without prior written approval from the utility company to which such poles belong.

15. Sight Distance at Intersections. No sign permitted by this section shall be placed within thirty (30) feet of a street intersection (intersecting curb lines) unless placed so that the top of the sign is at a maximum of two and one-half feet above the ground or unless the bottom of the sign is a minimum of ten (10) feet above the ground level.

16. Height of Signs. Except for freeway oriented free-standing signs in the CH district, the height of signs within the C districts shall not exceed the height of the structure which houses the business being advertised, and in no case shall any sign exceed the height limitations of the district in which it is located.

17. Signs Expressly Prohibited.

- a. No red, green, or amber light or illuminated sign may be placed in such a position that it could reasonably be expected to interfere with, or be confused with, any official traffic control device, traffic signal, or official directional guide sign.
- b. Outdoor advertising structures shall not be permitted.
- c. Glaring, flashing, and scintillating signs shall not be permitted.
- d. Open letter signs which may be viewed from the reverse shall not be permitted.
- e. Canvas, plastic, cloth, paper, or other types of banners or streamers suspended across public or private property, buildings, or structures shall not be permitted, except temporary banners which extend over or across a street announcing civic events such as parades, homecomings, festivals and publicly or privately sponsored promotional events as may be approved by the city council.

18. Brand Name Advertising. Up to thirty (30) percent of the signing allowance for any frontage may be devoted to the advertising or identification of an individual brand or brands of products. This provision shall not apply to the identification of one primary brand name identifying a service station.

19. Design of Signs. All signs shall be designed in scale and harmony with the architectural design of the buildings and uses they are intended to relate to or identify.

20. Alteration and Removal. Achieving the alteration or removal of dangerous, obsolete and nonconforming signs is a major policy of this section. To this end, certain signs are hereby declared to be dangerous, obsolete, or nonconforming, and shall be removed or altered to conform as follows:

- a. A dangerous sign is hereby defined as any sign which is an immediate peril or a potential menace to the safety of persons or property. The building inspector shall give a written order for the repair or removal of any unsafe or dangerous sign to the owner of the real property upon which such sign is located. If such owner shall fail to remove or repair such sign or advertising structure, within six months of notification by the building inspector, the building inspector may cause the removal of such sign and may enter upon such property for such purpose. Any cost accrued by the city in the removal of such sign shall be charged to the owner of the real property upon which such sign is located and added to the real taxes thereon for the ensuing tax year or be collected in civil action at the option of the city.
- b. Any sign hereafter existing which no longer advertises a bona fide business conducted or product sold on the premises where such sign exists shall be removed or made to conform by the owner of the building, structure, or property upon which such sign is located within ninety (90) days after written notification by the building inspector, or the building inspector may cause the removal of such sign. Any cost

accrued by the city shall be treated in the same manner as provided, above, for dangerous or unsafe signs.

c. Signs which are non-conforming because of their lighting, movement or animation shall be made to conform or be removed within one hundred twenty (120) days after written notification by the building inspector.

21. Appeals Procedure. If, because of any ambiguity, inadvertent omission, or error, the interpretation of the provisions and/or intent of this section by the building official is disputed, the applicant or any aggrieved person may appeal, in writing, setting forth reasons for such appeal to the planning commission. The appeal shall be filed with the planning commission within fifteen (15) days after an adverse decision of the building official. The appeal shall be placed on the regular meeting agenda of the commission at the first opportunity.

The commission shall review the sign proposal and shall approve, approve with conditions, or disapprove it, based on the findings set forth in Section 17.84.060 A. of this code.

E. Regulation of Signs. Within the I districts. No sign, outdoor advertising structure or display of any character shall be permitted in the I districts, except as follows:

1. Outdoor advertising signs in accordance with the district limitations and standards prescribed in Section 17.56.040 B.11.
2. The maximum permissible area of all faces of all permanent and temporary signs pertaining to a permitted use or conditional use, excluding outdoor advertising signs, directional signs and signs identifying products within a window display area, shall be as follows: one square foot of sign area per lineal foot of property line adjoining a street, or one hundred (100) square feet per acre of site area in use, whichever is greater, to a maximum of sixty (60) square feet of sign area.
3. Temporary signs shall be permitted in all I districts, provided that their combined area shall not exceed fifty (50) square feet.
4. One non-illuminated sign, not exceeding a single surface areas of sixteen (16) square feet, pertaining to the sale, lease, rental or display of a structure or site.
5. Non-illuminated directional signs along driveways or within parking lots, not exceeding a single surface area of six square feet, pertaining to vehicular and pedestrian traffic direction.
6. One bulletin board not directly illuminated, not exceeding a single surface area of twenty (20) square feet located on the site of a place of public assembly.
7. One non-illuminated temporary construction sign, not exceeding a single surface area of thirty-two (32) square feet, on the site of a construction project, to be removed at the owner's expense at the time of project completion.

F. Political Signs

1. No person except a duly authorized public official shall erect any sign, outdoor advertising structure or display of any character upon any public property other than a public right-of-way and no such sign, outdoor advertising structure or display shall be

erected or maintained within any city street right-of-way without first obtaining written approval from the City. .

2. No political signs are permitted within the city street right-of-way.

3. No political signs shall be erected prior to sixty (60) days before the date of the election to which they pertain.

4. Each candidate or person/group named on such political sign shall be responsible for the removal of all such signs within six (6) days after the polls close. After that date, the cost of removal of any sign shall be assessed to the candidate or person/group named on the sign.

Political Signs shall not require a Temporary Sign Permit, but shall be subject to the requirements in this section (F).

G. Non-conforming Signs and Outdoor Advertising Structures. Non-conforming signs and non-conforming outdoor advertising structures shall be subject to the regulations prescribed in Chapter 17.60.

H. Abandoned and Dilapidated Signs. No person shall maintain or permit to be maintained on any premises owned or controlled by him, any sign which has been abandoned or which is physically dilapidated. Any such sign shall be promptly removed by the owner or such other person. Any sign which is located on property which becomes vacant and unoccupied for a period of six months or more, or any sign which was erected for an occupant or business unrelated to the present occupant or his/her business, or any sign which pertains to a time, event or purpose which no longer is applied, shall be presumed to have been abandoned. Where the owner or other person responsible for maintaining an abandoned or dilapidated sign fails to remove the sign in conformance with these provisions, the city shall cause the sign to be removed and shall assess the owner or other person responsible at a rate established by resolution of the city council to cover the costs of such removal.

I. Authority to Modify Sign Regulations. Notwithstanding other provisions of this chapter, the planning commission has the authority to modify or adjust regulations of this chapter in order to prevent or lessen practical difficulties or unnecessary physical hardships inconsistent with the objectives of the zoning ordinance codified in this title and the purpose of this section as would result from a strict or literal interpretation and enforcement of certain of the regulations of this title.

RESOLUTION 2016-01

**RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF KINGSBURG
RECOMMENDING TO
CITY COUNCIL APPROVAL OF AMENDMENT TO CHAPTER 17.56.040 OF TITLE
17 OF THE KINGSBURG MUNICIPAL CODE REGULATING TEMPORARY SIGNS
AND POLITICAL SIGNS**

WHEREAS, the Kingsburg Municipal Code Section 2.08.090: E allows the City Manager to initiate an amendment to and recommend an adoption of an ordinance; and

WHEREAS, the Kingsburg City Manager has directed staff to initiate proceedings to amend Section 17.56.040 of the Kingsburg Municipal Code ("Amendment"); and

WHEREAS the public hearing for the Planning Commission's consideration of the Amendment was properly noticed in accordance with applicable law by posting the notice of public hearing at the City of Kingsburg City Hall Bulletin Board, placing the notice of public hearing on the City of Kingsburg website and publishing the notice of public hearing in The Kingsburg Recorder on December 30, 2015; and

WHEREAS, the Amendment is exempt from the provisions of the California Environmental Quality Act (CEQA) Guidelines Section 15378(b) (5), and is not considered a project. The Amendment to the Kingsburg Municipal Code is a government administrative activity that will not result in direct or indirect physical changes in the environment.

NOW, THEREFORE, BE IT RESOLVED that the Kingsburg Planning Commission adopts this Resolution 2016-__, and recommends to the City Council approval by ordinance, of the Amendment to Kingsburg Municipal Code Section 17.56.040 of Title 17, Regulation of Signs and Outdoor Advertising, as identified in Exhibit "A" to this resolution.

The foregoing resolution was adopted on January 14, 2016 by motion of Commissioner Johnson, and being duly seconded by Commissioner Rountree, was passed by the following vote:

AYES:	Kinney, Rountree, Poynor, Kruper and Johnson
NOES:	None
ABSENT:	Henslee and one Vacant Seat
ABSTAIN:	None

Secretary of the Planning Commission

Exhibit A
Change to, Section 17.56.040, Regulation of Signs and Outdoor Advertising

<u>Amendments to Existing Municipal Code Sections:</u>
In the proposed text, below, deletions to the existing text are identified in strikeouts and new text is identified with an <i><u>underline Italics</u></i> .

17.56.040 - Regulation of signs and outdoor advertising.

A. Purposes and Application. In order to maintain and enhance the attractiveness and orderliness of the city's appearance, and to protect the public safety and general welfare, the location, size, height, illumination and maintenance of signs and outdoor advertising structures are regulated as prescribed below. It is the intention of this section to foster the expansion of the Swedish architectural motif which characterizes the city's commercial and industrial areas ~~which lay within the city's central redevelopment area,~~ under the provisions of Chapter 17.80 of this title. **If provisions of the City of Kingsburg Form Based Code, adopted on September 16, 2015, conflict with provisions in this Section 17.56.040, the provisions of this Section 17.56.040 shall prevail.**

B. General Provisions and Exceptions.

1. Application. The provisions set forth in this section shall be applicable to all signs permitted by the ordinance codified in this title.
2. Computation of Sign Area or Display Surface. For purposes of this section, measurements for computing the areas of a given sign shall be made as follows.
 - a. For signs comprised of individual letters attached to the business structure, including module letters and logographic symbols, the effective sign area shall mean any area(s) enclosed by the minimum imaginary rectangle or parallelogram of vertical and horizontal lines which fully contains all extremities of each word and/or logographic symbol of the sign. Each word and/or logographic symbol shall be measured separately in computing total sign area. Shadow box borders and other border trims which are an intrinsic part of the building, either architecturally or structurally, shall not be included in such area computations.
 - b. Where the sign consists of module letters only, and such letters are separated a minimum distance of one and one-half times the width of the individual module, the space between such letters shall not be included when computing sign area.
 - c. For single unit signs containing letters or logographic symbols on cabinets or panels, the effective sign area shall mean the area enclosed by the minimum imaginary rectangle or parallelogram of vertical and horizontal lines which fully contains the perimeter of the cabinet or panel sign.
 - d. For projecting signs and free-standing detached signs containing letters and/or logographic symbols, the effective sign area means the area enclosed by the minimum imaginary rectangle of vertical and horizontal lines which fully contains all extremities

of the sign, exclusive of its supports and/or ornamental and decorative trim on cabinets or support columns.

- e. For free-standing and projecting signs intended to be read from both sides along a single frontage, both sides of the sign shall be counted in computing the total sign area for that frontage.
- f. The effective sign area of a ball or sphere shall be seventy-five (75) percent of the surface area of the ball or sphere.

3. Projection and Height.

- a. No sign shall project more than fourteen (14) inches beyond the property line, except that a free standing sign shall not extend beyond the property line. The minimum height clearance for any free-standing sign, projecting building sign or sign located on a building marquee shall be not less than eight feet as measured from ground level to the lowest portion of the sign display area.
- b. No sign other than a directional sign shall project more than twelve (12) inches into a required rear yard or interior side yard.
- c. In an RCO, UR, RA, R, RM or PO district, a sign attached to a building shall not project above the parapet or roof line, whichever is higher.

4. Number of Free-Standing Signs. Not more than one free-standing on-premise sign, or free-standing outdoor advertising structure, may be located on each parcel of property within a zoning district in which a free-standing sign or free-standing outdoor advertising structure is permitted.

5. Traffic Hazards.

- a. No sign or outdoor advertising structure shall be placed within thirty (30) feet of the intersecting curb lines of a street intersection, unless placed on a single pole with a ground clearance of at least ten (10) feet, or unless placed so that the top of the sign and its supporting structure is a maximum of two and one-half feet above the ground.
- b. No red, green or amber lights or illuminated signs or outdoor advertising structures illuminated by or including flashing lights, shall be placed in such position that they reasonably could be expected to interfere with or be confused with any official traffic control device, traffic signal or official directional guide sign.

6. Movement. A moving sign shall be permitted only in C or I districts, provided that movement shall be slow (not to exceed ten (10) r.p.m.) and shall not simulate effects obtained by varying the intensity, color, pattern or illumination.

7. Utility Lines and Easements. No sign or outdoor advertising structure shall be located within a utility easement, or erected or located in a manner which will reduce the vertical or horizontal clearance from communication lines or energized electric power lines as required by laws, rules and regulations of the State of California and agencies thereof.

8. Special Signs—Exceptions. The following types of signs shall be exempt from the provisions of this Section 17.56.040: ~~provided, however, that temporary signs shall be removed by the agency, corporation, group or individual responsible for their erection,~~

~~within thirty (30) days after the date of their original erection, or when the signs become damaged or are no longer intelligible, whichever time occurs first:~~

a. Temporary Signs: Signs of a temporary or transitory nature and constructed and erected in a non-permanent manner.

- i. **Signs used to announce an upcoming event or sale, such as a fundraising event, school or community event, grand opening or holiday sale subject to the issuance of a Temporary Sign Permit;**
- ii. Signs used exclusively for the posting or display of official notices by a public agency or official, or by a person giving legal notice;
- iii. Signs erected or maintained by a public agency or official or required by law to be displayed by a public utility for directional, warning or informational purposes;
- iv. Signs announcing garage or yard sales, **which** shall be removed immediately after the completion of the sale.
- v. **Unless otherwise specified in the applicable Temporary Sign Permit, all temporary signs shall be removed by the applicant, agency, entity, group or individual responsible for their placement within thirty (30) days after the date of the sign's original erection, or when the sign becomes damaged or is no longer legible, whichever first occurs.**

- b. **Temporary Signs or displays of an emergency, patriotic or religious or community nature erected upon residential property including temporary non-structural posters for civic or political campaigns and non-illuminated, non-verbal religious symbols erected upon residential property.**

9. Special Signs—Prohibition. Animated signs, the movement of which is simulated by variations in the intensity, color, pattern or illumination of the sign, and flashing signs, shall be prohibited in all districts, subject to the following exceptions:

- a. A sign changing so as to show time and/or temperature.
- b. An on-premise barber pole.

10. Area Identification Signs. Area identification signs intended to identify a neighborhood, subdivisions, shopping or industrial district, complex or other area composed of multiple ownerships, shall be limited to a maximum single surface area of twenty-five (25) square feet, and total sign area not exceeding fifty (50) square feet.

11. Outdoor Advertising Signs. Outdoor advertising signs are signs having part or all of their area devoted to directing attention to a business, profession, commodity, product or service that is not the primary business, profession, commodity, product or service sold, manufactured, conducted or offered on the site on which the sign is located, and shall be subject to the following conditions:

- a. Outdoor advertising signs shall not be permitted in the RCO, UR, RA, R, RM, PO, IP or C districts.
- b. The maximum single surface area per site of an outdoor advertising structure in the I district shall be five hundred (500) square feet; the maximum aggregate area per site of outdoor advertising signs in the district shall be one thousand (1,000) square feet. No outdoor advertising signs shall be placed within one thousand (1,000) feet of another such sign on the same side of a street or highway.
- c. Signs in the RCO, UR, RA, R, RM and PO districts. No sign of any character shall be permitted in the RCO, UR, RA, R, RM or PO districts, except as follows:
 1. One name plate, not directly illuminated, with a maximum of two square feet in area (e.g., dimensions of 1' x 2'), containing the name or names of occupants of a residence or office.
 2. One identification sign, not directly illuminated, located flat against a wall and not projecting above the roof line, with a single surface area of not more than sixteen (16) square feet pertaining to a permitted or conditional use conducted on the site.
 3. One non-illuminated sign, with a single surface area of not more than eight square feet, pertaining to the sale, lease, rental or display of a structure or site.
 4. Non-illuminated directional signs, with a single surface area of not more than six square feet, pertaining to vehicular or pedestrian traffic directions and located along a driveway or within a parking lot. Arrows painted on pavement are not included in this regulation.
 5. One bulletin board, not directly illuminated, with a single surface area of not more than twenty (20) square feet, located on the site of a church, school, auditorium or other similar place of public assembly.
 6. One non-illuminated temporary construction sign, with a single surface area of not more than sixteen (16) square feet, on the site of a construction project, which shall be removed at the owner's expense at the time of project completion.
 7. One temporary subdivision sales sign, not directly illuminated, with a single surface area of not more than thirty-two (32) square feet, on the site of a residential subdivision.

D. Regulation of Signs Within the C districts.

1. Purposes and Application. The purpose of sign regulation within the C districts is to avoid unsightly, inharmonious, competing, cluttered and hazardous location and appearance of signs, and to encourage the replacement of existing non-conforming signs. Sign regulations of this section shall apply to any permitted or conditional use listed within a C district.
2. Maximum Total Aggregate Area in the CC district .
 - a. Primary Frontage. An allowable minimum sign area of up to fifty (50) square feet shall be permitted for each primary building frontage (portion of building occupied by the business and facing a street), regardless of the width of such primary building frontage. A maximum total sign area, not to exceed three hundred fifty (350) square feet, shall

- be permitted for each primary building frontage based on two square feet of sign area for each lineal foot of primary building frontage occupied by the business.
- b. Secondary Frontage. An allowable minimum sign area of up to thirty-five (35) square feet shall be permitted for each secondary building frontage (portion of building occupied by the business and facing an alley, an adjacent building, parking lot, or the like), regardless of the width of such secondary frontage. A maximum total sign area, not to exceed two hundred (200) square feet, shall be permitted for each secondary frontage based on one square foot of secondary building frontage occupied by the business.
3. Maximum Total Aggregate Area in the CS and CH districts.
 - a. Primary Frontage. An allowable minimum sign area of up to one hundred (100) square feet shall be permitted for each primary business frontage along a street, regardless of the width of such primary business frontage. A maximum total sign area, not to exceed five hundred (500) square feet, shall be permitted for each primary building frontage based on two square feet of sign area for each lineal foot of primary business frontage occupied by the business.
 - b. Secondary Frontage. An allowable minimum sign area of up to fifty (50) square feet shall be permitted for each secondary business frontage, regardless of the width of such secondary frontage occupied by the business. A maximum total sign area, not to exceed two hundred (200) square feet shall be permitted for each secondary business frontage based on two square feet of sign area for each lineal foot of secondary business frontage occupied by the business.
 4. Directional Signs. Directional signs for off-street parking and off-street loading facilities shall not exceed six square feet for each sign; parking lot identification signs shall not exceed six square feet per face of sign.
 5. Sale, Lease & Rental Signs. Signs pertaining to the sale, lease, rental, or display of a structure or land shall not exceed thirty-two (32) square feet per single face of sign.
 6. Projecting Signs. No sign, other than a directional sign, shall project more than twenty-four (24) inches into a required rear yard or required interior side yard. No sign, other than a sign required by law or a marquee sign, shall project more than fourteen (14) inches into a public right-of-way.
 7. Signs Attached to Buildings. Signs attached to buildings shall be installed parallel with the building, with no more than a fourteen (14) inch projection from the wall except where permitted under Subsection D.8., below and/or attached directly to the vertical or sloped face of the marquee.
 8. Marquee or Canopy Signs. Signs attached below the marquee or canopy shall not exceed six square feet per face of sign and shall have a minimum ground clearance of eight feet above the sidewalk grade in order not to impede or interfere with pedestrian traffic and safety. Where the marquee or canopy is attached at an angle from a building, signs may be affixed to the sloped portion above the horizontal extension of the marquee or canopy as an integral part of the facade.
 9. Painted Wall Signs. Within each of the C districts, signs painted upon a wall exterior surface shall be included when computing the allowable sign area.

10. Freestanding Signs.

- a. New freestanding signs shall have a permanently landscaped area at their bases, and shall be maintained with live plant materials around the base of such signs equal to at least ten (10) percent of the total sign area, and with a minimum landscaped area of ten (10) square feet.
- b. Freestanding area identification signs displaying the name and/or logographic symbol of a shopping center and/or the names of other groupings of businesses, offices, services, or combinations thereof, shall not exceed a total sign area of three hundred fifty (350) square feet.
- c. No more than one freestanding sign shall be permitted for a single business or for a grouping of businesses on a single site, except that an additional freestanding sign shall be permitted for a grouping of ten (10) or more businesses on a single site, and one freeway oriented sign may be located on a site in the CH district, subject to site plan review, not exceeding an aggregate area of three hundred (300) square feet or a height of ninety (90) feet.

~~11. Temporary Signs. Temporary signs, including official notices, campaign posters, and posters advertising community functions or events, shall be removed by the agency, official, or person responsible for their erection within seven days after the date of the advertised event or election. In the CC district, such temporary signs shall be permitted only on special structures which may be provided at various locations, such as public bulletin boards, kiosks, and other authorized informational centers.~~

11. Announcement and Bulletin Boards. Announcement and bulletin boards or structures for any public, philanthropic, civic, religious, or charitable organization or agency, non-illuminated or illuminated by indirect lighting only, may not exceed thirty-two (32) square feet in area in any district when appurtenant to the premises on which they are located.

12. Public Service Signs. Electronic public service signs displaying such information as time of day, temperature, or events of community interest, with the purpose of augmenting on-premise identification shall be permitted. The area of such signs shall be included when computing the total sign area of a business or site.

13. Portable Signs. Portable signs, including, but not limited to, sandwich board, "A" board, movable free-standing, tire stack, and wind signs, shall be prohibited, with the exception of those signs allowed by approval of the Planning Director pursuant to City of Kingsburg Downtown Form Based Code, §17.42.122.

14. Public Utility Signs. Non-advertising signs of public utility companies shall be permitted as required in their operation, providing service for the health, safety, and welfare of the general public, including, but not limited to, the following: informational signs for public telephone facilities or marking the location of underground facilities, directional signs for public utility services, signs notifying the public of "danger", "emergency", "construction", and similar conditions. No sign or other item shall be attached to private utility company poles and/or light standards or supports without prior written approval from the utility company to which such poles belong.

15. Sight Distance at Intersections. No sign permitted by this section shall be placed within thirty (30) feet of a street intersection (intersecting curb lines) unless placed so that the top

of the sign is at a maximum of two and one-half feet above the ground or unless the bottom of the sign is a minimum of ten (10) feet above the ground level.

16. Height of Signs. Except for freeway oriented free-standing signs in the CH district, the height of signs within the C districts shall not exceed the height of the structure which houses the business being advertised, and in no case shall any sign exceed the height limitations of the district in which it is located.

17. Signs Expressly Prohibited.

- a. No red, green, or amber light or illuminated sign may be placed in such a position that it could reasonably be expected to interfere with, or be confused with, any official traffic control device, traffic signal, or official directional guide sign.
- b. Outdoor advertising structures shall not be permitted.
- c. Glaring, flashing, and scintillating signs shall not be permitted.
- d. Open letter signs which may be viewed from the reverse shall not be permitted.
- e. Canvas, plastic, cloth, paper, or other types of banners or streamers suspended across public or private property, buildings, or structures shall not be permitted, except temporary banners which extend over or across a street announcing civic events such as parades, homecomings, festivals and publicly or privately sponsored promotional events as may be approved by the city council.

18. Brand Name Advertising. Up to thirty (30) percent of the signing allowance for any frontage may be devoted to the advertising or identification of an individual brand or brands of products. This provision shall not apply to the identification of one primary brand name identifying a service station.

19. Design of Signs. All signs shall be designed in scale and harmony with the architectural design of the buildings and uses they are intended to relate to or identify.

20. Alteration and Removal. Achieving the alteration or removal of dangerous, obsolete and nonconforming signs is a major policy of this section. To this end, certain signs are hereby declared to be dangerous, obsolete, or nonconforming, and shall be removed or altered to conform as follows:

- a. A dangerous sign is hereby defined as any sign which is an immediate peril or a potential menace to the safety of persons or property. The building inspector shall give a written order for the repair or removal of any unsafe or dangerous sign to the owner of the real property upon which such sign is located. If such owner shall fail to remove or repair such sign or advertising structure, within six months of notification by the building inspector, the building inspector may cause the removal of such sign and may enter upon such property for such purpose. Any cost accrued by the city in the removal of such sign shall be charged to the owner of the real property upon which such sign is located and added to the real taxes thereon for the ensuing tax year or be collected in civil action at the option of the city.
- b. Any sign hereafter existing which no longer advertises a bona fide business conducted or product sold on the premises where such sign exists shall be removed or made to conform by the owner of the building, structure, or property upon which such sign is located within ninety (90) days after written notification by the building inspector, or

the building inspector may cause the removal of such sign. Any cost accrued by the city shall be treated in the same manner as provided, above, for dangerous or unsafe signs.

- c. Signs which are non-conforming because of their lighting, movement or animation shall be made to conform or be removed within one hundred twenty (120) days after written notification by the building inspector.

21. Appeals Procedure. If, because of any ambiguity, inadvertent omission, or error, the interpretation of the provisions and/or intent of this section by the building official is disputed, the applicant or any aggrieved person may appeal, in writing, setting forth reasons for such appeal to the planning commission. The appeal shall be filed with the planning commission within fifteen (15) days after an adverse decision of the building official. The appeal shall be placed on the regular meeting agenda of the commission at the first opportunity.

The commission shall review the sign proposal and shall approve, approve with conditions, or disapprove it, based on the findings set forth in Section 17.84.060 A. of this code.

E. Regulation of Signs. Within the I districts. No sign, outdoor advertising structure or display of any character shall be permitted in the I districts, except as follows:

1. Outdoor advertising signs in accordance with the district limitations and standards prescribed in Section 17.56.040 B.11.
2. The maximum permissible area of all faces of all permanent and temporary signs pertaining to a permitted use or conditional use, excluding outdoor advertising signs, directional signs and signs identifying products within a window display area, shall be as follows: one square foot of sign area per lineal foot of property line adjoining a street, or one hundred (100) square feet per acre of site area in use, whichever is greater, to a maximum of sixty (60) square feet of sign area.
3. Temporary ~~non-verbal~~ signs shall be permitted in all I districts, provided that their combined area shall not exceed ~~ten (10) percent of the maximum total aggregate sign area allowed, or sixty (60)~~ fifty (50) square feet.
4. One non-illuminated sign, not exceeding a single surface areas of sixteen (16) square feet, pertaining to the sale, lease, rental or display of a structure or site.
5. Non-illuminated directional signs along driveways or within parking lots, not exceeding a single surface area of six square feet, pertaining to vehicular and pedestrian traffic direction.
6. One bulletin board not directly illuminated, not exceeding a single surface area of twenty (20) square feet located on the site of a place of public assembly.
7. One non-illuminated temporary construction sign, not exceeding a single surface area of thirty-two (32) square feet, on the site of a construction project, to be removed at the owner's expense at the time of project completion.

F. Political Signs

- 1. No person except a duly authorized public official shall erect any sign, outdoor advertising structure or display of any character upon any public property other than a public right-of-way and no such sign, outdoor advertising structure or display shall be erected or maintained within any city street right-of-way without first obtaining written approval from the City. .**
- 2. No political signs are permitted within the city street right-of-way.**
- 3. No political signs shall be erected prior to sixty (60) days before the date of the election to which they pertain.**
- 4. Each candidate or person/group named on such political sign shall be responsible for the removal of all such signs within six (6) days after the polls close. After that date, the cost of removal of any sign shall be assessed to the candidate or person/group named on the sign.**

Political Signs shall not require a Temporary Sign Permit, but shall be subject to the requirements in this section (F).

- G. Non-conforming Signs and Outdoor Advertising Structures.** Non-conforming signs and non-conforming outdoor advertising structures shall be subject to the regulations prescribed in Chapter 17.60.
- H. Abandoned and Dilapidated Signs.** No person shall maintain or permit to be maintained on any premises owned or controlled by him, any sign which has been abandoned or which is physically dilapidated. Any such sign shall be promptly removed by the owner or such other person. Any sign which is located on property which becomes vacant and unoccupied for a period of six months or more, or any sign which was erected for an occupant or business unrelated to the present occupant or his/her business, or any sign which pertains to a time, event or purpose which no longer is applied, shall be presumed to have been abandoned. Where the owner or other person responsible for maintaining an abandoned or dilapidated sign fails to remove the sign in conformance with these provisions, the city shall cause the sign to be removed and shall assess the owner or other person responsible at a rate established by resolution of the city council to cover the costs of such removal.
- I. Authority to Modify Sign Regulations.** Notwithstanding other provisions of this chapter, the planning commission has the authority to modify or adjust regulations of this chapter in order to prevent or lessen practical difficulties or unnecessary physical hardships inconsistent with the objectives of the zoning ordinance codified in this title and the purpose of this section as would result from a strict or literal interpretation and enforcement of certain of the regulations of this title.

(Ord. 92-11 § 1 (part), 1992; Ord. 408 (part), 1982)



CITY OF KINGSBURG

TEMPORARY SIGN PERMIT

Date of Application: _____

Applicant: _____

Address (location of sign): _____

Telephone (Home): _____ (Business): _____

Type of Sign (banner, free standing, etc.): _____

Location of Sign: _____

Approximate Dates (maximum 30 consecutive days): UP _____ DOWN _____

Type of Event: _____

Dimension of Sign (50 sq.ft. Maximum): _____

Wording on Sign: _____

Permit Period (90 day period): _____

Temporary sign drawing to scale attached for approval.

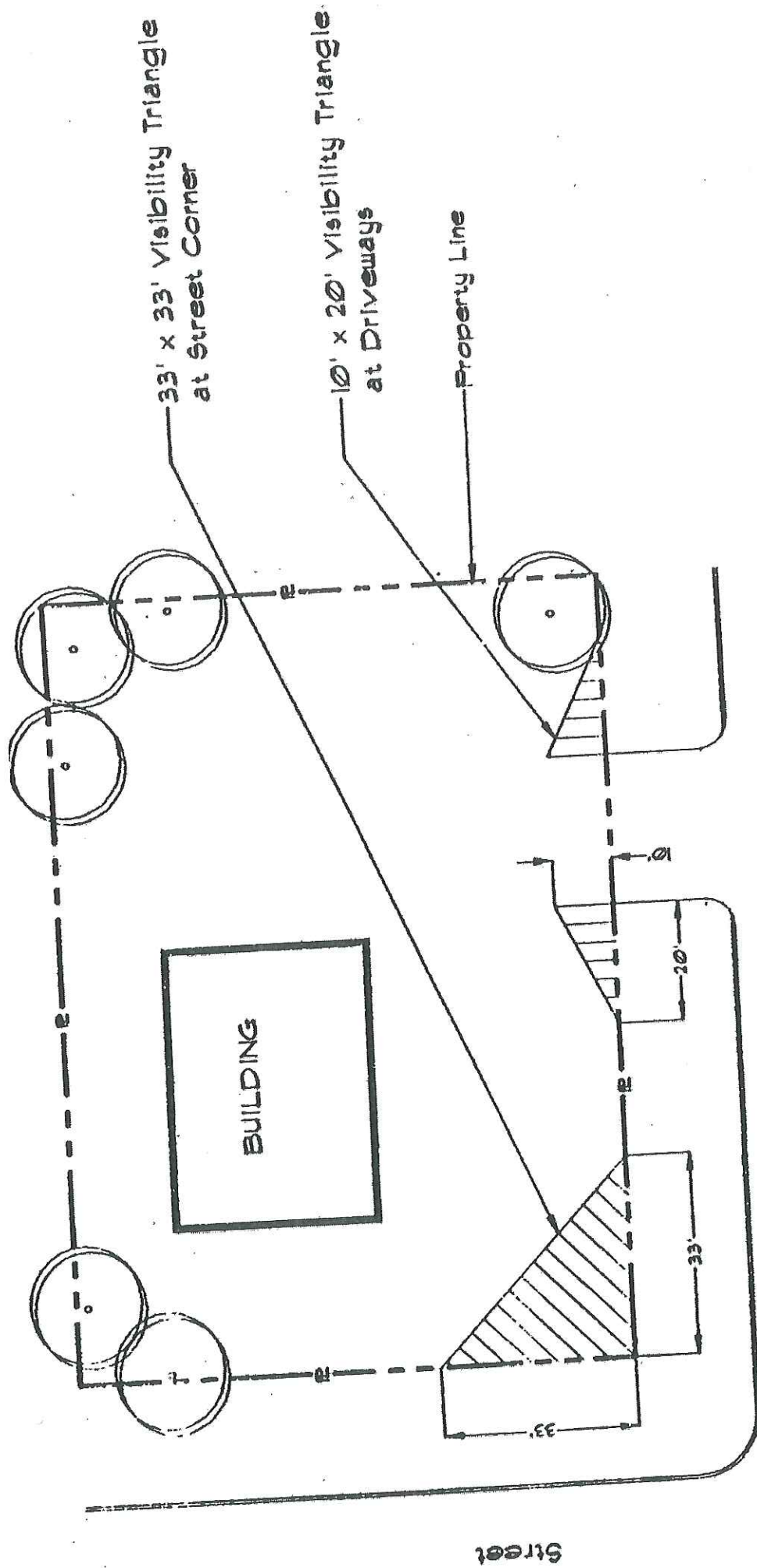
Applicant must provide the City of Kingsburg Planning Department with at least **two weeks' written notice** prior to hanging a banner sign.

The applicant agrees to the following:

- Temporary Sign shall be displayed for a maximum of 30 consecutive days (within the 90 day permit period).
- Temporary Sign shall not be affixed to an existing free-standing sign.
- One sign is allowed per business event (i.e. grand opening, sales, closing).
- Banner signs will be on private property, and out of visibility areas (see attached diagram).
- Temporary signs shall not be higher than the building's roof line on which the sign is attached.
- A non-refundable \$50 administrative fee is due and payable upon submission of this Application.
- Temporary sign must be professionally prepared and printed.

Applicant's Signature

Permit Issued By (Planning Director)



RESOLUTION NO. 2016-014

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KINGSBURG,
APPROVING AN ADDITION OF A TEMPORARY SIGN PERMIT FEE TO THE
PLANNING AND ZONING FEES IN THE MASTER FEE SCHEDULE FOR THE
CITY OF KINGSBURG**

WHEREAS, on February 17, 2016, the Kingsburg City Council held a duly noticed public hearing regarding amendments to Section 17.56.040 of Title 17 of the Kingsburg Municipal Code, addressing the need for a process to administratively approve Temporary Signs in the City of Kingsburg and establishing an administrative fee for the processing of applications to temporary sign permits, and received oral and written testimony regarding these matters; and

WHEREAS, the City Council desires to amend Resolution 2015-44, which establishes the current Master Fee Schedule for the City of Kingsburg; and

WHEREAS, by adding a fee for processing a Temporary Sign Permit, the amended Master Fee Schedule shall assist in providing full and fair compensation to the City of Kingsburg for services related to processing temporary sign permits; and

WHEREAS, this action by the City Council is exempt from the CEQA in accordance with §15378 (b)4 of the CEQA Guidelines pertaining to the California Environmental Quality Act.

NOW THEREFORE, BE IT RESOLVED: That a Temporary Sign Permit Fee in the amount of \$50.00 is hereby added to the Planning and Zoning Fees contained in the City of Kingsburg Master Fee Schedule.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Kingsburg duly called and held on the 17th day of February, 2016, by the following vote:

AYES:	Council Member	_____

NOES:	Council Member	_____
ABSTAIN:	Council Member	_____
ABSENT:	Council Member	_____

APPROVED

Bruce Blayney, Mayor

ATTEST: _____
Abigail Palsgaard, City Clerk

STATE OF CALIFORNIA)
COUNTY OF FRESNO)ss
CITY OF KINGSBURG)

I, Abigail Palsgaard, City Clerk of the City of Kingsburg, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of said City Council held on the 17nd day of February, 2016.

Dated: _____

Abigail Palsgaard, City Clerk

1
2
3 **ORDINANCE NO. 2016-001**

4 **AN ORDINANCE OF THE CITY OF KINGSBURG**
5 **AMENDING CHAPTER 17.56.040 TO TITLE 17 OF THE KINGSBURG**
6 **MUNICIPAL CODE**

7 **WHEREAS**, on January 14, 2016 and after conducting a duly noticed public hearing, the
8 Kingsburg Planning Commission, after making the findings required by Section 17.88.070 of
9 Title 17 of the Kingsburg Municipal Code, recommended to the Kingsburg City Council
10 approval of amendments to Chapter 17.56.040 of Title 17 of the Kingsburg Municipal Code;
11 and

12 **WHEREAS**, on February 17, 2016, the Kingsburg City Council held a duly noticed
13 public hearing to consider the recommendation of the Planning Commission to amend Section
14 17.56.040 of Title 17 of the Kingsburg Municipal Code and received oral and written testimony
15 regarding such amendments; and

16 **WHEREAS**, this amendment to Section 17.56.040 of Title 17, "Regulation of Signs
17 and Outdoor Advertising" of the Kingsburg Municipal Code by additions, revisions and
18 deletions to clarify certain provisions of said Section and to add a definition and a process to
19 approve temporary signage in the City of Kingsburg; and

20 **WHEREAS**, this amendment to Section 17.56.040 of Title 17 of the Kingsburg
21 Municipal Code is exempt from the provisions of the California Environmental Quality Act
22 (CEQA) pursuant to CEQA Guideline Section 15378(b)(5), and is not considered a project,
23 because this amendment to the Kingsburg Municipal Code is a government administrative
24 activity that will not result in direct or indirect physical changes in the environment.

25 **NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF KINGSBURG**
26 **DOES ORDAIN AS FOLLOWS:**

27 Section 1: Chapter 17.56.040 of Title 17 of the Kingsburg Municipal Code is amended
28 in its entirety to read as follows:

17.56.040 - Regulation of signs and outdoor advertising.

A. Purposes and Application. In order to maintain and enhance the attractiveness and
orderliness of the city's appearance, and to protect the public safety and general welfare,
the location, size, height, illumination and maintenance of signs and outdoor advertising

1 structures are regulated as prescribed below. It is the intention of this section to foster the
2 expansion of the Swedish architectural motif which characterizes the city's commercial
3 and industrial areas under the provisions of Chapter 17.80 of this title. If provisions of the
4 City of Kingsburg Form Based Code, adopted on September 16, 2015, conflict with
5 provisions in this Section 17.56.040, the provisions of this Section 17.56.040 shall prevail.

6 B. General Provisions and Exceptions.

7 1. Application. The provisions set forth in this section shall be applicable to all signs
8 permitted by the ordinance codified in this title.

9 2. Computation of Sign Area or Display Surface. For purposes of this section,
10 measurements for computing the areas of a given sign shall be made as follows.

11 a. For signs comprised of individual letters attached to the business structure,
12 including module letters and logographic symbols, the effective sign area shall
13 mean any area(s) enclosed by the minimum imaginary rectangle or parallelogram
14 of vertical and horizontal lines which fully contains all extremities of each word
15 and/or logographic symbol of the sign. Each word and/or logographic symbol
16 shall be measured separately in computing total sign area. Shadow box borders
17 and other border trims which are an intrinsic part of the building, either
18 architecturally or structurally, shall not be included in such area computations.

19 b. Where the sign consists of module letters only, and such letters are separated a
20 minimum distance of one and one-half times the width of the individual module,
21 the space between such letters shall not be included when computing sign area.

22 c. For single unit signs containing letters or logographic symbols on cabinets or
23 panels, the effective sign area shall mean the area enclosed by the minimum
24 imaginary rectangle or parallelogram of vertical and horizontal lines which fully
25 contains the perimeter of the cabinet or panel sign.

26 d. For projecting signs and free-standing detached signs containing letters and/or
27 logographic symbols, the effective sign area means the area enclosed by the
28 minimum imaginary rectangle of vertical and horizontal lines which fully
contains all extremities of the sign, exclusive of its supports and/or ornamental
and decorative trim on cabinets or support columns.

e. For free-standing and projecting signs intended to be read from both sides along a
single frontage, both sides of the sign shall be counted in computing the total sign
area for that frontage.

f. The effective sign area of a ball or sphere shall be seventy-five (75) percent of the
surface area of the ball or sphere.

3. Projection and Height.

a. No sign shall project more than fourteen (14) inches beyond the property line,
except that a free standing sign shall not extend beyond the property line. The
minimum height clearance for any free-standing sign, projecting building sign or
sign located on a building marquee shall be not less than eight feet as measured
from ground level to the lowest portion of the sign display area.

b. No sign other than a directional sign shall project more than twelve (12) inches
into a required rear yard or interior side yard.

- c. In an RCO, UR, RA, R, RM or PO district, a sign attached to a building shall not project above the parapet or roof line, whichever is higher.
4. Number of Free-Standing Signs. Not more than one free-standing on-premise sign, or free-standing outdoor advertising structure, may be located on each parcel of property within a zoning district in which a free-standing sign or free-standing outdoor advertising structure is permitted.
5. Traffic Hazards.
 - a. No sign or outdoor advertising structure shall be placed within thirty (30) feet of the intersecting curb lines of a street intersection, unless placed on a single pole with a ground clearance of at least ten (10) feet, or unless placed so that the top of the sign and its supporting structure is a maximum of two and one-half feet above the ground.
 - b. No red, green or amber lights or illuminated signs or outdoor advertising structures illuminated by or including flashing lights, shall be placed in such position that they reasonably could be expected to interfere with or be confused with any official traffic control device, traffic signal or official directional guide sign.
6. Movement. A moving sign shall be permitted only in C or I districts, provided that movement shall be slow (not to exceed ten (10) r.p.m.) and shall not simulate effects obtained by varying the intensity, color, pattern or illumination.
7. Utility Lines and Easements. No sign or outdoor advertising structure shall be located within a utility easement, or erected or located in a manner which will reduce the vertical or horizontal clearance from communication lines or energized electric power lines as required by laws, rules and regulations of the State of California and agencies thereof.
8. Special Signs—Exceptions. The following types of signs shall be exempt from the provisions of this Section 17.56.040:
 - a. Temporary Signs: Signs of a temporary or transitory nature and constructed and erected in a non-permanent manner.
 - i. Signs used to announce an upcoming event or sale, such as a fundraising event, school or community event, grand opening or holiday sale subject to the issuance of a Temporary Sign Permit;
 - ii. Signs used exclusively for the posting or display of official notices by a public agency or official, or by a person giving legal notice;
 - iii. Signs erected or maintained by a public agency or official or required by law to be displayed by a public utility for directional, warning or informational purposes;
 - iv. Signs announcing garage or yard sales, which shall be removed immediately after the completion of the sale.
 - v. Unless otherwise specified in the applicable Temporary Sign Permit, all temporary signs shall be removed by the applicant, agency, entity, group or individual responsible for their placement within thirty (30) days after the date of the sign's original erection, or when the sign becomes damaged or is no longer legible, whichever first occurs.

1 b. Signs or displays of patriotic or religious nature erected upon residential property
2 and non-illuminated, non-verbal religious symbols erected upon residential
3 property.

4 9. Special Signs—Prohibition. Animated signs, the movement of which is simulated by
5 variations in the intensity, color, pattern or illumination of the sign, and flashing signs,
6 shall be prohibited in all districts, subject to the following exceptions:

7 a. A sign changing so as to show time and/or temperature.

8 b. An on-premise barber pole.

9 10. Area Identification Signs. Area identification signs intended to identify a
10 neighborhood, subdivisions, shopping or industrial district, complex or other area
11 composed of multiple ownerships, shall be limited to a maximum single surface area
12 of twenty-five (25) square feet, and total sign area not exceeding fifty (50) square feet.

13 11. Outdoor Advertising Signs. Outdoor advertising signs are signs having part or all of
14 their area devoted to directing attention to a business, profession, commodity, product
15 or service that is not the primary business, profession, commodity, product or service
16 sold, manufactured, conducted or offered on the site on which the sign is located, and
17 shall be subject to the following conditions:

18 a. Outdoor advertising signs shall not be permitted in the RCO, UR, RA, R, RM,
19 PO, IP or C districts.

20 b. The maximum single surface area per site of an outdoor advertising structure in
21 the I district shall be five hundred (500) square feet; the maximum aggregate area
22 per site of outdoor advertising signs in the district shall be one thousand (1,000)
23 square feet. No outdoor advertising signs shall be placed within one thousand
24 (1,000) feet of another such sign on the same side of a street or highway.

25 c. Signs in the RCO, UR, RA, R, RM and PO districts. No sign of any character
26 shall be permitted in the RCO, UR, RA, R, RM or PO districts, except as follows:

27 1. One name plate, not directly illuminated, with a maximum of two square feet
28 in area (e.g., dimensions of 1' × 2'), containing the name or names of
 occupants of a residence or office.

 2. One identification sign, not directly illuminated, located flat against a wall
 and not projecting above the roof line, with a single surface area of not more
 than sixteen (16) square feet pertaining to a permitted or conditional use
 conducted on the site.

 3. One non-illuminated sign, with a single surface area of not more than eight
 square feet, pertaining to the sale, lease, rental or display of a structure or
 site.

 4. Non-illuminated directional signs, with a single surface area of not more than
 six square feet, pertaining to vehicular or pedestrian traffic directions and
 located along a driveway or within a parking lot. Arrows painted on
 pavement are not included in this regulation.

 5. One bulletin board, not directly illuminated, with a single surface area of not
 more than twenty (20) square feet, located on the site of a church, school,
 auditorium or other similar place of public assembly.

6. One non-illuminated temporary construction sign, with a single surface area of not more than sixteen (16) square feet, on the site of a construction project, which shall be removed at the owner's expense at the time of project completion.
7. One temporary subdivision sales sign, not directly illuminated, with a single surface area of not more than thirty-two (32) square feet, on the site of a residential subdivision.

D. Regulation of Signs Within the C districts.

1. Purposes and Application. The purpose of sign regulation within the C districts is to avoid unsightly, inharmonious, competing, cluttered and hazardous location and appearance of signs, and to encourage the replacement of existing non-conforming signs. Sign regulations of this section shall apply to any permitted or conditional use listed within a C district.
2. Maximum Total Aggregate Area in the CC district .
 - a. Primary Frontage. An allowable minimum sign area of up to fifty (50) square feet shall be permitted for each primary building frontage (portion of building occupied by the business and facing a street), regardless of the width of such primary building frontage. A maximum total sign area, not to exceed three hundred fifty (350) square feet, shall be permitted for each primary building frontage based on two square feet of sign area for each lineal foot of primary building frontage occupied by the business.
 - b. Secondary Frontage. An allowable minimum sign area of up to thirty-five (35) square feet shall be permitted for each secondary building frontage (portion of building occupied by the business and facing an alley, an adjacent building, parking lot, or the like), regardless of the width of such secondary frontage. A maximum total sign area, not to exceed two hundred (200) square feet, shall be permitted for each secondary frontage based on one square foot of secondary building frontage occupied by the business.
3. Maximum Total Aggregate Area in the CS and CH districts.
 - a. Primary Frontage. An allowable minimum sign area of up to one hundred (100) square feet shall be permitted for each primary business frontage along a street, regardless of the width of such primary business frontage. A maximum total sign area, not to exceed five hundred (500) square feet, shall be permitted for each primary building frontage based on two square feet of sign area for each lineal foot of primary business frontage occupied by the business.
 - b. Secondary Frontage. An allowable minimum sign area of up to fifty (50) square feet shall be permitted for each secondary business frontage, regardless of the width of such secondary frontage occupied by the business. A maximum total sign area, not to exceed two hundred (200) square feet shall be permitted for each secondary business frontage based on two square feet of sign area for each lineal foot of secondary business frontage occupied by the business.
4. Directional Signs. Directional signs for off-street parking and off-street loading facilities shall not exceed six square feet for each sign; parking lot identification signs shall not exceed six square feet per face of sign.

- 1 5. Sale, Lease & Rental Signs. Signs pertaining to the sale, lease, rental, or display of a
2 structure or land shall not exceed thirty-two (32) square feet per single face of sign.
- 3 6. Projecting Signs. No sign, other than a directional sign, shall project more than
4 twenty-four (24) inches into a required rear yard or required interior side yard. No
5 sign, other than a sign required by law or a marquee sign, shall project more than
6 fourteen (14) inches into a public right-of-way.
- 7 7. Signs Attached to Buildings. Signs attached to buildings shall be installed parallel
8 with the building, with no more than a fourteen (14) inch projection from the wall
9 except where permitted under Subsection D.8., below and/or attached directly to the
10 vertical or sloped face of the marquee.
- 11 8. Marquee or Canopy Signs. Signs attached below the marquee or canopy shall not
12 exceed six square feet per face of sign and shall have a minimum ground clearance of
13 eight feet above the sidewalk grade in order not to impede or interfere with pedestrian
14 traffic and safety. Where the marquee or canopy is attached at an angle from a
15 building, signs may be affixed to the sloped portion above the horizontal extension of
16 the marquee or canopy as an integral part of the facade.
- 17 9. Painted Wall Signs. Within each of the C districts, signs painted upon a wall exterior
18 surface shall be included when computing the allowable sign area.
- 19 10. Freestanding Signs.
 - 20 a. New freestanding signs shall have a permanently landscaped area at their bases,
21 and shall be maintained with live plant materials around the base of such signs
22 equal to at least ten (10) percent of the total sign area, and with a minimum
23 landscaped area of ten (10) square feet.
 - 24 b. Freestanding area identification signs displaying the name and/or logographic
25 symbol of a shopping center and/or the names of other groupings of businesses,
26 offices, services, or combinations thereof, shall not exceed a total sign area of
27 three hundred fifty (350) square feet.
 - 28 c. No more than one freestanding sign shall be permitted for a single business or for
29 a grouping of businesses on a single site, except that an additional freestanding
30 sign shall be permitted for a grouping of ten (10) or more businesses on a single
31 site, and one freeway oriented sign may be located on a site in the CH district,
32 subject to site plan review, not exceeding an aggregate area of three hundred
33 (300) square feet or a height of ninety (90) feet.
- 34 11. Announcement and Bulletin Boards. Announcement and bulletin boards or structures
35 for any public, philanthropic, civic, religious, or charitable organization or agency,
36 non-illuminated or illuminated by indirect lighting only, may not exceed thirty-two
37 (32) square feet in area in any district when appurtenant to the premises on which they
38 are located.
- 39 12. Public Service Signs. Electronic public service signs displaying such information as
40 time of day, temperature, or events of community interest, with the purpose of
41 augmenting on-premise identification shall be permitted. The area of such signs shall
42 be included when computing the total sign area of a business or site.
- 43 13. Portable Signs. Portable signs, including, but not limited to, sandwich board, "A"
44 board, movable free-standing, tire stack, and wind signs, shall be prohibited, with the

exception of those signs allowed by approval of the Planning Director pursuant to City of Kingsburg Downtown Form Based Code, §17.42.122.

14. Public Utility Signs. Non-advertising signs of public utility companies shall be permitted as required in their operation, providing service for the health, safety, and welfare of the general public, including, but not limited to, the following: informational signs for public telephone facilities or marking the location of underground facilities, directional signs for public utility services, signs notifying the public of "danger", "emergency", "construction", and similar conditions. No sign or other item shall be attached to private utility company poles and/or light standards or supports without prior written approval from the utility company to which such poles belong.
15. Sight Distance at Intersections. No sign permitted by this section shall be placed within thirty (30) feet of a street intersection (intersecting curb lines) unless placed so that the top of the sign is at a maximum of two and one-half feet above the ground or unless the bottom of the sign is a minimum of ten (10) feet above the ground level.
16. Height of Signs. Except for freeway oriented free-standing signs in the CH district, the height of signs within the C districts shall not exceed the height of the structure which houses the business being advertised, and in no case shall any sign exceed the height limitations of the district in which it is located.
17. Signs Expressly Prohibited.
 - a. No red, green, or amber light or illuminated sign may be placed in such a position that it could reasonably be expected to interfere with, or be confused with, any official traffic control device, traffic signal, or official directional guide sign.
 - b. Outdoor advertising structures shall not be permitted.
 - c. Glaring, flashing, and scintillating signs shall not be permitted.
 - d. Open letter signs which may be viewed from the reverse shall not be permitted.
 - e. Canvas, plastic, cloth, paper, or other types of banners or streamers suspended across public or private property, buildings, or structures shall not be permitted, except temporary banners which extend over or across a street announcing civic events such as parades, homecomings, festivals and publicly or privately sponsored promotional events as may be approved by the city council.
18. Brand Name Advertising. Up to thirty (30) percent of the signing allowance for any frontage may be devoted to the advertising or identification of an individual brand or brands of products. This provision shall not apply to the identification of one primary brand name identifying a service station.
19. Design of Signs. All signs shall be designed in scale and harmony with the architectural design of the buildings and uses they are intended to relate to or identify.
20. Alteration and Removal. Achieving the alteration or removal of dangerous, obsolete and nonconforming signs is a major policy of this section. To this end, certain signs are hereby declared to be dangerous, obsolete, or nonconforming, and shall be removed or altered to conform as follows:
 - a. A dangerous sign is hereby defined as any sign which is an immediate peril or a potential menace to the safety of persons or property. The building inspector shall give a written order for the repair or removal of any unsafe or dangerous sign to

1 the owner of the real property upon which such sign is located. If such owner
2 shall fail to remove or repair such sign or advertising structure, within six months
3 of notification by the building inspector, the building inspector may cause the
4 removal of such sign and may enter upon such property for such purpose. Any
5 cost accrued by the city in the removal of such sign shall be charged to the owner
6 of the real property upon which such sign is located and added to the real taxes
7 thereon for the ensuing tax year or be collected in civil action at the option of the
8 city.

9 b. Any sign hereafter existing which no longer advertises a bona fide business
10 conducted or product sold on the premises where such sign exists shall be
11 removed or made to conform by the owner of the building, structure, or property
12 upon which such sign is located within ninety (90) days after written notification
13 by the building inspector, or the building inspector may cause the removal of such
14 sign. Any cost accrued by the city shall be treated in the same manner as
15 provided, above, for dangerous or unsafe signs.

16 c. Signs which are non-conforming because of their lighting, movement or
17 animation shall be made to conform or be removed within one hundred twenty
18 (120) days after written notification by the building inspector.

19 21. Appeals Procedure. If, because of any ambiguity, inadvertent omission, or error, the
20 interpretation of the provisions and/or intent of this section by the building official is
21 disputed, the applicant or any aggrieved person may appeal, in writing, setting forth
22 reasons for such appeal to the planning commission. The appeal shall be filed with the
23 planning commission within fifteen (15) days after an adverse decision of the building
24 official. The appeal shall be placed on the regular meeting agenda of the commission
25 at the first opportunity.

26 The commission shall review the sign proposal and shall approve, approve with
27 conditions, or disapprove it, based on the findings set forth in Section 17.84.060 A. of
28 this code.

19 E. Regulation of Signs. Within the I districts. No sign, outdoor advertising structure or
20 display of any character shall be permitted in the I districts, except as follows:

- 21 1. Outdoor advertising signs in accordance with the district limitations and standards
22 prescribed in Section 17.56.040 B.11.
- 23 2. The maximum permissible area of all faces of all permanent and temporary signs
24 pertaining to a permitted use or conditional use, excluding outdoor advertising signs,
25 directional signs and signs identifying products within a window display area, shall be
26 as follows: one square foot of sign area per lineal foot of property line adjoining a
27 street, or one hundred (100) square feet per acre of site area in use, whichever is
28 greater, to a maximum of sixty (60) square feet of sign area.
3. Temporary signs shall be permitted in all I districts, provided that their combined area
shall not exceed fifty (50) square feet.
4. One non-illuminated sign, not exceeding a single surface areas of sixteen (16) square
feet, pertaining to the sale, lease, rental or display of a structure or site.
5. Non-illuminated directional signs along driveways or within parking lots, not
exceeding a single surface area of six square feet, pertaining to vehicular and
pedestrian traffic direction.

6. One bulletin board not directly illuminated, not exceeding a single surface area of twenty (20) square feet located on the site of a place of public assembly.
7. One non-illuminated temporary construction sign, not exceeding a single surface area of thirty-two (32) square feet, on the site of a construction project, to be removed at the owner's expense at the time of project completion.

F. Political Signs

1. No person except a duly authorized public official shall erect any sign, outdoor advertising structure or display of any character upon any public property other than a public right-of-way and no such sign, outdoor advertising structure or display shall be erected or maintained within any city street right-of-way without first obtaining written approval from the City. .
2. No political signs are permitted within the city street right-of-way.
3. No political signs shall be erected prior to sixty (60) days before the date of the election to which they pertain.
4. Each candidate or person/group named on such political sign shall be responsible for the removal of all such signs within six (6) days after the polls close. After that date, the cost of removal of any sign shall be assessed to the candidate or person/group named on the sign.

Political Signs shall not require a Temporary Sign Permit, but shall be subject to the requirements in this section (F).

G. Non-conforming Signs and Outdoor Advertising Structures. Non-conforming signs and non-conforming outdoor advertising structures shall be subject to the regulations prescribed in Chapter 17.60.

H. Abandoned and Dilapidated Signs. No person shall maintain or permit to be maintained on any premises owned or controlled by him, any sign which has been abandoned or which is physically dilapidated. Any such sign shall be promptly removed by the owner or such other person. Any sign which is located on property which becomes vacant and unoccupied for a period of six months or more, or any sign which was erected for an occupant or business unrelated to the present occupant or his/her business, or any sign which pertains to a time, event or purpose which no longer is applied, shall be presumed to have been abandoned. Where the owner or other person responsible for maintaining an abandoned or dilapidated sign fails to remove the sign in conformance with these provisions, the city shall cause the sign to be removed and shall assess the owner or other person responsible at a rate established by resolution of the city council to cover the costs of such removal.

I. Authority to Modify Sign Regulations. Notwithstanding other provisions of this chapter, the planning commission has the authority to modify or adjust regulations of this chapter in order to prevent or lessen practical difficulties or unnecessary physical hardships inconsistent with the objectives of the zoning ordinance codified in this title and the purpose of this section as would result from a strict or literal interpretation and enforcement of certain of the regulations of this title.

Section 2: The City Clerk is hereby directed to cause a summary of this ordinance to be published by one insertion in the newspaper of general circulation in the City of Kingsburg within fifteen (15) days of its adoption.

Section 3: This ordinance shall take effect and be in full force thirty (30) days from and after its adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Kingsburg duly called and held on the 17th day of February, 2016, by the following vote:

AYES: Councilmember _____

NOES: Councilmember _____

ABSTAIN: Councilmember _____

ABSENT: Councilmember

APPROVED

Bruce Blayney, Mayor

ATTEST: _____

City Clerk

STATE OF CALIFORNIA)

COUNTY OF FRESNO)

CITY OF KINGSBURG)

I, ABIGAIL PALSGAARD, City Clerk of the City of Kingsburg do hereby certify that the foregoing ordinance was introduced at a regular meeting of the Kingsburg City Council held on the 17th day of February, 2016, and was adopted at a regular meeting of said Council held on the 2nd day of March, 2016, by the following vote:

Abigail Palsgaard, City Clerk



Meeting Date: **February 17, 2016**
Agenda Item: **V 2**

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor and City Council

REPORT FROM: Nathan D. Perez, Esq.

REVIEWED BY:

AP

AGENDA ITEM: Proposed City of Kingsburg, Development Impact Fee Program, Development Impact Fee Justification Study, Public Hearing.

ACTION REQUESTED: ☐ Ordinance ☐ Resolution ☒ Motion ☐ Receive/File

EXECUTIVE SUMMARY

The City has engaged David Taussig & Associates, Inc. ("DTA") to update the City's Development Impact Fee Program. As required by law, a Development Impact Fee Justification Study (the "Study") was completed and is now being presented to City Council, however it reflects the proposed fees already outlined in DTA's December 16, 2015 presentation to the Council. Council is requested to adopt the Study, and to consider an Ordinance to adjust the impact fees based upon the Study.

It should be noted that these fees do not factor in the existing 25% incentive for new businesses. Those incentives would still remain in place with any new fee adopted.

RECOMMENDATION

1. Adopt the Impact Fee Justification Study prepared by David Taussig and Associates, Inc.
2. Hold a Public Hearing on the matter.
3. Adopt Ordinance 2016-002 adjusting the fees based on the updated Development Impact Fee Justification Study.

POLICY ALTERNATIVE(S)

1. Council could choose not to adopt the Impact Fee Justification Study, or to do so at modified levels.
2. Council could keep the impact fees at their current levels.

REASON FOR RECOMMENDATION/KEY METRIC

To provide financial stability and ensure new development pays a fair share, protecting existing residents from infrastructure costs for new impacts.

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|-----|
| 1. Is There A Fiscal Impact? | Yes |
| 2. Is it Currently Budgeted? | N/A |
| 3. If Budgeted, Which Line? | N/A |

BACKGROUND

In 1992, the City of Kingsburg established Development Impact Fees ("Impact Fees"), also known as Capital Facilities Fees, to finance capital improvements. The most recent impact fee study was conducted in 2005; as a result of this study, impact fees were increased substantially. In March 2012, the City of Kingsburg reduced their impact fees by 25%. This incentive was extended in late 2014 to continue through 2018.

The City of Kingsburg's current impact fees include:

- Traffic
- Fire Facilities
- Police Facilities
- City Hall Facilities
- Specialized Recreation Facilities
- Corporation Yard Facilities
- Library Facilities
- Water Facilities
- Storm Drain Facilities
- Combined Recreation Area Acquisition and Improvement Fees

Typically a City would review and update the fee impact study every five (5) years. This ensures the City it is recovering its costs attributed to constructing new infrastructure to support new development. The periodic update also ensures the development community that it is also paying its pro rata share of the impacts to the infrastructure systems.

On July 1, 2015, City Council approved a Professional Service Agreement with David Taussig & Associates, Inc. (DTA) to update the City's Development Impact Fee Program. The scope of work included:

- Review of all previous City of Kingsburg Development Impact Studies
- Meeting with each Department Director to discuss existing and future projects
- Developing population and dwelling unit projections
- Compiling capital needs and Levels of Service
- An informal review of existing DIF accounting procedures
- Developing methodology for calculating new fee amounts
- Determining recommended Fee Levels
- Analysis proposed fees compared to other surrounding Cities
- Assisting the City in preparation of the implementing Ordinance

To date, DTA has reviewed the existing City studies, constructed a Public Facilities Needs List that was approved on October 21, 2015, and completed the Development Impact Fee Justification Study (the "Study"). The public facilities project list before the City Council was developed based upon the following concepts:

- The projects list is consistent with various technical studies (e.g. 1992 General Plan Update, the Capital Improvement Program, and the 2005 North Kingsburg Specific Plan).
- The projects list addresses near-term development impacts to public infrastructure
- The projects list incorporates the proportional impact of new development on the existing public infrastructure
- The projects list is reasonably achievable in the planning horizon
- The projects list was not artificially inflated to overburden future development

The consultant has developed both the nexus for the fee and prepared the proposed cost(s) to be allocated to new development.

ATTACHED INFORMATION

1. Proposed City of Kingsburg, Development Impact Fee Program, Development Impact Fee Justification Study
2. Ordinance 2016-002

DAVID
TAUSSIG
& ASSOCIATES, INC.

Public Finance
Public Private Partnerships
Urban Economics
Clean Energy Bonds

**DEVELOPMENT IMPACT FEE
JUSTIFICATION STUDY
CITY OF KINGSBURG**



JANUARY 27, 2016

Prepared by:

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Newport Beach
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San Jose
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APPENDICES

APPENDIX A: FEE DERIVATION WORKSHEETS

In order to adequately plan for new development and identify the public facilities and costs associated with mitigating the direct and cumulative impacts of new development, David Taussig & Associates, Inc. ("DTA") was retained by the City of Kingsburg (the "City") to prepare an updated AB 1600 Fee Justification Study (the "Fee Study"). The Fee Study is intended to comply with Section 66000 et seq. of the Government Code, which was enacted by the State of California in 1987, by identifying additional public facilities required by new development ("Future Facilities") and determining the level of fees that may be imposed to pay the costs of the Future Facilities. The Future Facilities and associated construction costs are identified in the Needs List, which is included in Section IV of the Fee Study. A description of the methodology used to calculate the fees is included in Section V. All new development may be required to pay its "fair share" of the cost of the new infrastructure through this development fee program.

ORGANIZATION OF THE REPORT

Section I of this report provides an introduction to the Fee Study including a brief description of areas surrounding the City and background information on development fee financing. Section II provides an overview of the legal requirements for implementing and imposing the fee amounts identified in the Fee Study. Section III includes a discussion of projected new development and demand variables such as future population and employment, assuming current growth trends in housing, retail, office, industrial, and institutional development extrapolated through buildout in 2035. Projections of future development are based on data provided by the City of Kingsburg and the County of Fresno. Section IV includes a description of the Needs List, which identifies the facilities needed to serve new development through buildout in 2035 that are eligible for funding through the impact fee program. The Needs List provides the total estimated facilities costs, offsetting revenues, net costs to the City, and costs allocated to new development for all facilities listed in the Needs List. This list is a compilation of projects and costs identified by various City departments. Section V discusses the findings required under the Mitigation Fee Act and requirements necessary to be satisfied when establishing, increasing, or imposing a fee as a condition of new development, and satisfies the nexus requirements for each facility included as part of this study. Section V also contains the description of the methodology used to determine the fees for all facility types. Finally, Section VI includes a summary of the proposed fees justified by this Fee Study. Appendix A includes the calculations used to determine the various fee levels.

IMPACT FEE SUMMARY

The total fee amounts required to finance new development's share of the costs of facilities identified in the Needs List are summarized in Table ES-1 below. These fees reflect the maximum fee levels that may be imposed on new development.

**TABLE ES-1
CITY OF KINGSBURG
DEVELOPMENT IMPACT FEE SUMMARY**

Fees Per Unit/1,000 Square Feet							
	Traffic	Water	Public Safety	Parks and Rec.	Gen. Gov.	Admin.	Total Fees [1]
Single Family Residential	<i>\$2,023 per PM Peak Hour Trip</i>	\$2,368	\$2,725	\$3,876	\$3,330	\$369	\$12,668
Multi-Family Residential		\$1,090	\$2,180	\$3,100	\$2,664	\$271	\$9,305
Retail		\$1,439	\$1,848	N/A	\$2,258	\$166	\$5,710
Office		\$1,439	\$1,386	N/A	\$1,693	\$136	\$4,653
Industrial		\$237	\$462	N/A	\$564	\$38	\$1,302
Institutional		\$119	\$231	N/A	\$282	\$19	\$651

[1] Full Single Family Residential fee load equals \$15,356 when including \$2,083 for Traffic fee and \$605 for Stormwater/Drainage. Stormwater/Drainage fee was developed in 2005 by Peters Engineering Group.

EXEMPTIONS

California Government Code permits fee exemptions for affordable housing and senior housing at the discretion of local jurisdictions. Such fee exemptions are a policy matter that should be based on the consideration of the greater public good provided by the use exempted from the fee.

The City of Kingsburg is a growing community with a current population of 11,500, and covers approximately 2.8 square miles of land. Located in the heart of the San Joaquin Valley between San Francisco and Los Angeles, it is within a two-hour drive of Yosemite, Sequoia, and Kings Canyon National Parks, as well as the scenic Central Coast.

In order to adequately plan for new development and identify the public facilities and costs associated with mitigating the direct and cumulative impacts of this new development, David Taussig & Associates, Inc. ("DTA") was retained by the City of Kingsburg (the "City") to prepare an updated AB 1600 Fee Justification Study (the "Fee Study").

DTA is updating elements of the impact fee study prepared in 2004 by MuniFinancial, itself an update of an impact fee study developed in 1992 by Grunwald & Associates and John W. Cone. Of note, DTA is leaving several fees outlined in a 2005 Peters Engineering Group Study unchanged following discussions with the City, such as fees for Stormwater/Drainage. For the most part, this Fee Study generally follows similar methodologies used in the 2005, 2004, and 1992 reports. Revised impact fees are calculated here using updated information on development and City facilities, and are intended to replace the corresponding existing impact fee. Moreover, the methods used to calculate impact fees in this study are intended to satisfy all legal requirements governing such fees, including provisions of the U.S. Constitution, the California Constitution, and the California Mitigation Fee Act (Government Code Sections 66000 et seq.).

More specifically, the Fee Study is intended to comply with Section 66000 et seq. of the Government Code, which was enacted by the State of California in 1987, by identifying additional public facilities required by new development ("Future Facilities") and determining the level of fees that may be imposed to pay the costs of the Future Facilities. Fee amounts have been determined that will finance facilities at levels identified by the various City departments as deemed necessary to meet the needs of new development. The Future Facilities and associated construction costs are identified in the Needs List, which is included in Section IV of the Fee Study. All new development may be required to pay its "fair share" of the cost of the new infrastructure through the development impact fee program.

The fees are calculated to fund the cost of facilities needed to meet the needs of new development. The steps followed in the Fee Study include:

1. **Demographic Assumptions:** Identify future growth that represents the increased demand for facilities.
2. **Facility Needs and Costs:** Identify the amount of public facilities required to support the new development and the costs of such facilities. Facilities costs and the Needs List are discussed in Section IV.
3. **Cost Allocation:** Allocate costs via the equivalent dwelling unit methodology.
4. **Fee Schedule:** Calculate the fee per residential unit or per non-residential square foot.

The imposition of impact fees is one authorized method of financing the public facilities necessary to mitigate the impacts of new development. A fee is "a monetary exaction, other than a tax or special assessment, which is charged by a local agency to the applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project..." (California Government Code, Section 66000). A fee may be imposed for each type of capital improvement required for new development, with the payment of the fee typically occurring prior to the beginning of construction of a dwelling unit or non-residential building. Fees are often imposed at final map recordation, issuance of a certificate of occupancy, or more commonly, at building permit issuance. However, Assembly Bill ("AB") 2604 (Torrico) which was signed into law in August 2008, encourages public agencies to defer the collection of fees until close of escrow to an end user in an attempt to assist California's troubled building industry.

AB 1600, which created Section 66000 et seq. of the Government Code, was enacted by the State of California in 1987.

In 2006, Government Code Section 66001 was amended to clarify that a fee cannot include costs attributable to existing deficiencies, but can fund costs used to maintain the existing level of service ("LOS") or meet an adopted level of service that is consistent with the general plan.

Section 66000 et seq. of the Government Code thus requires that all public agencies satisfy the following requirements when establishing, increasing, or imposing a fee as a condition of new development:

1. Identify the purpose of the fee. (Government Code Section 66001(a)(1))
2. Identify the use to which the fee will be put. (Government Code Section 66001(a)(2))
3. Determine that there is a reasonable relationship between the fee's use and the type of development on which the fee is to be imposed. (Government Code Section 66001(a)(3))
4. Determine how there is a reasonable relationship between the need for the public facility and the type of development project on which the fee is to be imposed. (Government Code Section 66001(a)(4))
5. Discuss how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

This section presents each of these items as they relate to the imposition of the proposed fees in the City of Kingsburg.

A. PURPOSE OF THE FEE (GOVERNMENT CODE SECTION 66001(A)(1))

New residential and non-residential development within the City of Kingsburg will generate additional residents and employees who will require additional public facilities. Land for these facilities will have to be acquired and public facilities and equipment will have to be expanded, constructed, or purchased to meet this increased demand.

The Fee Study has been prepared in response to the projected direct and cumulative effect of future development. Each new development will contribute to the need for new public facilities. Without future development many of the new public facilities on the Needs List would not be necessary as the existing facilities are generally adequate for the City's present population. In instances where facilities would be built regardless of new development, the costs of such facilities have been allocated to new and existing development based on their respective level of benefit.

The proposed impact fee will be charged to all future development, irrespective of location, in the City. First, the property owners and/or the tenants associated with any new development in the City can be expected to place additional demands on the City's facilities that are funded by the fee. Second, these property owners and tenants are dependent on and, in fact, may not have chosen to utilize their development, except for residential, retail, employment, and recreational opportunities located nearby on other existing and future development. As a result, all development projects in the City contribute to the cumulative impacts of development.

The impact fees will be used for the acquisition, installation, and construction of public facilities identified on the Needs Lists to mitigate the direct and cumulative impacts of new development in the City.

B. THE USE TO WHICH THE FEE IS TO BE PUT (GOVERNMENT CODE SECTION 66001(A)(2))

The fee will be used for the acquisition, installation, and construction of public facilities identified on the Needs Lists, included in Section IV of the Fee Study and other appropriate costs to mitigate the direct and cumulative impacts of new development in the City. The fee will provide a source of revenue to the City to allow for the acquisition, installation, and construction of public facilities, which in turn will both preserve the quality of life in the City and protect the health, safety, and welfare of the existing and future residents and employees.

C. DETERMINE THAT THERE IS A REASONABLE RELATIONSHIP BETWEEN THE FEE'S USE AND THE TYPE OF DEVELOPMENT PROJECT UPON WHICH THE FEE IS IMPOSED (BENEFIT RELATIONSHIP) (GOVERNMENT CODE SECTION 66001(A)(3))

As discussed in Section A above, it is the projected direct and cumulative effect of future development that has prompted the preparation of the Fee Study. Each development will contribute to the need for new public facilities. Without future

development, the City would have no need to construct many of the public facilities on the Needs List. For all other facilities, the costs have been allocated to both existing and new development based on their level of benefit. Consequently, all new development within the City, irrespective of location, contributes to the direct and cumulative impacts of development on public facilities and creates the need for new facilities to accommodate growth.

The fees will be expended for the acquisition, installation, and construction of the public facilities identified on the Needs List and other authorized uses, as that is the purpose for which the fees are collected. As previously stated, all new development creates either a direct impact on public facilities or contributes to the cumulative impact on public facilities. Moreover, this impact is generally equalized among all types of development because it is the increased demands for public facilities created by the future residents and employees that create the impact upon existing facilities.

For the aforementioned reasons, new development benefits from the acquisition, construction, and installation of the facilities on the Needs Lists.

D. DETERMINE HOW THERE IS A REASONABLE RELATIONSHIP BETWEEN THE NEED FOR THE PUBLIC FACILITY AND THE TYPE OF DEVELOPMENT PROJECT UPON WHICH THE FEE IS IMPOSED (IMPACT RELATIONSHIP) (GOVERNMENT CODE SECTION 66001(A)(4))

As previously stated, all new development within the City, irrespective of location, contributes to the direct and cumulative impacts of development on public facilities and creates the need for new facilities to accommodate growth. Without future development, many of the facilities on the Needs Lists would not be necessary. For certain other facilities, the costs have been allocated to both existing and new development based on their level of benefit.

For the reasons presented herein, there is a reasonable relationship between the need for the public facilities included on the Needs List and all new development within the City.

E. THE RELATIONSHIP BETWEEN THE AMOUNT OF THE FEE AND THE COST OF THE PUBLIC FACILITIES ATTRIBUTABLE TO THE DEVELOPMENT UPON WHICH THE FEE IS IMPOSED ("ROUGH PROPORTIONALITY" RELATIONSHIP) (GOVERNMENT CODE 66001(A))

As set forth above, all new development in the City impacts public facilities. Moreover, each individual development project and its related increase in population and/or employment, along with the cumulative impacts of all development in the City, will adversely impact existing facilities. Thus, imposition of the fee to finance the facilities on the Needs Lists is an efficient, practical, and equitable method of permitting development to proceed in a responsible manner.

New development impacts facilities directly and cumulatively. In fact, without any future development, the acquisition, construction, and/or installation of many of the

facilities on the Needs Lists would not be necessary as existing City facilities are generally adequate. Even new development located adjacent to existing facilities will utilize and benefit from facilities on the Needs List.

The proposed fee amounts are roughly proportional to the impacts resulting from new development based on the analyses contained in Section V. Thus there is a reasonable relationship between the amount of the fee and the cost of the facilities.

In order to determine the public facilities needed to serve new development as well as establish fee amounts to fund such facilities, the City provided DTA with projections of future population and development within the City. DTA categorized developable residential land uses as Single Family and Multi-Family. Moreover, developable non-residential land uses within the City's commercial, industrial, and office zones are categorized as Retail, Office, Industrial, and Institutional. Additional details are included in the table below. Based on these designations, DTA established fees for the following six (6) land use categories to acknowledge the difference in impacts resulting from various land uses and to make the resulting fee program implementable.

LAND USE CLASSIFICATION FOR FEE STUDY	DEFINITION
Single Family	Includes single family attached and detached homes
Multi-Family	Includes buildings with attached residential units including apartments, town homes, condominiums, and all other residential units not classified as Single Family
Retail	Includes, but is not limited to, buildings used as the following: <ul style="list-style-type: none">• Retail• Service-oriented business activities• Department stores, discount stores, furniture/appliance outlets, home improvement centers• Entertainment centers• Sub-regional and regional shopping centers
Office	Includes, but is not limited to, buildings used as the following: <ul style="list-style-type: none">• Business/professional office
Industrial	Includes, but is not limited to, buildings used as the following: <ul style="list-style-type: none">• Light manufacturing, warehouse/distribution, logistics, wholesaling• Wholesale and warehouse retail• Service-oriented commercial activities• Automobile dealerships• Support commercial services
Institutional	Includes, but is not limited to, buildings used as the following: <ul style="list-style-type: none">• Professional medical offices and hospitals• Schools• Other public uses

The Fresno Council of Governments' *San Joaquin Valley Demographic Forecasts* were used as estimates for the number of housing units and non-residential building square feet to be built within the City. These figures are generally confirmed by the City's 1992 General Plan (the "General Plan") and the U.S. Census Bureau. In addition, the forecasts and the General Plan were used to project the additional population generated from new development.

Notably, DTA attempted to utilize metrics (e.g. average household size) that standardized existing demographics with the projections found in the General Plan. Future residents and employees will create additional demand for facilities that cannot be adequately served by existing public facilities. In order to accommodate new development in an orderly manner, while maintaining the current quality of life in the City, the facilities on the Needs List (see Section IV), as reviewed and approved by the City Council on October 21, 2015, will need to be constructed. For those facilities that are needed to mitigate demand from new development, facility costs have been allocated to new development only. In those instances when it has been determined that the new facilities will serve both existing and new development, facility costs have been allocated based on proportionate level of benefit (see Equivalent Dwelling Unit ("EDU") discussion in Section V).

The following sections summarize the existing and future development figures that were used in calculating the impact fees.

1. EXISTING POPULATION FOR LAND USE CATEGORIES

- A. According to information provided by the City of Kingsburg and the Fresno Council of Governments, and generally confirmed by the U.S. Census Bureau, there are currently 9,051 existing Single Family and 2,525 Multi-Family residents residing in 3,068 and 1,070 units respectively, within the City.
- B. DTA has used the following demographic information provided by the City, which assumes a City resident-per-unit factor of 2.95 per Single Family unit and 2.36 per Multi-Family unit (approximately four-fifths of the Single Family rate). Therefore, the City population is *generally* comprised of 11,576 residents living in 4,138 Single Family and Multi-Family homes. Importantly, many figures may not sum due to rounding.
- C. Table 1 below summarizes the existing demographics for the residential land uses.

TABLE 1
CITY OF KINGSBURG
ESTIMATED EXISTING RESIDENTIAL DEVELOPMENT

Residential Land Use	Existing Residents	Existing Housing Units	Average Household Size
Single Family Residential	9,051	3,068	2.95
Multi-Family Residential	2,525	1,070	2.36
Total/Average	11,576	4,138	NA

DTA has also utilized the following demographic information provided by the City which estimates existing City employees using employees-per-thousand-square-foot factors

of 4.00, 3.00, 1.00, and 0.50 employees per 1,000 building square feet of Retail, Office, Industrial, and Institutional, respectively. This results in a total of 4,774 existing employees, comprised of 1,108 Retail employees, 2,034 Office employees, 1,275 Industrial employees, and 358 Institution employees within the City, as shown in Table 2 below.

Importantly, for many of the facilities considered in this Fee Study, EDUs are calculated based on the number of residents or employees ("Persons Served") generated by each land use class. "Persons Served" equal Residents plus 50% of Employees, and is a customary industry practice designed to capture the reduced levels of service demanded by employees. For existing Persons Served estimates, please reference Table 2 below.

TABLE 2
CITY OF KINGSBURG
ESTIMATED EXISTING NON-RESIDENTIAL DEVELOPMENT

Non-Residential Land Use	Existing B.S.F.	Employees per 1,000 B.S.F.	Existing Employees	Persons Served per 1,000 B.S.F.	Existing Persons Served [1]
Retail	276,892	4.00	1,108	2.00	554
Office	677,908	3.00	2,034	1.50	1,017
Industrial	1,274,658	1.00	1,275	0.50	637
Institutional	716,100	0.50	358	0.25	179
Total/Average	2,945,558	NA	4,774	NA	2,387

[1]Persons served equal Residents plus 50% of employees.

2. FUTURE POPULATION FOR NEW LAND USE CATEGORIES (2035)

- A. According to information provided by the City and the Fresno Council of Governments, in 2035 (the time horizon utilized for this Fee Study) the City is projected to include an additional 750 Single Family units and 288 future Multi-Family units. These figures comply with the City's Growth Management Ordinance.
- B. DTA has used the following demographic information provided by the City which assumes City future resident-per-unit factors of 2.95 and 2.36 per Single Family unit and per Multi-Family unit, respectively. This results in an additional 2,894 residents living in 1,039 Single Family and Multi-Family homes Citywide.
- C. Table 3 on the following page summarizes the future demographics for the residential land uses.

TABLE 3
CITY OF KINGSBURG
FUTURE RESIDENTIAL DEVELOPMENT

Residential Land Use	Projected Residents	Projected Housing Units	Average Household Size
Single Family Residential	2,214	750	2.95
Multi-Family Residential	680	288	2.36
Total/Average	2,894	1,039	NA

As noted previously, DTA estimated City employees using employees-per-thousand-square-foot factors, provided by the City, of 4.00, 3.00, 1.00, and 0.50 employees per 1,000 building square feet of Retail, Office, Industrial and Institutional, respectively. This resulted in a projection of 298 Retail employees, 548 Office employees, 343 Industrial employees, and 96 Institutional additional employees Citywide, as shown in Table 4 below.

Again, for many of the facilities considered in this Fee Study, EDUs are calculated based on the number of residents or employees ("Persons Served") generated by each land use class. "Persons Served" equal Residents plus 50% of Employees, and is a customary industry practice designed to capture the reduced levels of service demanded by employees. For future Persons Served estimates, please reference Table 4 below.

TABLE 4
CITY OF KINGSBURG
FUTURE NON-RESIDENTIAL DEVELOPMENT

Non-Residential Land Use	Future Building S.F.	Employees per 1,000 Building S.F.	Future Employees	Persons Served per 1,000 Building S.F.	Future Persons Served [1]
Retail	74,604	4.00	298	2.00	149
Office	182,652	3.00	548	1.50	274
Industrial	343,437	1.00	343	0.50	172
Institutional	192,942	0.50	96	0.25	48
Total/Average	793,635	NA	1,286	NA	643

[1]Persons served equal Residents plus 50% of employees.

3. EQUIVALENT DWELLING UNIT (EDU) AND EQUIVALENT BENEFIT UNIT (EBU) PROJECTIONS

EDUs are a means of quantifying different land uses in terms of their equivalence to a residential dwelling unit, where equivalence is measured in terms of potential infrastructure use or benefit for each type of public facility. Since nearly all of the facilities proposed to be financed by the levy of impact fees will serve both residential and non-residential property, DTA projected the number of future EDUs based on the number of residents or employees generated by each land use class. For other facilities, different measures, such as trip generation rates and gallons per day, more accurately represent the benefit provided to each land use type. The EDU projections for each facility are shown in the fee derivation worksheets in **Appendix A**.

Identification of the facilities to be financed is a critical component of any development impact fee program. In the broadest sense, the purpose of impact fees is to protect the public health, safety, and general welfare by providing for adequate public facilities. "Public Facilities" per Government Code Section 66000 includes "public improvements, public services, and community amenities."

Government Code Section 66000 requires the identification of those facilities for which impact fees are going to be used as the key financing mechanism. Identification of the facilities may be made in an applicable general or specific plan, other public documents, or by reference to a Capital Improvement Program ("CIP").

DTA has worked closely with City staff to develop the list of facilities to be included in the Fee Study (the "Needs List"). Additionally, the Needs List was reviewed and approved by the City Council at a public hearing on October 21, 2015. For purposes of the City's fee program, the Needs List is intended to be the official public document identifying the facilities eligible to be financed, in whole or in part, through the levy of a development impact fee on new development within the City. The Needs List is organized by facility element (or type) and includes a cost section consisting of six (6) columns, which are defined in Table 5 below:

TABLE 5
CITY OF KINGSBURG
NEEDS LIST
EXPLANATION OF COST SECTION

Column Title	Contents	Source
Total Cost for Facility	The total estimated facility cost including engineering, design, construction, land acquisition, and equipment (as applicable)	City
Offsetting Revenues to New and Existing Development	Share of Total Offsetting Revenues allocated to new and existing development	City
Net Cost to City	The difference between the Total Cost and the Offsetting Revenues (column 1 plus column 2)	Calculated by DTA
Percent of Cost Allocated to New Development	Net Cost Allocated to New Development based on New Development's Share of Facilities	Calculated by DTA and City
Net Cost Allocated to New Development	The Net Cost to City Multiplied by the Percentage Cost Allocated to New Development	Calculated by DTA
Policy Background or Objective	Identifies policy source or rationale for facility need	City General Plan, Parks Master Plan, Water Master Plan, and Capital Improvements Program

DTA surveyed City staff and City consultants on required facilities needed to serve new development as a starting point for its fee calculations. The survey included the project description, justification, public benefit, estimated costs, and project financing for each proposed facility. Through discussions between DTA and City staff, the Needs List has gone through a series of revisions to fine-tune the needs, costs, and methodologies used in allocating the costs for each facility.

The final Needs List is shown on the following pages.

**DEVELOPMENT IMPACT FEE PROGRAM
CITY OF KINGSBURG
PUBLIC FACILITIES NEEDS LIST THROUGH 2035**

	(1)	(2)	(3)	(4)	(5)	(6)
Facility Name	Total Cost for Facility	Off-setting Revenues	Net Cost to City	Percent of Cost Allocated to New Development	Cost Allocated to New Development	Policy Background or Objective

A. TRAFFIC FACILITIES

1	Academy Parkway-Mountain View to Simpson	\$8,750,000	\$0	\$8,750,000	20.83%	\$1,822,489	Council Objective
2	Caruthers-Bethel to Madsen	\$3,430,400	\$0	\$3,430,400	20.83%	\$714,499	Council Objective
3	Bethel-SR 99 to Kern	\$2,176,000	\$0	\$2,176,000	20.83%	\$453,227	Council Objective
4	Clarkson-Greenwood to Rd 12	\$1,728,000	\$0	\$1,728,000	20.83%	\$359,915	Council Objective
5	Kamm Ave-Simpson to 10th (Academy)	\$1,696,000	\$0	\$1,696,000	20.83%	\$353,250	Council Objective
6	Kamm Avenue-10th Ave. (Academy) to Madsen	\$1,696,000	\$0	\$1,696,000	20.83%	\$353,250	Council Objective
7	Kamm Avenue-Golden State Blvd to 10th Avenue	\$1,696,000	\$0	\$1,696,000	20.83%	\$353,250	Council Objective
8	Madsen Avenue Widening - Kamm to Sierra	\$1,689,600	\$0	\$1,689,600	20.83%	\$351,917	Council Objective
9	18th-Mountain View to Kamm	\$1,664,000	\$0	\$1,664,000	20.83%	\$346,585	Council Objective
10	Stroud-10th to Simpson: 2 L to 4 L	\$960,000	\$0	\$960,000	20.83%	\$199,953	Council Objective
11	Kern-Rafer Johnson Dr to Bethel: 2 L to 4 L	\$864,000	\$0	\$864,000	20.83%	\$179,958	Council Objective
12	Kern-Rafer Johnson Drive to 10th	\$864,000	\$0	\$864,000	20.83%	\$179,958	Council Objective
13	10th St (Academy)-Union St to Kamm Ave	\$840,000	\$0	\$840,000	20.83%	\$174,959	Council Objective
14	Sierra St.-Bethel Ave. to RJD	\$364,000	\$0	\$364,000	20.83%	\$75,816	Council Objective
15	Sierra Street / RJD Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
16	10th Ave / Stroud Avenue Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
17	Kamm Ave / Academy Ave Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
18	Stroud Ave / 18th Ave Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
19	Bethel Ave / Sierra Street Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
20	Kamm / 18th Avenue Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
21	10th Avenue-Mehlert Ave to Clarkson Ave	\$240,000	\$0	\$240,000	20.83%	\$49,988	Council Objective
22	Madsen Avenue Bicycle Path - Stroud to Kamm	\$200,000	\$0	\$200,000	20.83%	\$41,657	Council Objective
23	Traffic Facilities Revenues not yet Committed		(\$684,468)	(\$684,468)		(\$684,468)	
TOTAL TRAFFIC FACILITIES		\$30,658,000	(\$684,468)	\$29,973,532	19.02%	\$5,701,116	

B. WATER FACILITIES

1	Four New 2,000 GPM Wells (Well 17-20)	\$9,000,000	\$0	\$9,000,000	20.11%	\$1,809,891	Water Master Plan
2	Install 12-inch Water Mains	\$2,950,000	\$0	\$2,950,000	20.11%	\$593,242	Water Master Plan
3	Install 8-inch Water Mains	\$2,300,000	\$0	\$2,300,000	20.11%	\$462,528	Water Master Plan
4	Water Mains Oversizing	\$1,000,000	\$0	\$1,000,000	20.11%	\$201,099	Water Master Plan
5	Groundwater Monitoring and Master Planning	\$300,000	\$0	\$300,000	20.11%	\$60,330	Water Master Plan
6	Water Facilities Revenues not yet Committed		(\$561,760)	(\$561,760)		(\$561,760)	
TOTAL WATER FACILITIES		\$15,550,000	(\$561,760)	\$14,988,240	17.12%	\$2,565,329	

C. PUBLIC SAFETY FACILITIES

1. Fire Facilities							
1	Buildings - Main Station (12,000 sq. ft.)	\$4,491,849	\$0	\$4,491,849	25.74%	\$1,156,424	Council Objective
2	Buildings - Westside Station (8,000 sq. ft.)	\$2,994,566	\$0	\$2,994,566	25.74%	\$770,950	Council Objective
3	Vehicles and Equipment - Apparatus I (2 Vehicles)	\$918,145	\$0	\$918,145	40.42%	\$371,155	Council Objective
4	Vehicles and Equipment - Apparatus II (1 Vehicle)	\$882,832	\$0	\$882,832	40.42%	\$356,880	Council Objective
5	Vehicles and Equipment - Apparatus III (2 Vehicles)	\$452,010	\$0	\$452,010	40.42%	\$182,722	Council Objective
6	Vehicles and Equipment - Apparatus IV (1 Vehicle)	\$254,256	\$0	\$254,256	40.42%	\$102,781	Council Objective
7	Land - Main Station (3 Acres)	\$127,128	\$0	\$127,128	27.79%	\$35,331	Council Objective
2. Police Facilities							
1	Police Station (Remainder of Principal and Interest)	\$222,337	\$0	\$222,337	40.42%	\$89,878	Council Objective
2	Vehicles (6 @ \$43,788)	\$262,731	\$0	\$262,731	76.74%	\$201,615	Council Objective
3	Public Safety Facilities Revenues not yet Committed		\$0	\$0		\$0	
TOTAL PUBLIC SAFETY FACILITIES		\$10,605,853	\$0	\$10,605,853	30.81%	\$3,267,736	

D. PARKS AND RECREATION FACILITIES (FUND NOS. AND TO BE COLLAPSED)						
1 Ball Park Complex	\$2,768,468	\$0	\$2,768,468	40.00%	\$1,107,396	Parks Master Plan
2 Community Park - Improvements (20 Acres)	\$1,384,234	\$0	\$1,384,234	40.00%	\$553,698	Parks Master Plan
3 Skateboard Facility	\$692,117	\$0	\$692,117	40.00%	\$276,849	Parks Master Plan
4 Community Park - Land (20 Acres)	\$830,540	\$0	\$830,540	40.00%	\$332,219	Parks Master Plan
5 Bike Pathways	\$103,818	\$0	\$103,818	40.00%	\$41,527	Parks Master Plan
6 Athwal Park/Playground Area and Restrooms	\$335,000	\$0	\$335,000	40.00%	\$134,001	Capital Improvement Program
7 Skate Park Land Acquisition	\$250,000	\$0	\$250,000	40.00%	\$100,001	Capital Improvement Program
8 Regional Sports Park Land and Skate Park Acquisition and Developm	\$3,900,000	\$0	\$3,900,000	40.00%	\$1,560,013	Capital Improvement Program
9 Upgrade Downtown Park Arbor and Restrooms	\$266,700	\$0	\$266,700	40.00%	\$106,681	Capital Improvement Program
10 Crandell Swim Complex Replaster	\$300,000	\$0	\$300,000	40.00%	\$120,001	Capital Improvement Program
11 Parks and Recreation Facilities Revenues not yet Committed		(\$530,365)	(\$530,365)		(\$530,365)	
TOTAL PARKS AND RECREATION FACILITIES	\$10,830,876	(\$530,365)	\$10,300,511	36.91%	\$3,802,020	
E. GENERAL GOVERNMENT FACILITIES (FUND NOS. AND TO BE COLLAPSED)						
1 Buildings (11,057 sq. ft.)	\$7,184,174	\$0	\$7,184,174	20.21%	\$1,452,080	Council Objective
2 City Hall Expansion - Buildings (13,200 sq. ft.)	\$5,481,566	\$0	\$5,481,566	23.72%	\$1,300,073	Council Objective
3 Buildings - Equipment Storage (10,000 sq. ft.)	\$1,937,927	\$0	\$1,937,927	38.72%	\$750,297	Council Objective
4 Buildings - Shop/Office (6,000 sq. ft.)	\$1,162,756	\$0	\$1,162,756	38.72%	\$450,178	Council Objective
5 Volumes (25,559 volumes)	\$884,525	\$0	\$884,525	37.29%	\$329,808	Council Objective
6 Corporate Yard Expansion - Land (8 Acres)	\$332,216	\$0	\$332,216	25.52%	\$84,775	Council Objective
7 City Hall Expansion - Land (4 Acres)	\$166,108	\$0	\$166,108	20.57%	\$34,162	Council Objective
8 Land (2 Acres)	\$83,054	\$0	\$83,054	20.21%	\$16,787	Council Objective
9 General Government Revenues not yet Committed		(\$425,450)	(\$425,450)		(\$425,450)	
TOTAL GENERAL GOVERNMENT FACILITIES	\$17,232,327	(\$425,450)	\$16,806,877	23.76%	\$3,992,710	
TOTAL ALL FACILITIES	\$84,877,057	(\$2,202,044)	\$82,675,014	23.38%	\$19,328,911	

There are many methods or ways of calculating fees, but they are all based on determining the cost of needed improvements and assigning those costs equitably to various types of development. Each of the fee calculations employs the concept of an Equivalent Dwelling Unit ("EDU") or Equivalent Benefit Unit ("EBU") to allocate benefit among the six (6) land use classes. EDUs are a means of quantifying different land uses in terms of their equivalence to a residential dwelling unit, where equivalence is measured in terms of potential infrastructure use or benefit for each type of public facility. For many of the facilities considered in this Fee Study, EDUs are calculated based on the number of residents or employees ("Persons Served") generated by each land use class. For other facilities, different measures, such as number of vehicle trips, more accurately represent the benefit provided to each land use class. Table 6 below shows total existing and projected EDUs or EBUs by facility type.

Notably, "Persons Served" equal Residents plus 50% of Employees, and is a customary industry practice designed to capture the reduced levels of service demanded by employees.

TABLE 6
CITY OF KINGSBURG
EQUIVALENT DWELLING UNITS

Countywide Facility Type	Service Factor	Existing EDUs/EBUs	Projected EDUs/EBUs	% Increase (Existing to Projected)	Total
Traffic	Trip Generation Rate	11,999	3,157	26%	15,156
Water	Gallons per Minute	4,304	1,083	25%	5,388
Public Safety	Persons Served	4,733	1,199	25%	5,932
Parks and Recreation	Residents	3,924	981	25%	4,905
General Government	Persons Served	4,733	1,199	25%	5,932

The following sections present the reasonable relationship for benefit, impact, and rough proportionality tests for each fee element (i.e., traffic facilities, water facilities, public safety facilities, parks and recreation facilities, and general government facilities) and the analysis undertaken to apportion costs for each type of facility on the Needs List. More detailed fee calculation worksheets for each type of facility are included in **Appendix A**.

Importantly, given that the level of service ("LOS") requested for new development by the City is above the existing service level for certain types of facility, the cost of the new facilities has been carefully apportioned between existing and new development in the following manner:

1. New development was assigned 100% of the cost for a LOS that is equivalent to the existing LOS within the City.
2. The cost of the incremental difference between the new, higher LOS being requested by the City and the existing LOS was then allocated between existing development and new development, based on the relative number of EDUs assigned to existing development and new development.

A. TRAFFIC FACILITIES

The Circulation Element of the General Plan includes facilities necessary to provide safe and efficient vehicular access throughout the City. In order to meet the traffic demand of new development through build out, the City identified the need for new road construction and equipment as shown in the Needs List.

TABLE 7
TRAFFIC FACILITIES ELEMENT

Identify Purpose of Fee	Traffic Facilities.
Identify Use of Fee	Various roadway improvements including, but not limited to, intersection and road widening modifications.
Demonstrate how there is a reasonable relationship between the need for the public facility, the use of the fee, and the type of development project on which the fee is imposed	New residential and non-residential development will generate additional residents and employees who will create additional vehicular and non-vehicular traffic within the City limits. Streets will have to be improved or extended to meet the increased demand and traffic signals will have to be installed to efficiently direct increased traffic flow. Thus there is a relationship between new development and the need for new traffic facilities. Fees collected from new development will be used exclusively for traffic facilities on the Needs List.

Table 8 below identifies the facilities proposed to be funded in whole or in part with the fees collected for Traffic Facilities. The costs provided in Table 8 are based on estimates provided by the City.

TABLE 8
TRAFFIC FACILITIES COSTS

Traffic Facilities	Cost
Academy Parkway-Mountain View to Simpson	\$8,750,000
Caruthers-Bethel to Madsen	\$3,430,400
Bethel-SR 99 to Kern	\$2,176,000
Clarkson-Greenwood to Rd 12	\$1,728,000
Kamm Ave-Simpson to 10th (Academy)	\$1,696,000
Kamm Avenue-10th Ave. (Academy) to Madsen	\$1,696,000
Kamm Avenue-Golden State Blvd to 10th Avenue	\$1,696,000
Madsen Avenue Widening - Kamm to Sierra	\$1,689,600
18th-Mountain View to Kamm	\$1,664,000
Stroud-10th to Simpson: 2 L to 4 L	\$960,000
Kern-Rafer Johnson Drive to Bethel: 2 L to 4 L	\$864,000
Kern-Rafer Johnson Drive to 10th	\$864,000
10th St (Academy)-Union St to Kamm Ave	\$840,000
Sierra St.-Bethel Ave. to RJD	\$364,000
Sierra Street / RJD Traffic Signal	\$300,000
10th Ave / Stroud Avenue Traffic Signal	\$300,000
Kamm Ave / Academy Ave Traffic Signal	\$300,000
Stroud Ave / 18th Ave Traffic Signal	\$300,000
Bethel Ave / Sierra Street Traffic Signal	\$300,000
Kamm / 18th Avenue Traffic Signal	\$300,000
10th Avenue-Mehlert Ave to Clarkson Ave	\$240,000
Madsen Avenue Bicycle Path - Stroud to Kamm	\$200,000
Total	\$30,658,000

Calculation Methodology

As discussed previously, Traffic Facilities benefit residents and employees by providing safe and efficient vehicular access throughout the City. As a result, the traffic fee is calculated for both residential and non-residential land uses, details of which may be found in Appendix A.

Fees for roads and traffic signals were calculated for each of the six (6) land use categories based on the number of PM Peak Hour Trips generated by each land use. Total average trips were calculated by applying these trip rates to the various dwelling unit counts and non-residential square feet identified in the demographics section of this report. The total facilities cost was then divided by the total number of trips to establish a uniform cost per trip. This unit cost was then applied to the various land uses and their respective trip generation rates to determine the proposed fees. Expected revenue from new development was also calculated as a check, ensuring that collected fees match the calculated cost responsibility of new development.

The Institute of Transportation Engineers' *Trip Generation Manual* provides trip generation rates for the different land uses. These rates are generally confirmed by various local studies, including the Traffic Impact Study performed for the City by Peters Engineering in 2011. Accordingly, 79.17% of the costs will be allocated to existing development and 20.83% of the costs will be allocated to new development.

TABLE 9
TRAFFIC FACILITIES
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	79.17%	\$24,272,416
New Development	20.83%	\$6,385,584
Total	100.00%	\$30,658,000

Fee Amounts

Fee amounts to finance Traffic Facilities on the Needs List are presented in Table 10. Again, details regarding the analysis related to Traffic Facilities are included in Appendix A.

TABLE 10
TRAFFIC FACILITIES
FEE DERIVATION SUMMARY

Land Use Type	Trip Generation Rate per Unit/ per 1,000 Non-Res. S.F.	Fee per Unit/per 1,000 Non-Res. S.F.	Number of Units/Non-Res. 1,000 S.F.	Cost Financed By Fees
Single Family Residential	1.00	\$2,023	750	\$1,517,853
Multi-Family Residential	1.00	\$2,023	288	\$583,161
Retail	1.87	\$7,545	75	\$562,891
Office	1.87	\$7,545	183	\$1,378,112
Industrial	1.08	\$4,369	343	\$1,500,557
Institutional	0.54	\$4,369	193	\$843,009
Initial Allocation to New Development:				\$6,385,584
Offsetting Revenues				(\$684,468)
Total Allocated to New Development:				\$5,701,116
Total Allocated to Existing Development				\$24,272,416
Total Facilities Costs:				\$29,973,532

Based on the development projections in Appendix A, the fee amounts presented in Table 10 will finance 19.02% of the net costs of the traffic facilities identified on the Needs List. The remaining 80.98% of the net costs of facilities will be funded through other sources.

B. WATER FACILITIES

The Water Facilities category includes those facilities used by the City to provide basic water supply and distribution services to residents and employees within the City.

**TABLE 11
WATER FACILITIES ELEMENT**

Identify Purpose of Fee	Water Facilities.
Identify Use of Fee	Improvements to certain facilities including but not limited to, water storage, supply, and distribution facilities.
Demonstrate how there is a reasonable relationship between the need for the public facility, the use of the fee, and the type of development project on which the fee is imposed	<p>New residential and non-residential development will generate an increased demand for Water Facilities.</p> <p>Population and growth has a direct impact on the need for Water Facilities. Therefore, new development and the consequential increase in demand will necessitate the improvement/expansion of existing facilities. Notably, fees collected from new development will be used exclusively on Water Facilities identified in the Needs List.</p>

Table 12 below identifies the facilities proposed to be funded in whole or in part with the fees. The costs provided in Table 12 are based on estimates provided by the City.

**TABLE 12
WATER FACILITIES COSTS**

Water Facilities	Cost
Four New 2,000 GPM Wells (Well 17-20)	\$9,000,000
Install 12-inch Water Mains	\$2,950,000
Install 8-inch Water Mains	\$2,300,000
Water Main Oversizing	\$1,000,000
Groundwater Monitoring and Master Planning	\$300,000
Total	\$15,550,000

Calculation Methodology

Fee amounts for this element were calculated for both residential and non-residential land uses as detailed in Appendix A.

The specific facilities required within the City were provided by the City's engineer. Utilizing specific water related data found in City and County planning documents, including the *Water and Sewer System Master Plan* Update performed by the Fresno County Department of Public Works and Planning, as well as numerous discussions with City staff, DTA was subsequently able to determine the appropriate allocation of costs to new development. Accordingly, 79.89% of the costs will be allocated to existing development and 20.11% of the costs will be allocated to new development as shown in Table 13 below.

TABLE 13
WATER FACILITIES
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	79.89%	\$12,422,910
New Development	20.11%	\$3,127,090
Total	100.00%	\$15,550,000

Fee Amounts

Fee amounts to finance Water Facilities on the Needs List are presented in Table 14. Further details regarding on derivation of this fee are included in **Appendix A**.

TABLE 14
WATER FACILITIES
FEE DERIVATION SUMMARY

Land Use Type	EDUs per Unit/1,000 Non-Res. S.F.	Fee per Unit/per 1,000 Non-Res. S.F.	Number of Units/Non-Res. 1,000 S.F.	Cost Financed By Fees
Single Family Residential	1.00	\$2,368	750	\$1,776,630
Multi-Family Residential	0.46	\$1,090	288	\$314,109
Retail	0.61	\$1,439	75	\$107,337
Office	0.61	\$1,439	183	\$262,791
Industrial	0.10	\$237	343	\$81,554
Institutional	0.05	\$119	193	\$22,908
Initial Allocation to New Development:				\$3,127,090
Offsetting Revenues				(\$561,760)
Total Allocated to New Development:				\$2,565,329
Total Allocated to Existing Development				\$12,422,910
Total Facilities Costs:				\$14,988,240

Based on the development projections in Appendix A, the fee amounts presented in Table 14 will finance 17.12% of the net costs of the Water Facilities identified on the Needs List. The remaining 82.88% of the net costs of facilities will be funded through other sources.

C. PUBLIC SAFETY FACILITIES

The Public Safety Facilities category includes those facilities required within the City to maintain adequate public safety services, including police and fire. In order to serve new development through build-out, the City identified the need for building expansion, and equipment and vehicle replacements.

TABLE 15
PUBLIC SAFETY FACILITIES ELEMENT

Identify Purpose of Fee	Public Safety Facilities. Combined Police and Fire fees.
Identify Use of Fee	Building expansion and replacement of vehicles and equipment.
Demonstrate how there is a reasonable relationship between the need for the public facility, the use of the fee, and the type of development project on which the fee is imposed	New residential and non-residential development will generate additional residents and employees who will increase service calls and in turn increase the need for trained public safety personnel. Equipment and vehicles used to provide these services will have to be purchased or replaced to meet this increased demand. Thus a reasonable relationship exists between the need for Public Safety Facilities and the impact of residential and non-residential development. The Public Safety Facility fees collected from new development will be used exclusively for public safety purposes identified on the Needs List.

Table 16 below identifies the facilities proposed to be funded in whole or in part with the collection of Public Safety fees. The costs provided in Table 16 are based on estimates provided by the City.

TABLE 16
PUBLIC SAFETY FACILITIES COSTS

Public Safety	Cost
Buildings - Main Station (12,000 sq. ft.)	\$4,491,849
Buildings - Westside Station (8,000 sq. ft.)	\$2,994,566
Vehicles and Equipment - Apparatus I (2 Vehicles)	\$918,145
Vehicles and Equipment - Apparatus II (1 Vehicle)	\$882,832
Vehicles and Equipment - Apparatus III (2 Vehicles)	\$452,010
Vehicles and Equipment - Apparatus IV (1 Vehicle)	\$254,256
Land - Main Station (3 Acres)	\$127,128
Police Station (Remainder of Principal and Interest)	\$222,337
Vehicles (6 @ \$43,788)	\$262,731
Total	\$10,605,853

Calculation Methodology

Fee amounts for this element were calculated for both residential and non-residential land uses as detailed in Appendix A. Each land use classification was assigned an EDU factor which was derived from the number of Persons Served, which again is defined as the persons per household (for residential units) and 50% of the number of employees per 1,000 building square feet of each category of non-residential development.

Importantly, given that the LOS requested for new development by the City is above the existing service level for certain types of facility, the cost of the new facilities has been carefully apportioned between existing and new development in the following manner:

1. New development was assigned 100% of the cost for a LOS that is equivalent to the existing LOS within the City.
2. The cost of the incremental difference between the new, higher LOS being requested by the City and the existing LOS was then allocated between existing development and new development, based on the relative number of EDUs assigned to existing development and new development.

Public Safety Facilities

According to the City, it has been determined that these facilities are needed to serve new development. Currently, existing facilities are generally operating at an appropriate and acceptable level of service; therefore, the costs of the new facilities have been allocated to new development and existing development based on their percentage of the expected facility usage at build-out. Consequently, the costs will be allocated to both existing development and new development, as outlined in the tables below.

TABLE 17
PUBLIC SAFETY FACILITIES - FIRE STATION (BUILDING)
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	74.26%	\$5,559,041
New Development	25.74%	\$1,927,374
Total	100.00%	\$7,486,415

TABLE 18
PUBLIC SAFETY FACILITIES - FIRE VEHICLES AND EQUIPMENT
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	59.58%	\$1,493,705
New Development	40.42%	\$1,013,538
Total	100.00%	\$2,507,243

TABLE 19
PUBLIC SAFETY FACILITIES - FIRE STATION (LAND)
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	72.21%	\$91,797
New Development	27.79%	\$35,331
Total	100.00%	\$127,128

TABLE 20
PUBLIC SAFETY FACILITIES - POLICE STATION (REMAINDER OF PRINCIPAL AND INTEREST)
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	59.58%	\$132,459
New Development	40.42%	\$89,878
Total	100.00%	\$222,337

TABLE 21
PUBLIC SAFETY FACILITIES - POLICE VEHICLES
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	23.26%	\$61,116
New Development	76.74%	\$201,615
Total	100.00%	\$262,731

Fee Amounts

Fee amounts to finance Public Safety Facilities on the Needs List are presented in Table 22. Please refer to Appendix A for details regarding the derivation of this fee.

TABLE 22
PUBLIC SAFETY FACILITIES
FEE DERIVATION SUMMARY

Land Use Type	EDUs per Unit/1,000 Non-Res. S.F.	Fee per Unit/per 1,000 Non-Res. S.F.	Number of Units/Non-Res. 1,000 S.F.	Cost Financed By Fees
Single Family Residential	1.00	\$2,725	750	\$2,045,018
Multi-Family Residential	0.80	\$2,180	288	\$628,559
Retail	0.68	\$1,848	75	\$137,845
Office	0.51	\$1,386	183	\$253,112
Industrial	0.17	\$462	343	\$158,640
Institutional	0.08	\$231	193	\$44,562
Initial Allocation to New Development:				\$3,267,736
Offsetting Revenues				\$0
Total Allocated to New Development:				\$3,267,736
Total Allocated to Existing Development				\$7,338,117
Total Facilities Costs:				\$10,605,853

Based on the development projections in Appendix A, the fee amounts presented in Table 22 will finance 30.81% of the net costs of the Public Safety Facilities identified on the Needs List. The remaining 69.19% of the net costs of facilities will be funded through other sources.

D. PARKS AND RECREATION FACILITIES

The Parks and Recreation Facilities category identifies facilities will serve the City's residents by enhancing the community's appeal and quality of life. The Fee Study includes (i) the acquisition of parkland and recreational areas needed for park and recreational facilities, and (ii) construction of park and recreational facilities, including, sports fields, ball fields, soccer fields, trails, restrooms, and park beautification needed to serve new and existing residential development through build out

The Parks and Recreation Facilities will serve only the residents of the City by providing facilities for recreation while enhancing the community's appeal and quality of life.

TABLE 23
PARKS AND RECREATION ELEMENT

Identify Purpose of Fee	Parks and Recreation Facilities. Combined fee for Specialized Recreation and, Recreation Area Acquisition and Improvement.
Identify Use of Fee	Construction of Parks and Recreation Facilities, including, but not limited to a ball park complex, a skateboard facility, bike pathways, playground area, and related facilities.
Demonstrate how there is a reasonable relationship between the need for the public facility, the use of the fee, and the type of development project on which the fee is imposed	New residential development will generate an increased demand for Park and Recreational Facilities. Population growth has a direct impact on the need for Park and Recreation facilities. New development and the consequential increase in demand will necessitate the improvement/expansion of existing Park and Recreational Facilities. Fees collected from new development will be used exclusively for the improvement of Park and Recreation Facilities on the Needs List.

Table 24 below identifies the facilities proposed to be funded in whole or in part with the collection of Parks and Recreation fees. Costs are based on estimates provided by the City.

TABLE 24
PARKS AND RECREATION FACILITIES COSTS

Parks and Recreation	Cost
Ball Park Complex	\$2,768,468
Community Park - Improvements (20 Acres)	\$1,384,234
Skateboard Facility	\$692,117
Community Park - Land (20 Acres)	\$830,540
Bike Pathways	\$103,818
Athwal Park/Playground Area and Restrooms	\$335,000
Skate Park Land Acquisition	\$250,000
Regional Sports Park Land and Skate Park Acquisition and Development	\$3,900,000
Upgrade Downtown Park Arbor and Restrooms	\$266,700
Crandell Swim Complex Replaster	\$300,000
Total	\$10,830,876

Calculation Methodology

Fee amounts for this element were calculated for residential land uses only, as detailed in **Appendix A**. Each land use classification was assigned an EDU factor which was derived from the number of persons per household.

Importantly, given that the LOS requested for new development by the City is above the existing service level for certain types of facility, the cost of the new facilities has been carefully apportioned between existing and new development in the following manner:

1. New development was assigned 100% of the cost for a LOS that is equivalent to the existing LOS within the City.
2. The cost of the incremental difference between the new, higher LOS being requested by the City and the existing LOS was then allocated between existing development and new development, based on the relative number of EDUs assigned to existing development and new development.

Parks and Recreation Facilities

According to the City, it has been determined that these facilities are needed to serve new development. Currently, these facilities are operating at an appropriate and acceptable level of service; therefore, the costs of facilities have been allocated to new development and existing development based on their percentage of the expected facility usage at build-out. Consequently, 60.00% of the costs will be allocated to existing development and 40.00% of the costs will be allocated to new development, as presented in Table 25 below.

Table 25
PARKS AND RECREATION FACILITIES
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	60.00%	\$6,498,491
New Development	40.00%	\$4,332,385
Total	100.00%	\$10,830,876

Fee Amounts

Fee amounts to finance Parks and Recreation Facilities on the Needs List are presented in Table 26. Further details on the derivation of this fee are included in **Appendix A**.

TABLE 26
PARKS AND RECREATION FACILITIES
FEE DERIVATION SUMMARY

Land Use Type	EDUs per Unit/1,000 Non- Res. S.F.	Fee per Unit/per 1,000 Non-Res. S.F.	Number of Units/Non-Res. 1,000 S.F.	Cost Financed By Fees
Single Family Residential	1.00	\$3,876	750	\$2,908,163
Multi-Family Residential	0.80	\$3,100	288	\$893,856
Retail	0.00	N/A	N/A	N/A
Office	0.00	N/A	N/A	N/A
Industrial	0.00	N/A	N/A	N/A
Institutional	0.00	N/A	N/A	N/A
Initial Allocation to New Development:				\$4,332,385
Offsetting Revenues				(\$530,365)
Total Allocated to New Development:				\$3,802,020
Total Allocated to Existing Development				\$6,498,491
Total Facilities Costs:				\$10,300,511

Based on the development projections in Appendix A, the fee amounts presented in Table 26 will finance 36.91% of the net costs of the Parks and Recreation Facilities identified on the Needs List. The remaining 63.09% of the net costs of facilities will be funded through other sources.

E. GENERAL GOVERNMENT FACILITIES

The General Government Facilities category includes library facilities and other facilities used by the City to provide general governmental services.

TABLE 27
GENERAL GOVERNMENT FACILITIES ELEMENT

Identify Purpose of Fee	General Government Facilities. Combined fee for Corporate Yard, City Hall, and Library).
Identify Use of Fee	Acquisition and renovation of library facilities and other facilities used by the City to provide general governmental services. Table 28 below identifies those facilities that serve all residents, employees, and development within the City, regardless of location.
Demonstrate how there is a reasonable relationship between the need for the public facility, the use of the fee, and the type of development project on which the fee is imposed	New residential and non-residential development in the City will generate additional residents and employees who will increase the demand for library facilities and general government functions. Population and growth has a direct impact on the need for government services and facilities, thus a reasonable relationship exists between new development and government facilities, which will have to be acquired to meet the increased demand. Fees collected from new development will be used exclusively for General Government Facilities on the Needs List.

Table 28 below identifies the facilities proposed to be funded in whole or in part with the fees.

TABLE 28
GENERAL GOVERNMENT FACILITIES COST

General Government	Cost
City Hall Expansion - Buildings (13,200 sq. ft.)	\$5,481,566
Buildings - Equipment Storage (10,000 sq. ft.)	\$1,937,927
Buildings - Shop/Office (6,000 sq. ft.)	\$1,162,756
Corporate Yard Expansion - Land (8 Acres)	\$332,216
City Hall Expansion - Land (4 Acres)	\$166,108
Buildings (11,057 sq. ft.)	\$7,184,174
Volumes (25,559 volumes)	\$884,525
Land (2 Acres)	\$83,054
Total	\$17,232,327

Calculation Methodology

According to the City, it has been determined that these facilities are needed to serve new development. Currently, these facilities are generally operating at an appropriate and acceptable level of service; therefore, the costs of facilities have been allocated to new development and existing development based on their percentage of their expected facility usage at build out.

Importantly, given that the LOS requested for new development by the City is above the existing service level for certain types of facility, the cost of the new facilities has been carefully apportioned between existing and new development in the following manner:

1. New development was assigned 100% of the cost for a LOS that is equivalent to the existing LOS within the City.
2. The cost of the incremental difference between the new, higher LOS being requested by the City and the existing LOS was then allocated between existing development and new development, based on the relative number of EDUs assigned to existing development and new development.

General Government Facilities

According to the City, it has been determined that these facilities are needed to serve new development. As the existing facilities are operating at an appropriate and

acceptable level of service, the cost of new facilities has been allocated to new development and existing development based on their percentage of the expected facility usage at build-out. Consequently, the costs will be allocated to both existing development and new development, as presented in Table 29 below.

TABLE 29
GENERAL GOVERNMENT FACILITIES - BUILDINGS
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	79.79%	\$5,798,361
New Development	20.21%	\$1,468,867
Total	100.00%	\$7,267,228

TABLE 30
GENERAL GOVERNMENT FACILITIES - CITY HALL EXPANSION (BUILDING)
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	76.28%	\$4,181,493
New Development	23.72%	\$1,300,073
Total	100.00%	\$5,481,566

TABLE 31
GENERAL GOVERNMENT FACILITIES - EQUIPMENT STORAGE
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	61.28%	\$1,900,208
New Development	38.72%	\$1,200,475
Total	100.00%	\$3,100,684

TABLE 32
GENERAL GOVERNMENT FACILITIES – VOLUMES
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	62.71%	\$554,717
New Development	37.29%	\$329,808
Total	100.00%	\$884,525

TABLE 33
GENERAL GOVERNMENT FACILITIES – CORPORATE YARD EXPANSION
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	74.48%	\$247,442
New Development	25.52%	\$84,775
Total	100.00%	\$332,216

TABLE 34
GENERAL GOVERNMENT FACILITIES – CITY HALL EXPANSION (LAND)
COST ALLOCATION SUMMARY

Development Type	Percentage Allocated to New Development	Facility Cost Allocated
Existing Development	79.43%	\$131,946
New Development	20.57%	\$34,162
Total	100.00%	\$166,108

Fee Amounts

Fee amounts to finance General Government Facilities on the Needs List are presented in Table 35. Details regarding the analysis related to General Government Facilities are included in **Appendix A**.

TABLE 35
GENERAL GOVERNMENT FACILITIES
FEE DERIVATION SUMMARY

Land Use Type	EDUs per Unit/1,000 Non-Res. S.F.	Fee per Unit/per 1,000 Non-Res. S.F.	Number of Units/Non-Res. 1,000 S.F.	Cost Financed By Fees
Single Family Residential	1.00	\$3,330	750	\$2,498,722
Multi-Family Residential	0.80	\$2,664	288	\$768,010
Retail	0.68	\$2,258	75	\$168,427
Office	0.51	\$1,693	183	\$309,267
Industrial	0.17	\$564	343	\$193,836
Institutional	0.08	\$282	193	\$54,448
Initial Allocation to New Development:				\$4,418,160
Offsetting Revenues				(\$425,450)
Total Allocated to New Development:				\$3,992,710
Total Allocated to Existing Development				\$12,814,168
Total Facilities Costs:				\$16,806,877

Based on the development projections in **Appendix A**, the fee amounts presented in Table 35 will finance 23.76% of the net costs of the General Government facilities identified on the Needs List. The remaining 76.24% of the net costs of facilities will be funded through other sources.

The total fee amounts required to finance new development's "fair share" of the costs of facilities in the Needs Lists are summarized in Table 36 below.

TABLE 36
CITY OF KINGSBURG
DEVELOPMENT IMPACT FEE SUMMARY

Fees Per Unit/1,000 Square Feet							
	Traffic	Water	Public Safety	Parks and Rec.	Gen. Gov.	Admin.	Total Fees [1]
Single Family Residential		\$2,368	\$2,725	\$3,876	\$3,330	\$369	\$12,668
Multi-Family Residential		\$1,090	\$2,180	\$3,100	\$2,664	\$271	\$9,305
Retail	\$2,023 per PM Peak Hour Trip	\$1,439	\$1,848	N/A	\$2,258	\$166	\$5,710
Office		\$1,439	\$1,386	N/A	\$1,693	\$136	\$4,653
Industrial		\$237	\$462	N/A	\$564	\$38	\$1,302
Institutional		\$119	\$231	N/A	\$282	\$19	\$651

[1] Full Single Family Residential fee load equals \$15,356 when including \$2,083 for Traffic fee and \$605 for Stormwater/Drainage. Stormwater/Drainage fee was developed in 2005 by Peters Engineering Group.

Appendix A

Fee Derivation Worksheets

DEVELOPMENT IMPACT FEE PROGRAM
CITY OF KINGSBURG
PUBLIC FACILITIES NEEDS LIST THROUGH 2035

	(1)	(2)	(3)	(4)	(5)	(6)
Facility Name	Total Cost for Facility	Off-setting Revenues	Net Cost to City	Percent of Cost Allocated to New Development	Cost Allocated to New Development	Policy Background or Objective
A. TRAFFIC FACILITIES						
1 Academy Parkway-Mountain View to Simpson	\$8,750,000	\$0	\$8,750,000	20.83%	\$1,822,489	Council Objective
2 Caruthers-Bethel to Madsen	\$3,430,400	\$0	\$3,430,400	20.83%	\$714,499	Council Objective
3 Bethel-SR 99 to Kern	\$2,176,000	\$0	\$2,176,000	20.83%	\$453,227	Council Objective
4 Clarkson-Greenwood to Rd 12	\$1,728,000	\$0	\$1,728,000	20.83%	\$359,915	Council Objective
5 Kamm Ave-Simpson to 10th (Academy)	\$1,696,000	\$0	\$1,696,000	20.83%	\$353,250	Council Objective
6 Kamm Avenue-10th Ave. (Academy) to Madsen	\$1,696,000	\$0	\$1,696,000	20.83%	\$353,250	Council Objective
7 Kamm Avenue-Golden State Blvd to 10th Avenue	\$1,696,000	\$0	\$1,696,000	20.83%	\$353,250	Council Objective
8 Madsen Avenue Widening - Kamm to Sierra	\$1,689,600	\$0	\$1,689,600	20.83%	\$351,917	Council Objective
9 18th-Mountain View to Kamm	\$1,664,000	\$0	\$1,664,000	20.83%	\$346,585	Council Objective
10 Stroud-10th to Simpson: 2 L to 4 L	\$960,000	\$0	\$960,000	20.83%	\$199,953	Council Objective
11 Kern-Rafer Johnson Dr to Bethel: 2 L to 4 L	\$864,000	\$0	\$864,000	20.83%	\$179,958	Council Objective
12 Kern-Rafer Johnson Drive to 10th	\$864,000	\$0	\$864,000	20.83%	\$179,958	Council Objective
13 10th St (Academy)-Union St to Kamm Ave	\$840,000	\$0	\$840,000	20.83%	\$174,959	Council Objective
14 Sierra St.-Bethel Ave. to RJD	\$364,000	\$0	\$364,000	20.83%	\$75,816	Council Objective
15 Sierra Street / RJD Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
16 10th Ave / Stroud Avenue Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
17 Kamm Ave / Academy Ave Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
18 Stroud Ave / 18th Ave Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
19 Bethel Ave / Sierra Street Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
20 Kamm / 18th Avenue Traffic Signal	\$300,000	\$0	\$300,000	20.83%	\$62,485	Council Objective
21 10th Avenue-Mehlert Ave to Clarkson Ave	\$240,000	\$0	\$240,000	20.83%	\$49,988	Council Objective
22 Madsen Avenue Bicycle Path - Stroud to Kamm	\$200,000	\$0	\$200,000	20.83%	\$41,657	Council Objective
23 Traffic Facilities Revenues not yet Committed		(\$684,468)	(\$684,468)		(\$684,468)	
TOTAL TRAFFIC FACILITIES	\$30,658,000	(\$684,468)	\$29,973,532	19.02%	\$5,701,116	
B. WATER FACILITIES						
1 Four New 2,000 GPM Wells (Well 17-20)	\$9,000,000	\$0	\$9,000,000	20.11%	\$1,809,891	Water Master Plan
2 Install 12-inch Water Mains	\$2,950,000	\$0	\$2,950,000	20.11%	\$593,242	Water Master Plan
3 Install 8-inch Water Mains	\$2,300,000	\$0	\$2,300,000	20.11%	\$462,528	Water Master Plan
4 Water Mains Oversizing	\$1,000,000	\$0	\$1,000,000	20.11%	\$201,039	Water Master Plan
5 Groundwater Monitoring and Master Planning	\$300,000	\$0	\$300,000	20.11%	\$60,330	Water Master Plan
6 Water Facilities Revenues not yet Committed		(\$561,760)	(\$561,760)		(\$561,760)	
TOTAL WATER FACILITIES	\$15,550,000	(\$561,760)	\$14,988,240	17.12%	\$2,565,329	
C. PUBLIC SAFETY FACILITIES						
1. Fire Facilities						
1 Buildings - Main Station (12,000 sq. ft.)	\$4,491,849	\$0	\$4,491,849	25.74%	\$1,156,424	Council Objective
2 Buildings - Westside Station (8,000 sq. ft.)	\$2,994,566	\$0	\$2,994,566	25.74%	\$770,950	Council Objective
3 Vehicles and Equipment - Apparatus I (2 Vehicles)	\$918,145	\$0	\$918,145	40.42%	\$371,155	Council Objective
4 Vehicles and Equipment - Apparatus II (1 Vehicle)	\$882,832	\$0	\$882,832	40.42%	\$356,880	Council Objective
5 Vehicles and Equipment - Apparatus III (2 Vehicles)	\$452,010	\$0	\$452,010	40.42%	\$182,722	Council Objective
6 Vehicles and Equipment - Apparatus IV (1 Vehicle)	\$254,256	\$0	\$254,256	40.42%	\$102,781	Council Objective
7 Land - Main Station (3 Acres)	\$127,128	\$0	\$127,128	27.79%	\$35,331	Council Objective
2. Police Facilities						
1 Police Station (Remainder of Principal and Interest)	\$222,337	\$0	\$222,337	40.42%	\$89,878	Council Objective
2 Vehicles (6 @ \$43,788)	\$262,731	\$0	\$262,731	76.74%	\$201,615	Council Objective
3 Public Safety Facilities Revenues not yet Committed		\$0	\$0		\$0	
TOTAL PUBLIC SAFETY FACILITIES	\$10,605,853	\$0	\$10,605,853	30.81%	\$3,267,736	

DEVELOPMENT IMPACT FEE PROGRAM
CITY OF KINGSBURG
PUBLIC FACILITIES NEEDS LIST THROUGH 2035

	(1)	(2)	(3)	(4)	(5)	(6)
Facility Name	Total Cost for Facility	Off-setting Revenues	Net Cost to City	Percent of Cost Allocated to New Development	Cost Allocated to New Development	Policy Background or Objective

D. PARKS AND RECREATION FACILITIES (FUND NOS. _____ AND _____ TO BE COLLAPSED)

1 Ball Park Complex	\$2,768,468	\$0	\$2,768,468	40.00%	\$1,107,396	Parks Master Plan
2 Community Park - Improvements (20 Acres)	\$1,384,234	\$0	\$1,384,234	40.00%	\$553,698	Parks Master Plan
3 Skateboard Facility	\$692,117	\$0	\$692,117	40.00%	\$276,849	Parks Master Plan
4 Community Park - Land (20 Acres)	\$830,540	\$0	\$830,540	40.00%	\$332,219	Parks Master Plan
5 Bike Pathways	\$103,818	\$0	\$103,818	40.00%	\$41,527	Parks Master Plan
6 Athwal Park/Playground Area and Restrooms	\$335,000	\$0	\$335,000	40.00%	\$134,001	Capital Improvement Program
7 Skate Park Land Acquisition	\$250,000	\$0	\$250,000	40.00%	\$100,001	Capital Improvement Program
8 Regional Sports Park Land and Skate Park Acquisition and Developrr	\$3,900,000	\$0	\$3,900,000	40.00%	\$1,560,013	Capital Improvement Program
9 Upgrade Downtown Park Arbor and Restrooms	\$266,700	\$0	\$266,700	40.00%	\$106,681	Capital Improvement Program
10 Crandell Swim Complex Replaster	\$300,000	\$0	\$300,000	40.00%	\$120,001	Capital Improvement Program
11 Parks and Recreation Facilities Revenues not yet Committed		(\$530,365)	(\$530,365)		(\$530,365)	
TOTAL PARKS AND RECREATION FACILITIES	\$10,830,876	(\$530,365)	\$10,300,511	36.91%	\$3,802,020	

E. GENERAL GOVERNMENT FACILITIES (FUND NOS. _____ AND _____ TO BE COLLAPSED)

1 Buildings (11,057 sq. ft.)	\$7,184,174	\$0	\$7,184,174	20.21%	\$1,452,080	Council Objective
2 City Hall Expansion - Buildings (13,200 sq. ft.)	\$5,481,566	\$0	\$5,481,566	23.72%	\$1,300,073	Council Objective
3 Buildings - Equipment Storage (10,000 sq. ft.)	\$1,937,927	\$0	\$1,937,927	38.72%	\$750,297	Council Objective
4 Buildings - Shop/Office (6,000 sq. ft.)	\$1,162,756	\$0	\$1,162,756	38.72%	\$450,178	Council Objective
5 Volumes (25,559 volumes)	\$884,525	\$0	\$884,525	37.29%	\$329,808	Council Objective
6 Corporate Yard Expansion - Land (8 Acres)	\$332,216	\$0	\$332,216	25.52%	\$84,775	Council Objective
7 City Hall Expansion - Land (4 Acres)	\$166,108	\$0	\$166,108	20.57%	\$34,162	Council Objective
8 Land (2 Acres)	\$83,054	\$0	\$83,054	20.21%	\$16,787	Council Objective
9 General Government Revenues not yet Committed		(\$425,450)	(\$425,450)		(\$425,450)	
TOTAL GENERAL GOVERNMENT FACILITIES	\$17,232,327	(\$425,450)	\$16,806,877	23.76%	\$3,992,710	
TOTAL ALL FACILITIES	\$84,877,057	(\$2,202,044)	\$82,675,014	23.38%	\$19,328,911	

City of Kingsburg Traffic Facilities Fee Calculation

I. Existing EDU Calculation

Land Use Type	Trip Generation Rate per Unit/ per 1,000 Non-Res. S.F.	Number of Units /Non-Res. S.F.	Total PM PHTs (per Unit/1,000 S.F.)
Single Family Residential	1.00	3,068	3,068
Multi Family Residential	1.00	1,070	1,070
Retail	3.73	276,892	1,033
Office	3.73	677,908	2,529
Industrial	2.16	1,274,658	2,753
Institutional	2.16	716,100	1,547
Total			11,999

II. Future EDU Calculation

Land Use Type	Trip Generation Rate per Unit/ per 1,000 Non-Res. S.F.	Number of Units /Non-Res. S.F.	Total PM PHTs (per Unit/1,000 S.F.)
Single Family Residential	1.00	750	750
Multi Family Residential	1.00	288	288
Retail	3.73	74,604	278
Office	3.73	182,652	681
Industrial	2.16	343,437	742
Institutional	2.16	192,942	417
Total			3,157

III. Proposed Facilities Cost

Facility	Facility Cost
Traffic Facilities Cost	\$30,658,000
Offsetting Revenues	Deducted Below
Total Facilities Cost	\$30,658,000

IV. Allocation of Facilities to Existing and New Development (based on PM PHTs)

	Total Number of PM PHTs	Percentage of Cost Allocated	Facility Cost
Development	11,999	79.17%	\$24,272,416
Existing Development	3,157	20.83%	\$6,385,584
New Development	15,156	100%	\$30,658,000
Total Facilities Cost			

City of Kingsburg Traffic Facilities Fee Calculation

V. Allocation of Facilities to New Development (based on New EDUs)

Facility	Total Number of PM PHTs	Facility Cost Allocated to New Development	Cost per PM Peak Hour Trip
Traffic Facilities Cost	3,157	\$6,385,584	\$2,022.80
Total Facilities Cost	3,157		\$2,022.80

VI. Developer Fees and Cost Financed by Fees per Unit/per 1,000 Non-Res. S.F.

Land Use Type	Estimated Trip Generation Rate per Unit/ per 1,000 Non-Res. S.F. (Pass-Throughs Applied)	Fee per Unit/ per 1,000 Non-Res. S.F.	Cost Financed by DIF
Single Family Residential	1.00	\$2,022.80	\$1,517,853
Multi Family Residential	1.00	\$2,022.80	\$583,161
Retail	1.87	\$3,772.51	\$281,445
Office	1.87	\$3,772.51	\$689,056
Industrial	1.08	\$2,184.62	\$750,278
Institutional	0.54	\$1,092.31	\$210,752
Initial Allocation to New Development			\$4,032,547
Offsetting Revenues			(\$684,468)
Total Allocated to New Development			\$3,348,079
Total Allocated to Existing Development			\$24,272,416
Total Facilities Costs			\$28,304,963

[1] Source: Trip Generation Manual, 9th Edition, Institute of Transportation Engineers (2012); Peters Engineering, various local traffic studies.

* Estimate, subject to change. City will utilize ITE manual and PM Peak Hour rate arrived at above to actually calculate traffic fee; amounts noted in Box VI are only for discussion purposes.

**City of Kingsburg
Water Facilities Fee Calculation**

I. Inventory of Existing Facilities

Facility Type	Quantity	Facility Units
Water Facilities Improvements	-	Integrated Facility
Water Facilities	NA	NA

II. Existing EDU Calculation

	[a] Water Demand (GPD) per Unit/ per 1,000 Non-Res. S.F.	[b] EDUs per Unit/ per 1,000 Non-Res. S.F.	[c] Estimated Number of Units/ 1,000 Non-Res. S.F.	[d] Total Number of EDUs [b]*[c]
Land Use Type				
Single Family Residential	339	1.00	3,068	3,068
Multi Family Residential	156	0.46	1,070	492
Retail	206	0.61	277	168
Office	206	0.61	678	412
Industrial	34	0.10	1,275	128
Institutional	17	0.05	716	36
Total				4,304

Facility Type	Quantity	Facility Units	Quantity per 1,000 EDU's
Water Facilities Improvements	-	Integrated Facility	-
Water Facilities	NA	NA	NA

III. Future EDU Calculation

	[a] Water Demand (GPD) per Unit/ per 1,000 Non-Res. S.F.	[b] EDUs per Unit/ per 1,000 Non-Res. S.F.	[c] Estimated Number of Units/ 1,000 Non-Res. S.F.	[d] Total Number of EDUs [b]*[c]
Land Use Type				
Single Family Residential	339	1.00	750	750
Multi Family Residential	156	0.46	288	133
Retail	206	0.61	75	45
Office	206	0.61	183	111
Industrial	34	0.10	343	34
Institutional	17	0.05	193	10
Total				1,083

IV. Proposed Inventory, Cost, and Service Standard

Facility Type	Quantity	Facility Units	Facility Cost	Quantity per 1,000 EDU's
Water Facilities Improvements	1	Integrated Facility	\$15,550,000	0.92
Offsetting Revenues			(\$561,760)	
Total Cost of Water Facilities			\$14,988,240	

**City of Kingsburg
Water Facilities Fee Calculation**

V. Allocation of Water Facilities to Existing & New Development (based on total EDUs)

V. Allocation of Water Facilities to Existing & New Development (based on total EDUs)						
A.1 Water Facilities Improvements						
[a] Existing Integrated Facility 1,000 EDUs	[b] Total Future Integrated EDU's	[c] Facility Allocated 100% To New Development [a]*[b]/1,000	[d] Proposed Service Standard per 1,000 EDU's	[e] Integrated Facility per 1,000 EDU's Beyond Existing [d]-[a]	[f] Integrated Facility Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Integrated Facility [c]+[f]
0.00	1,083.49	0.00	0.92	0.92	1.00	1.00

A.2 Integrated Facility Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development

	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Development	4,304	79.89%	0.80	NA	0.80
Existing	1,083	20.11%	0.20	0.00	0.20
New Development	5,388	100.00%	1.00		1.00
Total					

A.3 Cost Allocated Between Existing and New Development

	Total Number of Integrated Facility	Percentage of Cost Allocated	Facility Cost
Development	0.80	79.89%	\$12,422,910
Existing	0.20	20.11%	\$3,127,090
New Development	1.00	100.00%	\$15,550,000
Total			

VI. Summary Cost Data

	Cost Allocated to New Development	Total Future EDU's	Cost per EDU
Facility Type	\$3,127,090	1,083	\$2,885.13
Water Facilities Improvements	(\$561,760)	1,083	(\$518.47)
Offsetting Revenues	\$2,565,329		
Total			\$2,367.66

VII. Development Impact Fee per Unit or per 1,000 Non-Res. S.F.

Land Use Type	EDUs per Unit/1,000 Non-Res. S.F.	Fees per Unit/1,000 Non-Res. S.F.	Number of Units/ 1,000 Non-Res. S.F.	Cost Financed by DIF
Single Family Residential	1.00	\$2,368	750	\$1,776,630
Multi Family Residential	0.46	\$1,090	288	\$314,109
Retail	0.61	\$1,439	75	\$107,337
Office	0.61	\$1,439	183	\$262,791
Industrial	0.10	\$237	343	\$81,554
Institutional	0.05	\$119	193	\$22,908
Total Allocated to New Development				\$2,565,329
Outside Funding Responsibility				\$12,422,910
Total Cost of Water Facilities				\$14,988,240

**City of Kingsburg
Public Safety Fee Calculation**

I. Inventory of Existing Facilities

Facility Type	Quantity	Facility Units
Land - Station	65,340	Square Feet
Buildings (Station, Storage, Garz	5,475	Square Feet
Apparatus I	1	Integrated Facility
Apparatus II	1	Integrated Facility
Apparatus III	1	Integrated Facility
Apparatus IV	1	Integrated Facility
Police Station Improvements	1	Integrated Facility
Vehicles	17	No. of Vehicles
Public Safety Facilities	NA	NA

II. Existing EDU Calculation

Land Use Type	[a] Number of Units/ 1,000 Non-Res. S.F.	[b] persons Served per Unit/ 1,000 Non-Res. S.F.	[c] EDUs per Unit/ per 1,000 Non-Res. S.F.	[d] Total Number of EDUs [a]*[c]
Single Family Residential	3,068	2.95	1.00	3,068
Multi Family Residential	1,070	2.36	0.80	856
Retail	277	2.00	0.68	188
Office	678	1.50	0.51	345
Industrial	1,275	0.50	0.17	216
Institutional	716	0.25	0.08	61
Total				4,733

Facility Type	Quantity	Facility Units	Quantity per 1,000 EDU's
Land - Station	65,340	Square Feet	13,804.75
Buildings (Station, Storage, Garz	5,475	Square Feet	1,156.66
Apparatus I	1	Integrated Facility	0.21
Apparatus II	1	Integrated Facility	0.21
Apparatus III	1	Integrated Facility	0.21
Apparatus IV	1	Integrated Facility	0.21
Police Station Improvements	1	Integrated Facility	0.21
Vehicles	17	No. of Vehicles	3.59
Public Safety Facilities	NA	NA	NA

III. Future EDU Calculation

Land Use Type	[a] Number of Units/ 1,000 Non-Res. S.F.	[b] Residents per Unit/ Employees per 1,000 Non-Res. S.F.	[c] EDUs per Unit/per 1,000 Non-Res. S.F.	[d] Total Number of EDUs [a]*[c]
Single Family Residential	750	2.95	1.00	750
Multi Family Residential	288	2.36	0.80	231
Retail	75	2.00	0.68	51
Office	183	1.50	0.51	93
Industrial	343	0.50	0.17	58
Institutional	193	0.25	0.08	16
Total				1,199

IV. Proposed Inventory, Cost, and Service Standard

Facility Type	Quantity	Facility Units	Facility Cost	Quantity per 1,000 EDU's
Land - Station	174,240	Square Feet	\$127,128	145,318.27
Buildings (Station, Storage, Garz	20,000	Square Feet	\$7,486,415	16,680.24
Apparatus I	1	Integrated Facility	\$818,145	0.83
Apparatus II	1	Integrated Facility	\$882,832	0.83
Apparatus III	1	Integrated Facility	\$452,010	0.83
Apparatus IV	1	Integrated Facility	\$254,256	0.83
Police Station Improvements	1	Integrated Facility	\$222,337	0.83
Vehicles	6	No. of Vehicles	\$262,731	5.00
Offsetting Revenues			\$0	
Total Cost of Public Safety Facilities			\$10,605,853	

V. Allocation of Public Safety Facilities to Existing & New Development (based on total EDUs)

A.1 Land - Station						
[a] Existing Square Feet per 1,000 EDUs	[b] Total Future EDU's	[c] Square Feet Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Square Feet per EDU Beyond Existing [d]-[a]	[f] Square Feet Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Square Feet [c]+[f]
13,804.75	1,199.02	16,552.22	145,318.27	131,513.52	157,687.78	174,240.00

City of Kingsburg
Public Safety Fee Calculation

A.2 Integrated Facility Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development					
	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Development			125,815.61	NA	125,815.61
Existing	4,733	79.79%	31,872.17	16,552.22	48,424.39
New Development	1,199	20.21%	157,687.78		174,240.00
Total	5,932	100.00%			

A.3 Cost Allocated Between Existing and New Development			
	Total Number of Square Feet	Percentage of Cost Allocated	Facility Cost
Development		72.21%	\$91,797
Existing	125,815.61	27.79%	\$35,331
New Development	48,424.39	100.00%	\$127,128
Total	174,240		

B.1 Buildings (Station, Storage, Garage)						
[a] Existing Square Feet per 1,000 EDU's	[b] Total Future EDU's	[c] Square Feet Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Square Feet per EDU Beyond Existing [d]-[a]	[f] Square Feet Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
1,156.66	1,199.02	1,386.87	16,680.24	15,523.58	18,613.13	20,000.00

B.2 Square Feet Beyond Existing Service Standard Split Between New and Existing, plus Square Feet allocated 100% to New Development					
	Number of EDU's	Percentage of Total EDU's	Square Feet Split Between New and Existing Development	Square Feet Allocated 100% To New Development	Total Square Feet Allocated
Development			14,851.01	NA	14,851.01
Existing	4,733	79.79%	3,762.12	1,386.87	5,148.99
New Development	1,199	20.21%	18,613.13		20,000.00
Total	5,932	100.00%			

B.3 Cost Allocated Between Existing and New Development			
	Total Number of New Facility Units	Percentage of Cost Allocated	Facility Cost
Development		74.26%	\$5,559,041
Existing	14,851.01	25.74%	\$1,927,374
New Development	5,148.99	100.00%	\$7,486,415
Total	20,000.00		

C.1 Apparatus I						
[a] Existing Integrated Facility per 1,000 EDU's	[b] Total Future EDU's	[c] Facility Units Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Integrated Facility per EDU Beyond Existing [d]-[a]	[f] Integrated Facility Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
0.21	1,199.02	0.25	0.83	0.62	0.75	1.00

C.2 Square Feet Beyond Existing Service Standard Split Between New and Existing, plus Square Feet allocated 100% to New Development					
	Number of EDU's	Percentage of Total EDU's	Square Feet Split Between New and Existing Development	Square Feet Allocated 100% To New Development	Total Square Feet Allocated
Development			0.60	NA	0.60
Existing	4,733	79.79%	0.15	0.25	0.40
New Development	1,199	20.21%	0.75		1.00
Total	5,932	100.00%			

C.3 Cost Allocated Between Existing and New Development			
	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Development		59.58%	\$546,991
Existing	0.60	40.42%	\$371,155
New Development	0.40	100.00%	\$918,145
Total	1.00		

D.1 Apparatus II						
[a] Existing Facility Units per 1,000 EDU's	[b] Total Future EDU's	[c] Facility Units Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Facility Units per EDU Beyond Existing [d]-[a]	[f] Facility Units Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
0.21	1,199.02	0.25	0.83	0.62	0.75	1.00

D.2 Facility Units Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development					
	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Development			0.60	NA	0.60
Existing	4,733	79.79%	0.15	0.25	0.40
New Development	1,199	20.21%	0.75		1.00
Total	5,932	100.00%			

**City of Kingsburg
Public Safety Fee Calculation**

D.3 Cost Allocated Between Existing and New Development

Development	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Existing	0.60	59.58%	\$525,952
New Development	0.40	40.42%	\$356,880
Total	1.00	100.00%	\$882,832

E.1 Apparatus III

[a] Existing Facility Units per 1,000 EDU's	[b] Total Future EDU's	[c] Facility Units Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Facility Units per EDU Beyond Existing [d]-[a]	[f] Facility Units Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
0.21	1,199.02	0.25	0.83	0.62	0.75	1.00

E.2 Facility Units Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development

Development	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Existing	4,733	79.79%	0.60	NA	0.60
New Development	1,199	20.21%	0.15	0.25	0.40
Total	5,932	100.00%	0.75		1.00

E.3 Cost Allocated Between Existing and New Development

Development	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Existing	0.60	59.58%	\$269,288
New Development	0.40	40.42%	\$182,722
Total	1.00	100.00%	\$452,010

F.1 Apparatus IV

[a] Existing Facility Units per 1,000 EDU's	[b] Total Future EDU's	[c] Facility Units Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Facility Units per EDU Beyond Existing [d]-[a]	[f] Facility Units Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
0.21	1,199.02	0.25	0.83	0.62	0.75	1.00

F.2 Facility Units Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development

Development	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Existing	4,733	79.79%	0.60	NA	0.60
New Development	1,199	20.21%	0.15	0.25	0.40
Total	5,932	100.00%	0.75		1.00

F.3 Cost Allocated Between Existing and New Development

Development	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Existing	0.60	59.58%	\$151,474
New Development	0.40	40.42%	\$102,781
Total	1.00	100.00%	\$254,256

G.1 Police Station Improvements

[a] Existing Facility Units per 1,000 EDU's	[b] Total Future EDU's	[c] Facility Units Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Facility Units per EDU Beyond Existing [d]-[a]	[f] Facility Units Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
0.21	1,199.02	0.25	0.83	0.62	0.75	1.00

**City of Kingsburg
Public Safety Fee Calculation**

G.2 Facility Units Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development					
	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Development	4,733	79.79%	0.60	NA	0.60
Existing	1,199	20.21%	0.15	0.25	0.40
New Development	5,932	100.00%	0.75		1.00
Total					

G.3 Cost Allocated Between Existing and New Development			
	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Development	0.60	59.58%	\$132,459
Existing	0.40	40.42%	\$89,878
New Development	1.00	100.00%	\$222,337
Total			

H.1 Vehicles						
[a] Existing No. of Vehicles per 1,000 EDU's	[b] Total Future EDU's	[c] Units Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] No. of Vehicles per EDU Beyond Existing [d]-[a]	[f] No. of Vehicles Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New No. of Vehicles [c]+[f]
3.59	1,199.02	4.31	5.00	1.41	1.69	6.00

H.2 No. of Vehicles Beyond Existing Service Standard Split Between New and Existing, plus No. of Vehicles allocated 100% to New Development					
	Number of EDU's	Percentage of Total EDU's	No. of Vehicles Split Between New and Existing Development	No. of Vehicles Allocated 100% To New Development	Total No. of Vehicles Allocated
Development	4,733	79.79%	1.35	NA	1.35
Existing	1,199	20.21%	0.15	4.31	4.46
New Development	5,932	100.00%	1.50		5.81
Total					

H.3 Cost Allocated Between Existing and New Development			
	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Development	1.35	23.26%	\$61,116
Existing	4.46	76.74%	\$201,615
New Development	5.81	100.00%	\$262,731
Total			

VI. Summary Cost Data

	Cost Allocated to New Development	Total Future EDU's	Cost per EDU
Facility Type			
Public Safety Facilities	\$3,267,736	1,199	\$2,725.33
Offsetting Revenues	\$0	1,199	\$0.00
Total	\$3,267,736		\$2,725.33

VII. Development Impact Fee per Unit or per 1,000 Non-Res. S.F.

	EDUs per Unit/1,000 Non-Res. S.F.	Fees per Unit/1,000 Non-Res. S.F.	Number of Units/ 1,000 Non-Res. S.F.	Cost Financed by DIF
Land Use Type				
Single Family Residential	1.00	\$2,725	750	\$2,045,018
Multi Family Residential	0.80	\$2,180	288	\$628,559
Retail	0.68	\$1,848	75	\$137,845
Office	0.51	\$1,386	183	\$253,112
Industrial	0.17	\$462	343	\$158,640
Institutional	0.08	\$231	193	\$44,562
Total Allocated to New Development				\$3,267,736
Outside Funding Responsibility				\$7,338,117
Total Cost of Public Safety Facilities				\$10,605,853

**City of Kingsburg
Parks & Recreation Facilities Fee Calculation**

I. Inventory of Existing Facilities

Facility Type	Quantity	Facility Units
Ball Park Complex	40	Acres
Community Park - Improvements	20	Acres
Community Park - Land	20	Acres
Skateboard & Bicycle Pathway Improvements	1	Integrated Facility
Playground, Parks, and Swimming Complex Improvements	1	Integrated Facility
Parks Land and Skate Park Acquisitions & Development	1	Integrated Facility
Parks & Recreation Facilities	NA	NA

II. Existing EDU Calculation

Land Use Type	[a] Number of Units/ 1,000 Non-Res. S.F.	[b] Residents per Unit/ Persons Served per 1,000 Non-Res. S.F.	[c] EDUs per Unit/ per 1,000 Non-Res. S.F.	[d] Total Number of EDUs [a]*[c]
Single Family Residential	3,068	2.95	1.00	3,068
Multi Family Residential	1,070	2.36	0.80	856
Retail	0	0	0	0
Office	0	0	0	0
Industrial	0	0	0	0
Institutional	0	0	0	0
Total				3,924

Facility Type	Quantity	Facility Units	Quantity per 1,000 EDU's
Ball Park Complex	40	Acres	10.19
Community Park - Improvements	20	Acres	5.10
Community Park - Land	20	Acres	5.10
Skateboard & Bicycle Pathway Improvements	1	Integrated Facility	0.25
Playground, Parks, and Swimming Complex Improvements	1	Integrated Facility	0.25
Parks Land and Skate Park Acquisitions & Development	1	Integrated Facility	0.25
Parks & Recreation Facilities	NA	NA	NA

III. Future EDU Calculation

Land Use Type	[a] Number of Units/Non-Res. 1,000 S.F.	[b] Residents per Unit/ Persons Served per 1,000 Non-Res. S.F.	[c] EDUs per Unit/per 1,000 Non-Res. S.F.	[d] Total Number of EDUs [a]*[c]
Single Family Residential	750	2.95	1.00	750
Multi Family Residential	288	2.36	0.80	231
Retail	0	0	0	0
Office	0	0	0	0
Industrial	0	0	0	0
Institutional	0	0	0	0
Total				981

IV. Proposed Inventory, Cost, and Service Standard

Facility Type	Quantity	Facility Units	Facility Cost	Quantity per 1,000 EDU's
Ball Park Complex	40	Acres	\$2,768,468	40.77
Community Park - Improvements	20	Acres	\$1,384,234	20.39
Community Park - Land	20	Acres	\$830,540	20.39
Skateboard & Bicycle Pathway Improvements	1	Integrated Facility	\$795,934	1.02
Playground, Parks, and Swimming Complex Improvements	1	Integrated Facility	\$901,700	1.02
Parks Land and Skate Park Acquisitions & Development	1	Integrated Facility	\$4,150,000	1.02
Offsetting Revenues			(\$530,365)	
Total Cost of Parks & Recreation Facilities			\$10,300,511	

V. Allocation of Parks & Recreation Facilities to Existing & New Development (based on total EDUs)

A.1 Ball Park Complex	[a] Existing Acres 1,000 EDU's	[b] Total Future EDU's	[c] Acres Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Acres per EDU Beyond Existing [d]-[a]	[f] Acres Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Acres [c]+[f]
	10.19	981.01	10.00	40.77	30.58	30.00	40.00

A.2 Integrated Facility Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development

	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Development	3,924	80.00%	24.00	NA	24.00
Existing	981	20.00%	6.00	10.00	16.00
New Development	4,905	100.00%	30.00		40.00
Total					

**City of Kingsburg
Parks & Recreation Facilities Fee Calculation**

A.3 Cost Allocated Between Existing and New Development

Development	Total Number of Acres	Percentage of Cost Allocated	Facility Cost
Existing	24.00	60.00%	\$1,661,072
New Development	16.00	40.00%	\$1,107,396
Total	40	100.00%	\$2,768,468

B.1 Community Park - Improvements

[a] Existing Acres per 1,000 EDU's	[b] Total Future EDU's	[c] Acres Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Acres per EDU Beyond Existing [d]-[a]	[f] Acres Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
5.10	981.01	5.00	20.39	15.29	15.00	20.00

B.2 Acres Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development

Development	Number of EDU's	Percentage of Total EDU's	Acres Split Between New and Existing Development	Acres Allocated 100% To New Development	Total Acres Allocated
Existing	3,924	80.00%	12.00	NA	12.00
New Development	981	20.00%	3.00	5.00	8.00
Total	4,905	100.00%	15.00		20.00

B.3 Cost Allocated Between Existing and New Development

Development	Total Number of New Facility Units	Percentage of Cost Allocated	Facility Cost
Existing	12.00	60.00%	\$830,536
New Development	8.00	40.00%	\$553,698
Total	20.00	100.00%	\$1,384,234

C.1 Community Park - Land

[a] Existing Acres per 1,000 EDU's	[b] Total Future EDU's	[c] Facility Units Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Acres per EDU Beyond Existing [d]-[a]	[f] Acres Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
5.10	981.01	5.00	20.39	15.29	15.00	20.00

C.2 Acres Beyond Existing Service Standard Split Between New and Existing, plus Acres allocated 100% to New Development

Development	Number of EDU's	Percentage of Total EDU's	Acres Split Between New and Existing Development	Acres Allocated 100% To New Development	Total Acres Allocated
Existing	3,924	80.00%	12.00	NA	12.00
New Development	981	20.00%	3.00	5.00	8.00
Total	4,905	100.00%	15.00		20.00

C.3 Cost Allocated Between Existing and New Development

Development	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Existing	12.00	60.00%	\$498,322
New Development	8.00	40.00%	\$332,219
Total	20.00	100.00%	\$830,540

D.1 Skateboard & Bicycle Pathway Improvements

[a] Existing Integrated Facility per 1,000 EDU's	[b] Total Future EDU's	[c] Integrated Facility Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Facility Units per EDU Beyond Existing [d]-[a]	[f] Facility Units Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
0.25	981.01	0.25	1.02	0.76	0.75	1.00

D.2 Facility Units Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development

Development	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Existing	3,924	80.00%	0.60	NA	0.60
New Development	981	20.00%	0.15	0.25	0.40
Total	4,905	100.00%	0.75		1.00

**City of Kingsburg
Parks & Recreation Facilities Fee Calculation**

D.3 Cost Allocated Between Existing and New Development			
Development	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Existing	0.60	60.00%	\$477,558
New Development	0.40	40.00%	\$318,376
Total	1.00	100.00%	\$795,934

E.1 Playground, Parks, and Swimming Complex Improvements						
[a] Existing Integrated Facility per 1,000 EDU's	[b] Total Future EDU's	[c] Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Facility Units per EDU Beyond Existing [d]-[a]	[f] Facility Units Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
0.25	981.01	0.25	1.02	0.76	0.75	1.00

E.2 Facility Units Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development					
Development	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Existing	3,924	80.00%	0.60	NA	0.60
New Development	981	20.00%	0.15	0.25	0.40
Total	4,905	100.00%	0.75		1.00

E.3 Cost Allocated Between Existing and New Development			
Development	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Existing	0.60	60.00%	\$541,017
New Development	0.40	40.00%	\$360,683
Total	1.00	100.00%	\$901,700

F.1 Parks Land and Skate Park Acquisitions & Development						
[a] Existing per 1,000 EDU's	[b] Total Future EDU's	[c] Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Facility Units per EDU Beyond Existing [d]-[a]	[f] Facility Units Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
0.25	981.01	0.25	1.02	0.76	0.75	1.00

F.2 Facility Units Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development					
Development	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Existing	3,924	80.00%	0.60	NA	0.60
New Development	981	20.00%	0.15	0.25	0.40
Total	4,905	100.00%	0.75		1.00

F.3 Cost Allocated Between Existing and New Development			
Development	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Existing	0.60	60.00%	\$2,489,987
New Development	0.40	40.00%	\$1,660,013
Total	1.00	100.00%	\$4,150,000

VI. Summary Cost Data

Facility Type	Cost Allocated to New Development	Total Future EDU's	Cost per EDU
Parks & Recreation Facilities	\$4,332,385	981	\$4,416.25
Offsetting Revenues	(\$530,365)	981	(\$540.63)
Total	\$3,802,020		\$3,875.62

VII. Development Impact Fee per Unit or per 1,000 Non-Res. S.F.

Land Use Type	EDUs per Unit/1,000 Non-Res. S.F.	Fees per Unit/1,000 Non-Res. S.F.	Number of Units/ 1,000 Non-Res. S.F.	Cost Financed by DIF
Single Family Residential	1.00	\$3,876	750	\$2,908,163
Multi Family Residential	0.80	\$3,100	288	\$893,856
Retail	0.00	\$0	0	\$0
Office	0.00	\$0	0	\$0
Industrial	0.00	\$0	0	\$0
Institutional	0.00	\$0	0	\$0
Total Allocated to New Development				\$3,802,020
Outside Funding Responsibility				\$6,498,491
Total Cost of Parks & Recreation Facilities				\$10,300,511

City of Kingsburg
General Government Facilities Fee Calculation

I. Inventory of Existing Facilities

Facility Type	Quantity	Facility Units
City Hall Expansion - Building	2,289	Square Feet
Corporation Yard Buildings	9,155	Square Feet
Corporation Yard - Land	2.1	Acres
City Hall Expansion - Land	0.07	Acres
Building Improvements	-	Square Feet
Volumes	21,591.00	Units
Land Purchase	-	Acres
General Government Facilities	NA	NA

II. Existing EDU Calculation

Land Use Type	(a) Number of Units/ 1,000 Non-Res. S.F.	(b) Residents per Unit/ Persons Served per 1,000 Non-Res. S.F.	(c) EDUs per Unit/ Per 1,000 Non-Res. S.F.	(d) Total Number of EDUs [a]*[c]
Single Family Residential	3,068	2.95	1.00	3,068
Multi Family Residential	1,070	2.36	0.80	856
Retail	276,892	2.00	0.68	188
Office	677,908	1.50	0.51	345
Industrial	1,274,658	0.50	0.17	216
Institutional	716,100	0.25	0.08	61
Total				4,733

Facility Type	Quantity	Facility Units	Quantity per 1,000 EDU's
City Hall Expansion - Building	2,289	Square Feet	483.61
Corporation Yard Buildings	9,155	Square Feet	1,934.23
Corporation Yard - Land	2	Acres	0.44
City Hall Expansion - Land	0	Acres	0.01
Building Improvements	0	Square Feet	-
Volumes	21,591	Units	4,561.65
Land Purchase	0	Acres	-
General Government Facilities	NA	NA	NA

III. Future EDU Calculation

Land Use Type	(a) Number of Units/ 1,000 Non-Res. S.F.	(b) Residents per Unit/ Persons Served per 1,000 Non-Res. S.F.	(c) EDUs per Unit/per 1,000 Non-Res. S.F.	(d) Total Number of EDUs [a]*[c]
Single Family Residential	750	2.95	1.00	750
Multi Family Residential	288	2.36	0.80	231
Retail	74,604	2.00	0.68	51
Office	182,652	1.50	0.51	93
Industrial	343,437	0.50	0.17	58
Institutional	192,942	0.25	0.08	16
Total				1,199

IV. Proposed Inventory, Cost, and Service Standard

Facility Type	Quantity	Facility Units	Facility Cost	Quantity per 1,000 EDU's
City Hall Expansion - Building	13,200	Square Feet	\$5,481,566	11,008.96
Corporation Yard Buildings	10,000	Square Feet	\$3,100,684	8,340.12
Corporation Yard - Land	8	Acres	\$332,216	6.67
City Hall Expansion - Land	4	Acres	\$166,108	3.34
Building Improvements	11,057	Square Feet	\$7,184,174	9,221.67
Volumes	25,559	Units	\$884,525	21,316.52
Land Purchase	2	Acres	\$83,054	1.67
Offsetting Revenues			(\$425,450)	
Total Cost of General Government Facilities			\$16,806,877	

V. Allocation of General Government Facilities to Existing & New Development (based on total EDUs)

A.1 City Hall Expansion - Building						
(a) Existing Square Feet 1,000 EDU's	(b) Total Future EDU's	(c) Square Feet Allocated 100% To New Development [a]*[b]	(d) Proposed Service Standard per 1,000 EDU's	(e) Square Feet per EDU Beyond Existing [c]-[a]	(f) Square Feet Beyond Existing Service Standard [b]*[e] / 1000	(g) Total Proposed New Square Feet [c]+[f]
483.61	1,199.02	579.86	11,008.96	10,525.35	12,620.14	13,200.00

City of Kingsburg
General Government Facilities Fee Calculation

A.2 Integrated Facility Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development

Facility Type	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Existing	4,733	79.79%	10,069.33	NA	10,069.33
New Development	1,199	20.21%	2,550.81	579.86	3,130.67
Total	5,932	100.00%	12,620.14		13,200.00

A.3 Cost Allocated Between Existing and New Development

Facility Type	Total Number of Square Feet	Percentage of Cost Allocated	Facility Cost
Existing	10,069.33	76.28%	\$4,181,493
New Development	3,130.67	23.72%	\$1,300,073
Total	13,200	100.00%	\$5,481,566

B.1 Corporation Yard Buildings

[a] Existing Square Feet per 1,000 EDU's	[b] Total Future EDU's	[c] Square Feet Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Square Feet per EDU Beyond Existing [d]-[a]	[f] Square Feet Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
1,934.23	1,199.02	2,319.19	8,340.12	6,405.89	7,680.81	10,000.00

B.2 Square Feet Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development

Development	Number of EDU's	Percentage of Total EDU's	Square Feet Split Between New and Existing Development	Square Feet Allocated 100% To New Development	Total Square Feet Allocated
Existing	4,733	79.79%	6,128.35	NA	6,128.35
New Development	1,199	20.21%	1,552.46	2,319.19	3,871.65
Total	5,932	100.00%	7,680.81		10,000.00

B.3 Cost Allocated Between Existing and New Development

Development	Total Number of New Facility Units	Percentage of Cost Allocated	Facility Cost
Existing	6,128.35	61.28%	\$1,900,208
New Development	3,871.65	38.72%	\$1,200,475
Total	10,000.00	100.00%	\$3,100,684

C.1 Corporation Yard - Land

[a] Existing Acres per 1,000 EDU's	[b] Total Future EDU's	[c] Facility Units Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Acres per EDU Beyond Existing [d]-[a]	[f] Acres Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
0.44	1,199.02	0.53	6.67	6.23	7.47	8.00

C.2 Square Feet Beyond Existing Service Standard Split Between New and Existing, plus Square Feet allocated 100% to New Development

Development	Number of EDU's	Percentage of Total EDU's	Square Feet Split Between New and Existing Development	Square Feet Allocated 100% To New Development	Total Square Feet Allocated
Existing	4,733	79.79%	5.96	NA	5.96
New Development	1,199	20.21%	1.51	0.53	2.04
Total	5,932	100.00%	7.47		8.00

C.3 Cost Allocated Between Existing and New Development

Development	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Existing	5.96	74.48%	\$247,442
New Development	2.04	25.52%	\$84,775
Total	8.00	100.00%	\$332,216

D.1 City Hall Expansion - Land

[a] Existing Acres per 1,000 EDU's	[b] Total Future EDU's	[c] Acres Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Facility Units per EDU Beyond Existing [d]-[a]	[f] Facility Units Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Facility Units [c]+[f]
0.01	1,199.02	0.02	3.34	3.32	3.98	4.00

City of Kingsburg
General Government Facilities Fee Calculation

D.2 Facility Units Beyond Existing Service Standard Split Between New and Existing, plus Facility Units allocated 100% to New Development					
	Number of EDU's	Percentage of Total EDU's	Facility Units Split Between New and Existing Development	Facility Units Allocated 100% To New Development	Total Facility Units Allocated
Development	4,733	79.79%	3.18	NA	3.18
Existing	1,199	20.21%	0.80	0.02	0.82
New Development		100.00%	3.98		4.00
Total	5,932				

D.3 Cost Allocated Between Existing and New Development			
	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Development	3.18	79.43%	\$131,946
Existing	0.82	20.57%	\$34,162
New Development	4.00	100.00%	\$166,108
Total			

E.1 Building Improvements						
[a] Existing Square Feet per 1,000 EDU's	[b] Total Future EDU's	[c] Square Feet Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Square Feet per EDU Beyond Existing [d]-[a]	[f] Square Feet Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed Square Feet [c]+[f]
0.00	1,199.02	0.00	9,221.67	9,221.67	11,057.00	11,057.00

E.2 Square Feet Beyond Existing Service Standard Split Between New and Existing, plus Square Feet allocated 100% to New Development					
	Number of EDU's	Percentage of Total EDU's	Square Feet Split Between New and Existing Development	Square Feet Allocated 100% To New Development	Total Square Feet Allocated
Development	4,733	79.79%	8,822.14	NA	8,822.14
Existing	1,199	20.21%	2,234.86	0.00	2,234.86
New Development		100.00%	11,057.00		11,057.00
Total	5,932				

E.3 Cost Allocated Between Existing and New Development			
	Total Number of Square Feet	Percentage of Cost Allocated	Facility Cost
Development	8,822.14	79.79%	\$5,732,094
Existing	2,234.86	20.21%	\$1,452,080
New Development	11,057.00	100.00%	\$7,184,174
Total			

F.1 Volumes						
[a] Existing Units per 1,000 EDU's	[b] Total Future EDU's	[c] Units Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Units per EDU Beyond Existing [d]-[a]	[f] Units Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Units [c]+[f]
4,561.65	1,199.02	5,469.53	21,316.52	16,754.86	20,089.47	25,559.00

F.2 Units Beyond Existing Service Standard Split Between New and Existing, plus Units allocated 100% to New Development					
	Number of EDU's	Percentage of Total EDU's	Units Split Between New and Existing Development	Units Allocated 100% To New Development	Total Units Allocated
Development	4,733	79.79%	16,028.95	NA	16,028.95
Existing	1,199	20.21%	4,060.52	5,469.53	9,530.05
New Development		100.00%	20,089.47		25,559.00
Total	5,932				

F.3 Cost Allocated Between Existing and New Development			
	Total Number of Units	Percentage of Cost Allocated	Facility Cost
Development	16,028.95	62.71%	\$554,717
Existing	9,530.05	37.29%	\$329,808
New Development	25,559.00	100.00%	\$884,525
Total			

G.1 Land Purchase						
[a] Existing Acres per 1,000 EDU's	[b] Total Future EDU's	[c] Acres Allocated 100% To New Development [a]*[b]	[d] Proposed Service Standard per 1,000 EDU's	[e] Acres per EDU Beyond Existing [d]-[a]	[f] Acres Beyond Existing Service Standard [b]*[e] / 1000	[g] Total Proposed New Acres [c]+[f]
0.00	1,199.02	0.00	1.67	1.67	2.00	2.00

City of Kingsburg
General Government Facilities Fee Calculation

G.2 Acres Beyond Existing Service Standard Split Between New and Existing, plus Acres allocated 100% to New Development					
Development	Number of EDU's	Percentage of Total EDU's	Acres Split Between New and Existing Development	Acres Allocated 100% To New Development	Total Acres Allocated
Existing	4,733	79.79%	1.60	NA	1.60
New Development	1,199	20.21%	0.40	0.00	0.40
Total	5,932	100.00%	2.00		2.00

G.3 Cost Allocated Between Existing and New Development			
Development	Total Number of Facility Units	Percentage of Cost Allocated	Facility Cost
Existing	1.60	79.79%	\$66,267
New Development	0.40	20.21%	\$16,787
Total	2.00	100.00%	\$83,054

VI. Summary Cost Data

Facility Type	Cost Allocated to New Development	Total Future EDU's	Cost per EDU
General Government Facilities	\$4,418,160	1,199	\$3,684.80
Offsetting Revenues	(\$425,450)	1,199	(\$354.83)
Total	\$3,992,710		\$3,329.97

VII. Development Impact Fee per Unit or per 1,000 Non-Res. S.F.

Land Use Type	EDUs per Unit/ 1,000 Non-Res. S.F.	Fees per Unit/ 1,000 Non-Res. S.F.	Number of Units/ 1,000 Non-Res. S.F.	Cost Financed by DIF
Single Family Residential	1.00	\$3,330	750	\$2,498,722
Multi Family Residential	0.80	\$2,664	288	\$768,010
Retail	0.68	\$2,258	75	\$168,427
Office	0.51	\$1,693	183	\$309,267
Industrial	0.17	\$564	343	\$193,836
Institutional	0.08	\$282	193	\$54,448
Total Allocated to New Development				\$3,992,710
Outside Funding Responsibility				\$12,814,168
Total Cost of General Government Facilities				\$16,806,877

City of Kingsburg
EBU & EDU Calculation Year to Build-Out (2035)

Existing EDU Calculation

Service Factor (Residents and Employees)

Land Use Type	Number of Persons Served *	Residents per Unit**/ Persons Served per 1,000 Non-Res. S.F.	EDUs per Unit/ per 1,000 Non-Res. S.F.	Estimated Number of Units/ Non-Res. S.F.	Total Number of EDUs
Single Family Residential	9,051	2.95	1.00	3,068	3,068
Multi Family Residential	2,525	2.36	0.80	1,070	856
Retail	554	2.00	0.68	276,892	188
Office	1,017	1.50	0.51	677,908	345
Industrial	637	0.50	0.17	1,274,658	216
Institutional	179	0.25	0.08	716,100	61
Total	13,963				4,733

* Source: David Taussig & Associates; City of Kingsburg General Plan, San Joaquin Valley Demographic Forecasts, Nielsen Company, CoStar, U.S. Census Bureau QuickFacts (ACS).

** Persons Served = Residents plus 50% of Employees, customary industry practice designed to capture the reduced levels of service demanded by employees. Subject to change.

Future EDU Calculation

Service Factor (Future Residents and Employees)

Land Use Type	Number of Persons Served *	Residents per Unit**/ Persons Served per 1,000 Non-Res. S.F.	EDUs per Unit/ per 1,000 Non-Res. S.F.	Projected Number of Units/ Non-Res. S.F. **	Total Number of EDUs
Single Family Residential	2,214	2.95	1.00	750	750
Multi Family Residential	680	2.36	0.80	288	231
Retail	149	2.00	0.68	74,604	51
Office	274	1.50	0.51	182,652	93
Industrial	172	0.50	0.17	343,437	58
Institutional	48	0.25	0.08	192,942	16
Total	3,537				1,199

* Source: David Taussig & Associates; City of Kingsburg General Plan, San Joaquin Valley Demographic Forecasts, Nielsen Company, CoStar, U.S. Census Bureau QuickFacts (ACS).

** Persons Served = Residents plus 50% of Employees, customary industry practice designed to capture the reduced levels of service demanded by employees. Subject to change.

*** Complies with City Growth Management Ordinance, Kingsburg Municipal Code Chapter 16.09.020.

City of Kingsburg
Water Facilities EBU & EDU Calculation Year to Build-Out (2035)

Existing EDU Calculation

Service Factor (Residents and Employees)

Land Use Type	Water Demand (GPD) Per Unit/per 1,000 Non-Res S.F.	EDUs per Unit/ per 1,000 Non-Res. S.F.	Estimated Number of Units/ Non-Res. S.F.	Total Number of EDUs
Single Family Residential	339	1.00	3,068	3,068
Multi Family Residential	156	0.46	1,070	492
Retail	206	0.61	276,892	168
Office	206	0.61	677,908	412
Industrial	34	0.10	1,274,658	128
Institutional	17	0.05	716,100	36
Total				4,304

* Source: David Taussig & Associates; City of Kingsburg General Plan, San Joaquin Valley Demographic Forecasts, Nielsen Company, CoStar, U.S. Census Bureau QuickFacts (/

** Source: Water and Sewer System Master Plan Update (2006), Fresno County Department of Public Works and Planning.

Future EDU Calculation

Service Factor (Future Residents and Employees)

Land Use Type	Water Demand (GPD) Per Unit/per 1,000 Non-Res S.F.	EDUs per Unit/ per 1,000 Non-Res. S.F.	Projected Number of Units/ Non-Res. S.F. **	Total Number of EDUs
Single Family Residential	339	1.00	750	750
Multi Family Residential	156	0.46	288	133
Retail	206	0.61	74,604	45
Office	206	0.61	182,652	111
Industrial	34	0.10	343,437	34
Institutional	17	0.05	192,942	10
Total				1,083

* Source: David Taussig & Associates; City of Kingsburg General Plan, San Joaquin Valley Demographic Forecasts, Nielsen Company, CoStar, U.S. Census Bureau QuickFacts (/

** Source: Water and Sewer System Master Plan Update (2006), Fresno County Department of Public Works and Planning.

*** Complies with City Growth Management Ordinance, Kingsburg Municipal Code Chapter 16.09.020.

ORDINANCE NO. 2016-002**AN ORDINANCE OF THE CITY OF KINGSBURG
AMENDING TITLE 15 OF THE KINGSBURG MUNICIPAL CODE
PERTAINING TO CAPITAL FACILITIES FEES/DEVELOPMENT IMPACT FEES**

The City Council of the City of Kingsburg does hereby ordain as follows:

Section 1. Section 15.48.010 of Title 15 of the Kingsburg Municipal code is hereby amended in its entirety as follows:

"15.48.010 Title.

The ordinance codified in this chapter shall be known and may be cited as "The City of Kingsburg Capital Facilities Fees/ Development Impact Fees Ordinance." This Chapter is adopted under and pursuant to the provisions of, but no limited to, Chapter 5 (commencing with Section 6600 et. seq. of Division 1 of Title 7 of the California Government Code."

Section 2. Section 15.48.020 of Chapter 15.48 of Title 15 of the Kingsburg Municipal code is hereby amended in its entirety as follows:

"15.48.020 Findings, conclusions and interpretation.

1. The city council of the city has received, reviewed, considered and found to be true and correct the findings and conclusions of the "Development Impact Fee Justification Study" addressed to the city, prepared by David Taussig & Associates dated January 27, 2016 ("2016 study"). The 2016 study sets forth certain capital and public facilities needs of the city as identified in the 2016 study and Section 15.48.030, A-E, inclusive, which will be generated by new development. The city council of the city has received, reviewed, considered and found to be true and correct the findings and conclusions of the City of Kingsburg Fee Study Report addressed to the city prepared by Peters Engineering Group dated November, 2005 ("2005 study"). The 2005 study identifies certain storm drainage facilities needs of the city generated by new development. This ordinance hereby incorporates the 2016 study, the provisions dealing with storm drainage facilities in the 2005 study for all purposes by this reference as if the same was set forth fully in this chapter, including, but not limited to, assistance in interpreting, applying, construing and/or deciding any questions regarding this chapter. The 2016 study and the 2005 study addressing storm drainage facilities are collectively referred to in this chapter as the "study". The city's General Plan envisions future residential and non-residential development in many areas within the city. New residential and non-residential development will generate additional residents

and employees who will require additional public facilities provided by the city. The adoption of this ordinance is statutorily exempt from the California Environmental Quality Act (CEQA) and the CEQA Guidelines under Section 15273(a), including Section 15273(a)(4)."

Section 3. Section 15.48.030 of Chapter 15.48 of Title 15 of the Kingsburg Municipal code is hereby amended in its entirety as follows:

"15.48.030 Purposes.

The purposes of the Capital Facilities Fees/Development Impact Fees (sometimes in this Chapter collectively referred to as "Fees") adopted herein are to provide for the capital facilities identified below as follows:

A. Provision of Traffic Facilities necessary to provide safe and efficient vehicular access throughout the city including new road construction and equipment as identified in the study.

B. Provision of Public Safety Facilities required within the City to maintain adequate public safety services, including building expansion and equipment and vehicle replacement for police and fire as identified in the study.

C. Provision of General Government Facilities including library facilities and other facilities used by the city to provide general governmental services as identified in the study.

D. Provision of Parks and Recreation Facilities including: (i) acquisition of parkland and recreational areas needed for park and recreational facilities; and (ii) construction of park and recreational facilities, including sports fields, ball fields, soccer fields, trails, restrooms and park beautification as identified in the study.

E. Provision of Water Facilities used by the city to provide basic water supply and distribution services as identified in the study.

F. Provision of Storm Drain Facilities to provide basic storm drainage and distribution services as identified in the 2005 study."

Section 4. 15.48.040 of Chapter 15.48 of Title 15 of the Kingsburg Municipal code is hereby amended in its entirety as follows:

"15.48.040 Reasonable Relationship

1. A reasonable relationship exists between the need for city public facilities and the type of development projects on which the Capital Facilities Fees/Development Impact Fees are imposed as indicated by the study. Capital

1 Facilities/Development Impact Fees collected from each new development will
2 generate revenue, which is necessary to offset development's impacts to the city's
3 public facilities.

4 2. A reasonable relationship exists between the use of Capital Facilities
5 Fees/Development Impact Fees and the type of development project on which the
6 fee is imposed as indicated by the study. Capital Facilities Fees/ Development
7 Impact Fees collected will be used for the acquisition, installation, and
8 construction of the public facilities identified on the needs list contained in study.

9 3. A reasonable relationship exists between the amount of the Capital
10 Facilities Fee/Development Impact Fee and the cost of the public facilities
11 attributable to the development on which the fee is imposed as indicated by the
12 study. The method of allocation of the respective fees to a particular development
13 project bears a fair relationship, and is roughly proportional to, the development
14 project's burden on, and benefits from, public facilities to be funded by the
15 Capital Facilities Fees/Development Impact Fees.

16 4. The Capital Facilities Fees/Development Impact Fees collected will be
17 placed in an individual interest bearing account established for the purpose of
18 tracking the fee revenue and expenses separately as identified in Section
19 15.48.050."

20 **Section 5.** Section 15.48.050 of Chapter 15.48 of Title 15 of the Kingsburg
21 Municipal code is hereby amended in its entirety as follows:

22 **"15.48.050 Deposit of Fees in Trust Fund.**

23 Each component of the Capital Facilities Fees/Development Impact Fees received
24 by the city shall be deposited into separate trust funds in a manner to avoid any
25 co-mingling of the fees with other revenues and funds of the city, except for
26 temporary investments, and expended solely for the purposes for which the Fees
27 were collected. Any interest income earned by monies in any such trust fund shall
28 also be deposited into such trust fund and shall be expended only for the purpose
for which the Fee was originally collected."

Section 6. Section 15.48.060 of Chapter 15.48 of Title 15 of the Kingsburg
Municipal code is hereby amended in its entirety as follows

"15.48.060 Adoption of Study

After review and public hearing, the city council of the city hereby adopts the
2016 study and readopts the 2005 study regarding storm drainage facilities."

Section 7. Section 15.48.070 of Chapter 15.48 of Title 15 of the Kingsburg
Municipal code is hereby amended in its entirety as follows:

“15.48.070 Application

Capital Facilities Fees/Development Impact Fees identified in this Chapter shall be effective June 1, 2016. The Capital Facilities Fees/Development Impact Fees are due and payable at the time of issuance of building permits.

1. Capital Facilities Fees/Development Impact Fees shall be charged on applicable new structures or expanded square footage of existing structures.
2. Capital Facilities Fees/Development Impact Fees shall be calculated at the time of issuance of the building permit for a structure that is triggering their collection and shall be collected prior to the final inspection of said structure.
3. Capital Facilities Fees/Development Impact Fees shall be calculated based on the structure's use, with a best fit into one of the applicable land use type fee categories identified in the study and in instances where a unique use is presented, the City's Community Development Director/Consultant will determine which land use category is most appropriate.
4. Capital Facilities Fees/Development Impact Fees collected on a one family residential structures described in this Code shall be based on the applicable amount described in this Chapter.
5. Capital Facilities Fees/Development Impact Fees collected on each multi-family residential structures described in this Code shall be based on the applicable amount described in this Chapter.
6. Capital Facilities Fees/Development Impact Fees collected on structures determined to fall within the commercial zone district described in this Code shall be based on the applicable amount per square foot described in this Chapter multiplied by the new enclosed square footage of the structure.
7. Capital Facilities Fees/Development Impact Fees collected on structures determined to fall within the professional office zone district described in this Code shall be based on the applicable amount per square foot described in this Chapter multiplied by the new enclosed square footage of the structure.
8. Capital Facilities Fees/Development Impact Fees collected on structures determined to fall within the industrial zone district described in this Chapter shall be based on the applicable amount per square foot described in this Chapter multiplied by the new enclosed square footage of structure.
9. Capital Facilities Fees/Development Impact Fees shall not be collected on structures accessory to, as determined by the Community Development Director/Consultant, a legally established one family residential structure or multi-family residential structure.

1 10. Development Impact Fees shall not be collected on accessory buildings, to
2 a legally established use and as determined by the Community Development
3 Director/Consultant that are not intended for occupancy or storage such as
4 structures housing utilities.”

5 **Section 8.** Section 15.48.080 of Chapter 15.48 of Title 15 of the Kingsburg
6 Municipal code is hereby amended in its entirety as follows:

7 **“15.48.080 Prior Approvals.**

8 Notwithstanding any other provision of this chapter, the Fees shall also be applied
9 and collected to the maximum extent allowed by this chapter and applicable law
10 to any prior approvals, entitlements, and discretionary and ministerial permits
11 issued by the city (or by an officer, agent, employee or official thereof) prior to the
12 effective date of the ordinance codified in this chapter or in accordance with the
13 previous agreements or conditions of approvals, entitlements or permits of any
14 kind obligating parties and/or developments, and/or their successors, to pay such
15 fees when adopted, even though such adoption has occurred subsequent to the
16 issuance of such approval, entitlement or permit.”

17 **Section 9.** Section 15.48.090 of Chapter 15.48 of Title 15 of the Kingsburg
18 Municipal code is hereby amended in its entirety as follows:

19 **“15.48.090 Payment – Deferred.**

20 An applicant for a multi-family residential housing project consisting of four or
21 more units (“multi-family project”) may request that the payment of the applicable
22 Capital Facilities Fees/Development Impact Fees be deferred: (i) for a period of
23 three years from the date of issuance of the certificate of occupancy for the multi-
24 family project if the multi-family project is a market rental rate project; or (ii) for
25 a period of five years from the date of issuance of the certificate of occupancy for
26 the multi-family project if the multi-family project is a very low income, low
27 income or moderate income multi-family project as those terms are defined in the
28 California Health and Safety Code or other applicable laws, rules, ordinances or
29 regulations.

30 Any request for deferral of the payment of the Capital Facilities
31 Fees/Development Impact Fees shall be made pursuant to an application provided
32 by the city and submitted at the time of application for site plan review or any
33 other land use entitlement that is required in order to construct the multi-family
34 project. If the information set forth on the application satisfies the requirements
35 of this section for the deferral of the payment of the Capital Facilities
36 Fees/Development Impact Fees, the applicant and the owner of the real property
37 upon which the multi-family project will be constructed shall execute an

1 agreement in a form prepared by the city wherein the applicant and the owner of
 2 the real property upon which the multi-family project will be constructed agree to
 3 pay the applicable Capital Facilities Fees/Development Impact Fees on a date
 4 certain as identified in the agreement ("deferral agreement"). The deferral
 5 agreement will be processed and recorded against title to the real property upon
 6 which the multi-family project will be constructed in accordance with California
 7 Government Code Section 66007(c) as amended from time to time.

8 If the applicant and/or the owner of the real property upon which the multi-family
 9 project is to be constructed are business entities as opposed to individuals, the
 10 owners of each business entity must execute a guaranty agreement in a form
 11 prepared by the city ("guaranty agreement") wherein each individual will guaranty
 12 the applicant's and real property owner's performance under the deferral
 13 agreement, including without limitation, the payment of the Capital Facilities
 14 Fees/Development Impact Fees should the Capital Facilities Fees/Development
 15 Impact Fees not be paid by the applicant and/or the owner of the real property
 16 upon which the multi-family project is to be constructed on the payment date set
 17 forth in the deferral agreement.

18 At the time of execution of the deferral agreement and guaranty, the applicant
 19 shall pay the city an administrative fee in the amount of one thousand dollars
 20 (\$1,000.00). The purpose of the administrative fee is to reimburse to city the costs
 21 of document preparation and costs of administration of the deferral."

22 **Section 10.** Section 15.48.100 of Chapter 15.48 of Title 15 of the Kingsburg
 23 Municipal code is hereby amended in its entirety as follows:

24 **"15.48.100 Other fees – Conditions.**

25 Nothing in this chapter otherwise affects, modifies, removes or repeals any other
 26 fees, assessments, costs or other conditions or entitlements, heretofore or hereafter
 27 otherwise required or imposed by any other duly adopted action of the city."

28 **Section 11.** Section 15.48.110 of Chapter 15.48 of Title 15 of the Kingsburg
 Municipal code is hereby amended in its entirety as follows:

"15.48.110 No Duplication.

Any structure for which the Capital Facilities Fees/Development Impact Fees are
 paid in accordance with this chapter and the study, which is subsequently required
 to be repaired, restored or rebuilt as a result of partial or complete damage or
 destruction by fire, earthquake, other natural disaster, or act of God, and which is
 not thereby increased in gross area above the gross area existing on the effective
 date hereof, shall not be required to pay the Capital Facilities Fees/Development
 Impact Fees upon being rebuilt."

1 **Section 12.** Section 15.48.120 of Chapter 15.48 of Title 15 of the Kingsburg
 2 Municipal code is hereby amended in its entirety as follows:

3 **“15.48.120 Exempt structures.**

4 Any structure in existence on the effective date hereof for which the Capital
 5 Facilities Fees/Development Impact Fees are not paid or payable in accordance
 6 with this chapter and the study, which is subsequently required to be repaired,
 7 restored or rebuilt as a result of partial or complete damage or destruction by fire,
 8 earthquake, or act of God, and which is not thereby increased in gross area above
 the gross area existing on the effective date hereof, shall also not be required to of
 Capital Facilities Fees/Development Impact Fees upon being rebuilt.”

9 **Section 13.** Section 15.48.130 of Chapter 15.48 of Title 15 of the Kingsburg
 10 Municipal code is hereby amended in its entirety as follows:

11 **“15.48.130 Increased space.**

12 Regardless of cause, any expansion, enlargement or increase of any kind of any
 13 structure shall be charged and responsible for payment Capital Facilities
 14 Fees/Development Impact Fees in accordance with this chapter and the study.”

15 **Section 14.** Section 15.48.150 is hereby added to Chapter 15.48 of Title 15 of the
 16 Kingsburg Municipal code is hereby amended in its entirety as follows:

17 **“15.48.150 Protests.**

18 a) Any party may protest the imposition of Capital Facilities Fees/Development
 19 Impact Fees covered by this chapter by meeting both of the following
 requirements:

20 1. Tendering the Capital Facilities Fees/Development Impact Fee
 21 payment, as determined by the Community Development
 Director/Consultant in full.

22 2. Serving written notice on the Community Development
 Director/Consultant.

23 a. A statement that the required payment is tendered under
 protest.

24 b. A statement informing the city of the factual elements of
 25 dispute and the legal theory or theories forming the basis
 for the protest.

26 b) A protest filed in accordance with this section shall be filed within 10 days
 27 after the date the building permit was issued that resulted in the imposition of the
 28 Fee. The hearing before the city council shall be set by the City Clerk within 30
 days after submission of the notice of protest and the hearing at the city council

meeting closest to the expiration of said 30 day period. At the hearing, oral and written evidence may be presented. The City Council shall issue a written decision on the appeal or protest no later than 30 days after the hearing before the city council. The written decision of the city council shall be a final administrative decision."

Section 15. Section 15.48.140 of Chapter 15.48 of Title 15 of the Kingsburg Municipal code is hereby amended in its entirety as follows:

"15.48.140 Administration.

a) Administrative Fee. The Community Development Director/Consultant shall be responsible for administration of the Capital Facilities Fees/Development Impact Fee, including the calculation and collection of the fees, tracking of deposits, and preparation of required reports. As such, the Office of the Community Development Department will retain the 3.00% administrative cost portion of the Fee described in the study for these purposes.

b) Annual Adjustment. An annual adjustment to account for cost escalations shall be applied to all Capital Facilities Fees/Development Impact Fees in this Chapter in the manner and time specified herein:

1. Prior to the end of each fiscal year, the Community Development Director/Consultant shall report to the city council his or her findings on the annual escalation for the prior twelve (12) months through May and the Capital Facilities Fees/Development Impact Fees shall be adjusted accordingly.
2. The basis for this annual adjustment shall be the percentage increase in the San Francisco Urban Consumer Price Index. The base month for application of this adjustment shall be February 2016 and the adjustment shall be applied to the Capital Facilities Fees/Development Impact Fees in effect on July 1st of each fiscal year.
3. The city council shall cause to be posted in the Community Development Department the annual adjustment in Fees as specified in this section.

c) Credits and Reimbursements. Upon completion to the satisfaction of the city engineer, dedication by the owner of the public facilities or improvements, and acceptance by the City of the public facilities or improvements for which the Capital Facilities Fees/Development Impact Fee, as may be applicable, is intended to pay the cost of construction and completion, such owner shall receive credit against such Fee charged or to be charged against such owner for such public facilities or improvements. Such credit shall be administered as follows:

1. The credit shall be calculated by the percentage such owner completes of the total public facilities or improvements for which such Fee is intended to pay for the construction and completion multiplied by the lesser of the

1 projected cost of the facilities or improvements identified in the study with
2 any applicable adjustments pursuant to this Section 15.48.140 (b) or the
3 actual construction costs submitted by the owner and verified by the city
4 engineer.

5 2. Notwithstanding anything to the contrary herein, a credit may be applied
6 only against the Fee related to such credit.

7 3. When the owner has exhausted all credit, as determined by the city
8 engineer, the owner may elect to receive cash reimbursement from the city
9 for the remaining credit. Such cash reimbursement shall only be made
10 from the city trust fund containing that component of the Capital Facilities
11 Fee/Development Impact Fee that is related to such remaining credit to the
12 extent such funds are available in such trust fund. Any such elected cash
13 reimbursement remaining unpaid 180 days after a written request has been
14 made by the owner shall earn interest at the city's current pooled interest
15 rate.

16 d) Annual Findings. The Community Development Director/Consultant shall
17 prepare once each fiscal year for the city council, a report of any portion of the
18 Capital Facilities Fees/Development Impact Fees remaining unexpended or
19 uncommitted five (5) or more years after deposit of the Fee and which identifies
20 the purpose to which the Fee is to be used and to demonstrate a reasonable
21 relationship between the Fee and the purpose for which it was charged.

22 e) Refund of Unexpended Revenues. Except as provided by this Section
23 15.48.150 (f), the city shall refund to the then current record owner or owners of
24 each unit of development on a prorated basis the unexpended or uncommitted
25 portion of the Capital Facilities Fees/Development Impact Fees, and any interest
26 accrued thereon, for which need cannot be demonstrated under this Section
27 15.48.150(d). Such refund of unexpended or uncommitted revenues may be made
28 by direct payment, by providing a temporary suspension of fees, or by any other
means consistent with the intent of Government Code Section 66001.

f) Reallocation of Remaining Revenues. If the administrative costs of refunding
unexpended or uncommitted revenues under this Section 15.48.150(e) exceed the
amount to be refunded, the City, after a public hearing, notice of which has been
published under Government Code Section 6061 and posted in three prominent
places within the area of the city, may determine that the revenues shall be
allocated for some other purpose for which fees are collected subject to Chapter
(commencing with Section 66000) of Division 1 of title 7 of the Government
Code."

1 **Section 16.** Section 15.48.160 is hereby added to Chapter 15.48 of Title 15 of the
2 Kingsburg Municipal Code as follows:

3 **15.48.160 Enforcement.**

4 a) Misdemeanor. Violation of this chapter shall be a misdemeanor. The city
5 Attorney may institute criminal proceedings hereunder. Any violator, upon
6 conviction, shall be fined not more than \$1,000.00, imprisoned for a period not
7 exceeding six months, or both fined and imprisoned.

8 b) Civil Proceedings. The City Attorney may institute civil proceedings to enforce
9 this Chapter, including without limitation, actions for injunction and civil
10 penalties. Construction without the authorization required by this chapter may be
11 suspended by a court of competent jurisdiction. Violation of this chapter interferes
12 with provision of public services, and shall constitute a public nuisance.

13 c) Civil Penalties. Any violator of this chapter shall be liable, in addition to
14 payment of the amount of any Fees due, for civil penalties not to exceed:
15 \$1,000.00 for each day during which construction proceeds in violation of this
16 chapter plus 15 percent of the amount of any Fees not paid when due.

17 d) Lien. In the event of failure of the owner of a development project to pay in
18 full a Fee or Fees payable under this chapter, city may place and record a lien
19 upon the property on which the development is constructed in the amount of the
20 unpaid Fee. The City Council shall adopt rules concerning imposition of such
21 liens, including notice of the imposition of such lien and an opportunity for
22 hearing.

23 e) Costs of Securing Compliance. Any person or entity not in compliance with
24 this chapter shall be liable, in addition to other amounts provided herein, for
25 attorneys' fees, and all other reasonable costs of securing compliance, including
26 the cost of collection.

27 f) Interest. Interest shall accrue on all Fees not paid when due pursuant to this
28 chapter at the rate prescribed by law for interest on judgments, from the date when
29 payment was due until the date payment is received in full."

30 **Section 17.** Section 15.48.170 is hereby added to Chapter 15.48 of Title 15 of the
31 Kingsburg Municipal code as follows:

32 **"15.48.170 Invalidity**

33 If any section, subsection, sentence, clause, or phrase of this ordinance is for any
34 reason held to be unconstitutional and invalid, such decision shall not affect the
35 validity of the remaining portion of this ordinance. The city council hereby

declares that it would have passed this ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional."

This ordinance shall take effect sixty (60) days after its adoption and shall become operative and in full force on June 1, 2016. Within fifteen (15) days after adoption, a summary of this ordinance shall be published with the names of the city council members voting for and against the same, once in a local newspaper of general circulation in the City of Kingsburg, County of Fresno, State of California.

Passed and adopted by a regular meeting of the city council of the City of Kingsburg, duly called and held on the 16nd day of March, 2016, by the following vote:

AYES:	Council Member	_____

NOES:	Council Member	_____
ABSTAIN:	Council Member	_____
ABSENT:	Council Member	_____
	APPROVED	_____
	Mayor	_____

ATTEST: _____
City Clerk

1
2 STATE OF CALIFORNIA)
3 COUNTY OF FRESNO)ss
4 CITY OF KINGSBURG)

5 I, Abigail Palsgaard, City Clerk of the City of Kingsburg do hereby certify that the
6 foregoing Ordinance was duly introduced at a regular meeting of the City Council of the City
7 of Kingsburg on the 2nd day of March, 2016, and it was duly passed and adopted at a regular
8 meeting of said City Council held on the 16th day of March, 2016.

9 DATED: _____, 2016

City Clerk

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KINGSBURG POLICE DEPARTMENT

1300 California Street – Kingsburg, Ca. 93631 – (559) 897-2931

Neil Dadian
Chief of Police

To: Mayor & City Council
From: Corina Padilla
Date: February 10, 2016
Subject: January 2016 Crime Statistics & Prevention Update

Our Part I Crimes such as assaults, burglary, thefts, and auto thefts for January 2016 decreased compared to December 2015, with the biggest in simple assaults and auto theft. Part I Crimes increased compared to January 2015, with thefts being the biggest.

Our Part II Crimes such as vandalism, sex offense, child abuse, narcotics crimes, runaways, other felonies, and incident reports, increased compared to January 2015, and January 2014.

January 2016 traffic accidents increased by three compared to December 2015. The number of arrests made increased by three and citations issued increased by seventeen compared to December 2015.

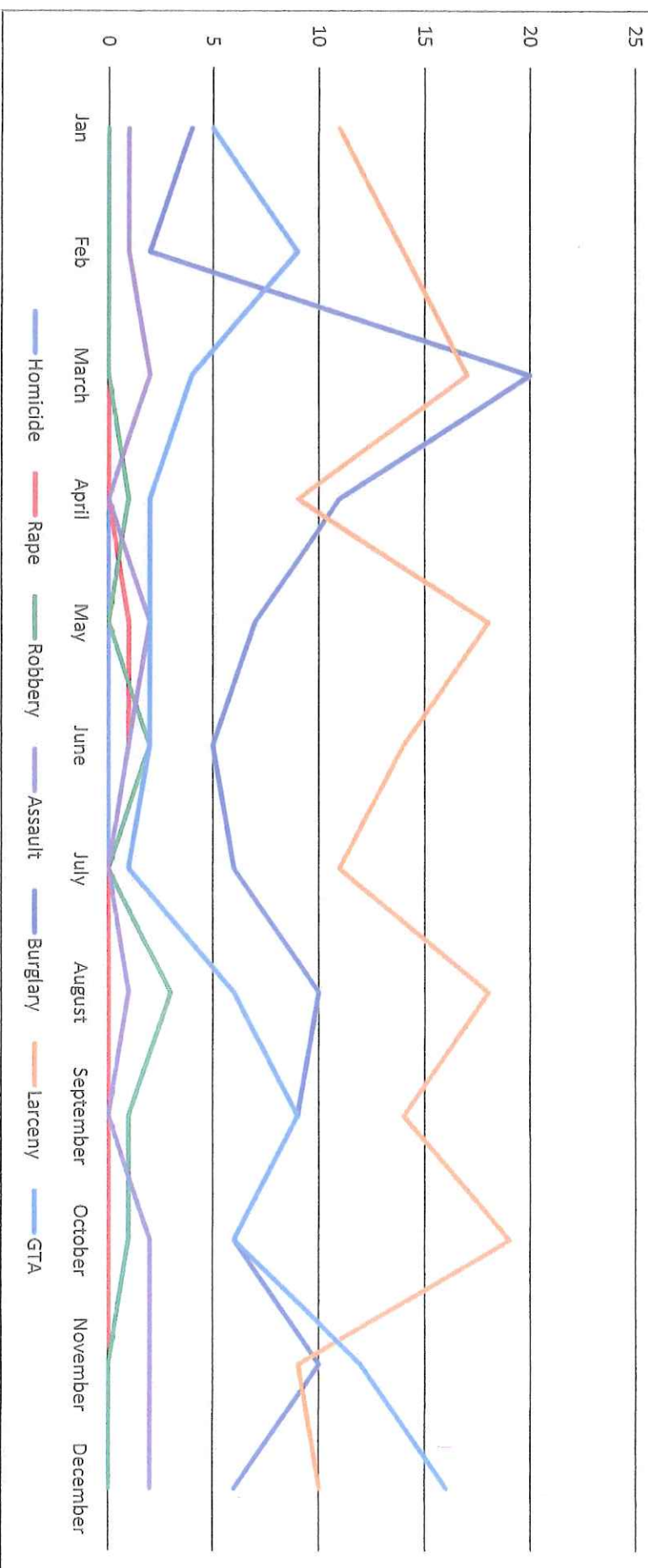
There was an increase in the number of calls for service for January 2016 period compared to December 2015 period.

We continue to use Facebook, Kingsburg PD mobile application, and NIXLE as situations warrant in order to keep our citizens informed.

Kingsburg Police Department
2015 Part I Crimes

Part I Crimes	Jan	Feb	March	April	May	June	July	August	September	October	November	December
Homicide	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	1	1	0	0	0	0	0
Robbery	0	0	0	0	1	0	2	0	3	1	1	0
Assault	1	1	1	2	0	2	1	0	1	0	2	2
Burglary	4	2	2	20	11	7	5	6	10	9	6	10
Larceny	11	14	17	17	9	18	14	11	18	14	19	9
GTA	5	9	4	2	2	2	2	1	6	9	6	12

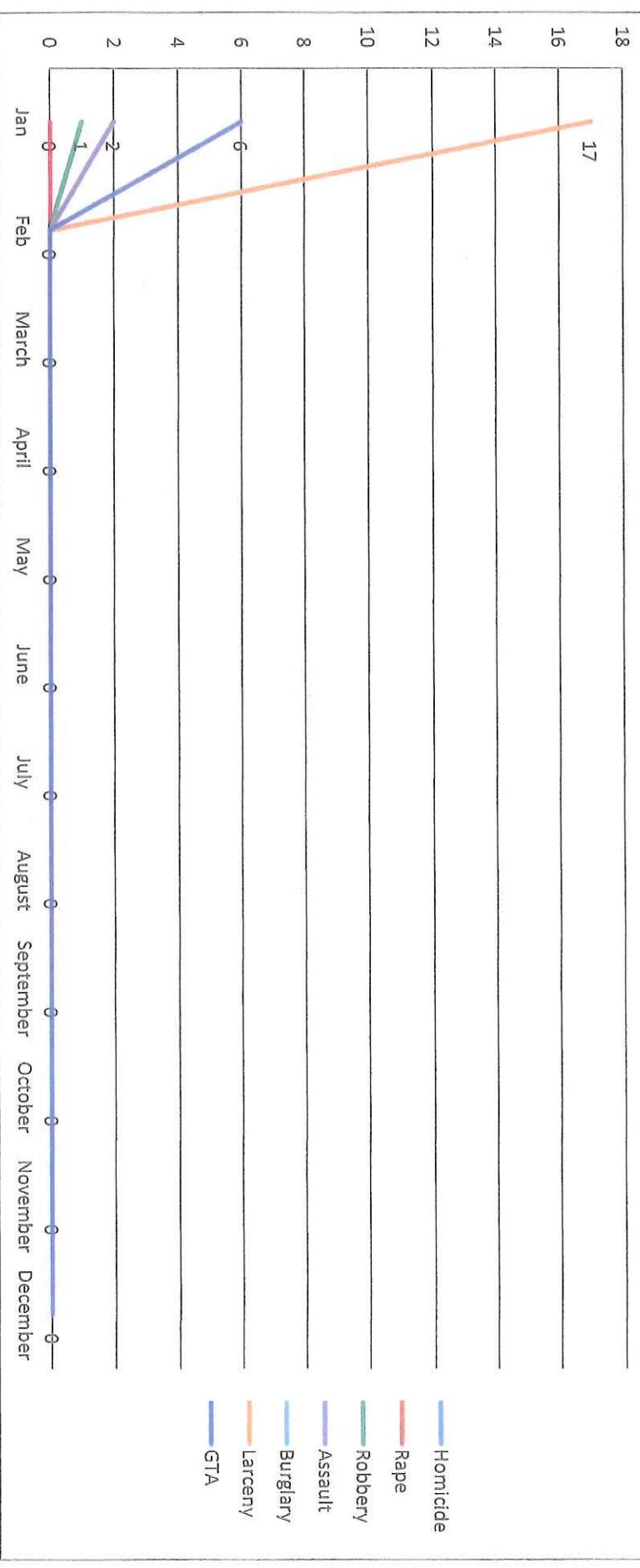
2015 Part I Crimes



Kingsburg Police Department
2016 Part I Crimes

Part I Crimes	Jan	Feb	March	April	May	June	July	August	September	October	November	December
Homicide	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	0	0	0	0	0	0	0	0	0	0	0
Assault	2	0	0	0	0	0	0	0	0	0	0	0
Burglary	6	0	0	0	0	0	0	0	0	0	0	0
Larceny	17	0	0	0	0	0	0	0	0	0	0	0
GTA	6	0	0	0	0	0	0	0	0	0	0	0

2016 Part I Crimes



Kingsburg Police Department
Crime and Activity Report
January 2016

Number of Offenses Reported

Part I Offenses:

Murder	0
Rape-Forcible	0
Robbery	1
Assault-Aggravated	2
Assault-Simple	6
Burglary	6
Theft	17
Auto Theft	6
Total	38

Arson

1

Part II Offenses:

Vandalism	5
Sex Offense	0
Child Abuse	0
Narcotic Violations	5
Runaways	0
Other Felonies	13
Other Misdemeanors	3
Incident Reports	39
Total	65

Other Statistics:

Traffic Accident-Fatal	0
Traffic Accident-Injury	1
Traffic Accident-No Injury	5
Total	6

Calls for Service

1038

Ambulance Request

22

Fire Calls

2

Animal Control

Calls for Service	12
Bites	0
Impounds	0
Claimed by Owner	0

Arrests

Felony Adults	11
Misdemeanor Adults	33
Felony Juveniles	3
Misdemeanor Juveniles	2
Total	49

Citation Summary:

Vehicle Code	22
Penal Code	11
Health & Safety	9
Municipal Code	20
Other	2
Parking	0
Total	64

Kingsburg Police Department
Crime and Activity Report
December 2015

Number of Offenses Reported

Part I Offenses:

Murder	0
Rape-Forcible	0
Robbery	0
Assault-Aggravated	2
Assault-Simple	16
Burglary	6
Theft	10
Auto Theft	16
Total	50

Arson

Part II Offenses:

Vandalism	11
Sex Offense	0
Child Abuse	0
Narcotic Violations	5
Runaways	0
Other Felonies	2
Other Misdemeanors	4
Incident Reports	27
Total	49

Other Statistics:

Traffic Accident-Fatal	0
Traffic Accident-Injury	2
Traffic Accident-No Injury	1
Total	3

Calls for Service

Ambulance Request

Fire Calls

1012

24

6

Animal Control

Calls for Service	26
Bites	0
Impounds	0
Claimed by Owner	0

Arrests

Felony Adults	11
Misdemeanor Adults	30
Felony Juveniles	3
Misdemeanor Juveniles	2
Total	46

Citation Summary:

Vehicle Code	30
Penal Code	4
Health & Safety	3
Municipal Code	5
Other	2
Parking	3
Total	47

Kingsburg Police Department
Crime and Activity Report
January 2015

Number of Offenses Reported

Part I Offenses:

Murder	0
Rape-Forcible	0
Robbery	0
Assault-Aggravated	1
Assault-Simple	1
Burglary	4
Theft	11
Auto Theft	5
Total	22

Arson

0

Part II Offenses:

Vandalism	8
Sex Offense	1
Child Abuse	0
Narcotic Violations	1
Runaways	1
Other Felonies	5
Other Misdemeanors	2
Incident Reports	35
Total	53

Other Statistics:

Traffic Accident-Fatal	0
Traffic Accident-Injury	0
Traffic Accident-No Injury	9
Total	11

Calls for Service

1227

Ambulance Request

44

Fire Calls

5

Citation Summary:

Vehicle Code	47
Penal Code	5
Health & Safety	6
Municipal Code	6
Other	0
Parking	0
Total	64

Animal Control

Calls for Service	27
Bites	2
Impounds	3
Claimed by Owner	1

Arrests

Felony Adults	6
Misdemeanor Adults	17
Felony Juveniles	1
Misdemeanor Juveniles	0
Total	24

Kingsburg Police Department
Crime and Activity Report
January 2014

Part I Offenses

	<u>Number of Offenses Reported</u>
Murder	0
Rape-Forcible	0
Robbery	0
Assault-Aggravated	2
Assault-Simple	5
Burglary	11
Theft	22
Auto Theft	8
Total	48

Arson

	0
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Part II Offenses

Vandalism	8
Sex Offense	1
Child Abuse	1
Narcotic Violation	6
Runaway	1
Other Felonies	5
Other Misdemeanors	4
Incident Reports	38
Total	64

Other Statistics:

Traffic Accident-Fatal	0
Traffic Accident-Injury	4
Traffic Accident-No Injury	6
Total	10

Calls for Service

	1775
Ambulance Request	37
Fire Calls	3

Animal Control

Calls for Service	21
Bites	3
Impounds	4
Claimed by Owner	0

Arrests

Felony Adults	13
Misdemeanor Adults	29
Felony Juveniles	2
Misdemeanor Juveniles	3
Total	47

Citation Summary:

Vehicle Code	82
Penal Code	9
Health & Safety	5
Municipal Code	2
Other	2
Parking	6
Total	106

**Quater 4**

GREEN LIVING

WWW.MIDVALLEYDISPOSAL.COM

15300 W JENSEN AVE. KERMAN, CA 93630

559.237.9425

COMING SOON...

Mid Valley Disposal's Recycling Coordinator will be working with multiple multi-family properties to schedule recycling presentations. Families and tenants will have the opportunity to learn the importance and process of recycling, as well as how to identify recyclables.

FALL CLEAN UP EVENT RESULTS

MATERIAL	WEIGHT (lbs)
DISPOSED	55,500
RECYCLED	64,700
TOTAL	120,200
DIVERSION	54%

SANTA LUCIA CELEBRATION

Mid Valley went out and celebrated during the Santa Lucia Celebration! A total of 7 Mid Valley employees and their families were part of the event. Isaac and Jeff lead the way in a very well decorated golf cart and passed out candy while greeting all the attendees in the parade. We also had 2 young ladies dress as Mid Valley Elf's making way for our 1st place winning float. Our truck had over 1000 lights and our famous Viking helmet was decorated with over 600 lights! We'd like to thank everyone who attended and helped make this Celebration happen!

**Commercial Site Visits****St. Lucia Parade****St. Lucia Parade**

COMMERCIAL SITE VISITS

Our Recycling Coordinator, Bella, conducted waste assessments during the fourth quarter in the Kingsburg commercial sector. A total of 50 accounts were visited to note recycling efforts, contamination (if any) and to provide technical assistance as needed. Bella, focused on contamination and recycling during these waste assessments.

Businesses that fell under the AB341 threshold were also targeted and received a recycle bin along with recycling information. Commercial accounts that stood out for showing outstanding recycling efforts were: Me N' Eds, Motel 6, Jeb's Blueberry Hill, Swan Ct. Apts, Kady's Country Kitchen and Marion Villas. Overall, results of the waste assessments were fairly positive, businesses showed great recycling practices and we look forward to seeing an increase in diversion these upcoming weeks.

4th Quarter Tonnage Report

	Residential	Commercial
Recycling	273	60
Green Waste	681	
Refuse	742	653
Total Diversion	56%	8%



Meeting Date: 2/17/2016
Agenda Item: VS

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council
REPORT FROM: Alex Henderson, City Manager
AGENDA ITEM: Street Sweeping Services Agreement

REVIEWED BY:

AP

ACTION REQUESTED: ☐ Ordinance ☐ Resolution ☐ Motion ☒ Receive/File

EXECUTIVE SUMMARY

The City current contracts with Central Valley Sweeping, LLC (CVS), to complete street sweeping activities. The City has held this agreement dating back to 2004. The City receives a competitive rate and exemplary service, while continuing to meet our requirements for air quality control.

Our existing contract is now up for renewal, and CVS has offered service options for us to consider:

1. Contract Option #1: Central Valley Sweeping and the City of Kingsburg will operate on a month-to-month basis. Under the terms of this agreement, either party can cancel service with 30 days written notice. If the City would like to select this service term and agreement, Central Valley Sweeping will be implementing a 10% rate increase to the current contract rates. This would translate into an approximate annual increase of \$15,000 annually.
2. Contract Option #2: Central Valley Sweeping and the City of Kingsburg will extend the current terms conditions and scope of service under a three (3) year contract extension. Under the terms of this new three year agreement, Central Valley Sweeping will be implementing a 5% rate increase to the current contract rates. This would translate into an approximate annual increase of \$7,500 annually.
3. Contract Option #3: Central Valley Sweeping and the City of Kingsburg will extend the current terms conditions and scope of service under a five (5) year contract extension. Under the terms of this new five year agreement, Central Valley Sweeping will be implementing a 0% rate increase to the current contract rates. This would translate into an approximate annual increase of \$0.00.

Based upon the information provided, staff is recommending that Council approve a new five (5)-year agreement with CVS to continue to provide street sweeping services. Staff believes CVS is equipped to provide the best service, is a known commodity in Kingsburg, and has worked to keep costs competitive. Because of our existing relationship, they are offering the ability to control costs in return for a stable contractual renewal.

Any changes to the current cost structure would likely require the City to examine the current rate structure charged to residents for the service. Any potential modifications would require Proposition 218 notification. Staff has worked closely with CVS to maintain expenditure restraint, and a five year agreement would ensure stable charges for service.

RECOMMENDED ACTION BY CITY COUNCIL

1. Approve the proposed contract renewal for five years with a 0% increase for services.

POLICY ALTERNATIVE(S)

1. Council could choose to request bids for service. Staff would then create a request for proposal to solicit bids.
2. Council could choose to approve contract option #1 or #2 as presented.

REASON FOR RECOMMENDATION/KEY METRIC

1. Allows for financial stability over the long-term while still providing necessary residential service.

FINANCIAL INFORMATION**FISCAL IMPACT:**

- | | |
|------------------------------|---------------------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>Yes</u> |
| 3. If Budgeted, Which Line? | <u>319-9100-549.52-72</u> |

PRIOR ACTION/REVIEW

The City of Kingsburg has been in contract with Central Valley Sweeping since 2004. They continue to provide reliable, efficient service to each of our streets and alleyways. They have been responsive to our requests for additional service or modifications to meet expenditure restraints. The existing agreement is up for renewal.

BACKGROUND INFORMATION

See executive summary.

ATTACHED INFORMATION

1. Proposed Agreement (5 year)

**CITY OF KINGSBURG
AGREEMENT FOR STREET SWEEPING SERVICES**

THIS IS AN AGREEMENT effective March 1, 2016 by and between the CITY OF KINGSBURG, a California Municipal Corporation and Charter City, hereinafter referred to as "CITY" and Central Valley Sweeping, a general partnership, hereinafter referred to as "CONTRACTOR".

CITY and CONTRACTOR AGREE AS FOLLOWS:

1. DEFINITION OF TERMS

Whenever the following terms are used in this Agreement, they shall mean the following:

"Agreement" means the terms and conditions set forth in this document.

"City" means the City of Kingsburg, California.

2. INITIAL TERM OF AGREEMENT

This agreement shall have an initial five (5)-year term of March 1, 2016 through February 28, 2021.

3. PAYMENTS

CITY shall make monthly payments in arrears to CONTRACTOR for all services called for herein, to be calculated and paid in the manner and amount as described in Exhibit "A" - Payment Schedule for services provided as described below in Section 5, GENERAL SCOPE OF SERVICES. CONTRACTOR shall submit at the end of each calendar month of service a statement to the attention of the Finance Director addressed to City of Kingsburg, 1401 Draper Street, Kingsburg, CA 93631, that all services were performed as required under this Agreement. Said monthly statement shall be submitted to CITY within ten (10) days of the end of the calendar month in which the service was provided and shall be accompanied by any monthly or other reports due. Within fifteen (15) days after the date of receipt of such statement, CITY shall pay CONTRACTOR the sum due in accordance with this Agreement.

4. CONTRACTOR RESPONSIBILITY FOR COLLECTED MATERIALS

CONTRACTOR assumes responsibility to dispose lawfully of all materials collected from CITY'S streets by CONTRACTOR.

5. GENERAL SCOPE OF WORK

Commencing March 1, 2016, CONTRACTOR shall provide biweekly (every other week) sweeping of the CITY streets within Zones I through III, and three-times-a-week within Zone IV, respectively, as said zones are shown on Exhibit B (Zone Map) as well as sweeping of City's alleys once per calendar year in the spring. CONTRACTOR shall continue to manage, operate and maintain for the term hereof, street sweeping services in accordance with this Agreement. Exhibit C attached to this Agreement describes in greater detail the performance of street sweeping services to be provided by CONTRACTOR.

6. NONDISCRIMINATION IN EMPLOYMENT AND SERVICES

CONTRACTOR shall not unlawfully discriminate in the performance of this Agreement against anyone on account of race, color, sex, religious background, ancestry, national origin or handicap.

7. LICENSES

CONTRACTOR and its employees shall hold and keep available for inspection valid permits, licenses, certificates and other documents as are required by the State, County, City and other governmental or regulatory bodies to legally engage in the services to be provided under this Agreement including a business license from the City of Kingsburg. CONTRACTOR shall notify CITY within the next working day of any suspensions, terminations, lapses, non-renewals or restrictions of required licenses, certificates or other documents that may materially and adversely affect CONTRACTOR'S ability to perform hereunder.

8. INDEPENDENT CONTRACTOR

This agreement is by and between CITY and CONTRACTOR and is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association as between CITY and CONTRACTOR understands and agrees that all persons furnishing service to CITY pursuant to this Agreement are for all purposes, including, but not limited to, workers' compensation and other liability, employees solely of CONTRACTOR and not of CITY.

9. DUTY TO INDEMNIFY, HOLD HARMLESS and DEFEND

CONTRACTOR shall indemnify, save harmless and defend CITY, its officers, agents and employees, and shall assume all responsibility for any and all damages to property or injuries to persons, including accidental death, which may be caused by CONTRACTOR'S active or passive negligence or willful misconduct in the performance of this Agreement, whether by CONTRACTOR, its officers, agents employees of anyone directly or indirectly employed by CONTRACTOR and whether such damage shall occur or be discovered before or after termination of this Agreement. The provisions of this Section 9 shall survive the termination or expiration of this Agreement for any reason.

10. PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE

Without limitation upon the provisions of the preceding paragraph, CONTRACTOR shall take out and maintain during the life of this Agreement a Comprehensive Liability policy, including Contractual Liability, to provide a level of insurance protection for CONTRACTOR and CITY from claims for damages and to provide for a level of indemnity. Said policy shall be in a form and issued by a carrier acceptable to CITY and shall name the City of Kingsburg, California, its agents, officers and employees as additional insured under the policy to cover the foregoing indemnity to the full extent allowed by law in not less than the following types and amounts of coverage:

(a) General liability insurance for personal injury and property damage and comprehensive auto liability insurance for all vehicles used in CONTRACTOR's performance of this Agreement in an amount not less than Three Million and 00/100 Dollars (\$3,000,000.00)

per occurrence and Five Million Dollars (\$5,000,000.00) in the aggregate.

In addition, such policies shall contain a severability of interest clause and provide that the coverage shall be primary for losses arising out of CONTRACTOR'S performance of this Agreement. Neither CITY nor any of its insurers shall be required to contribute to any such loss, and the amount of any deductible to be paid by CONTRACTOR shall be acceptable to CITY.

CONTRACTOR shall furnish, prior to performing under this Agreement, a certificate of insurance countersigned by the insurance carrier on a form acceptable to CITY setting forth the general provisions of the insurance coverage. This countersigned certificate shall verify that CITY, its agents, officers and employees are named as additional insured under the policy as provided herein and further that this insurance is primary to the coverage of CITY. The certificate of the insurance carrier shall contain a statement of obligation on the part of the carrier to notify CITY by registered mail of any material change, cancellation or termination of the coverage at least thirty (30) days in advance of the effective date of any such material change, cancellation or termination.

Notwithstanding the foregoing, and provided that the parties have agreed on CITY'S share of any additional premium(s) charged to CONTRACTOR, CONTRACTOR shall increase the above referenced insurance coverage limit(s) to not exceed Five Million and 00/100 Dollars (\$5,000,000.00) per coverage(s) within thirty (30) days of receipt of written notice from CITY to do so, CITY to reimburse CONTRACTOR thereafter on a monthly pro-rata basis for CITY'S agreed share of any such additional premium(s) for such increase(s) in coverage(s).

11. WORKERS' COMPENSATION INSURANCE

CONTRACTOR shall secure, pay for and maintain in full force and effect for the duration of this Agreement complete workers' compensation insurance, and shall furnish certificate of insurance to CITY before execution of the Agreement by CITY. CITY will not be responsible for any claims in law or equity occasioned by failure of CONTRACTOR to comply with this paragraph.

All compensation insurance policies shall bear an endorsement or shall have attached a rider whereby it is provided that, in the event of the expiration or proposed cancellation of such policies for any reason whatsoever, CITY shall be notified by registered mail not less than thirty (30) days before expiration or cancellation is effective.

12. FAILURE TO PROCURE/MAINTAIN INSURANCE

Failure on the part of CONTRACTOR to procure or maintain required insurance shall constitute a material breach of contract upon which CITY may immediately suspend this Agreement and thereafter terminate it unless CONTRACTOR cures the breach within five (5) calendar days of any lapse in coverage (regardless of cause), such cure to cover any gap in coverage thereby caused.

13. RECORDS

(a) CONTRACTOR shall maintain all books, records, reports and documents consistent with the generally accepted standards of the industry reflecting all aspects of the

performance of this Agreement.

(b) CONTRACTOR'S records related to work performed under this Agreement shall be available for inspection by CITY'S authorized representatives at CONTRACTOR'S regular place of business. CITY may not inspect records of costs of operations or profits under this paragraph.

(c) CONTRACTOR shall maintain all books, records, reports and other documents relative to this Agreement for not less than five (5) years from their creation. It is agreed that any failure by CONTRACTOR to provide street sweeping services as called for herein shall result in substantial damage and injury to the public and CITY. Therefore, it is agreed that CITY, in addition to any other remedy hereunder or at law or in equity, may deduct from payment to CONTRACTOR, the sum of Five Hundred and 00/100 Dollars (\$500.00) per day for each day CITY is without those regular street sweeping services to be provided by CONTRACTOR, under this Agreement.

14. INTENTIONALLY DELETED

15. TERMINATION OR SUSPENSION OF CONTRACT FOR CAUSE

In addition to any other provision of this Agreement or of law, the following are expressly recognized bases for termination or suspension of operation of this Agreement by CITY:

(a) Filing of a petition in bankruptcy by others for CONTRACTOR or by others for assignment for the benefit of CONTRACTOR'S creditors, which proceedings are not stayed within thirty (30) days or upon the filing of such petition or such assignment by CONTRACTOR itself.

(b) Within five (5) days after the date of notice from CITY to CONTRACTOR, CONTRACTOR's failure or refusal to perform the services specified in this Agreement in a manner satisfactory to the CITY.

(c) Failure or refusal of CONTRACTOR to comply within five (5) days after the date of written notice from CITY to CONTRACTOR with the instructions of CITY given pursuant to or consistent with this Agreement, or with applicable Federal, State and local governing laws or codes.

(d) Failure or refusal of CONTRACTOR to pay timely all required Federal, State and local income, property, employer, franchise or other taxes and/or fees as required by law; provided nothing herein precludes any contest or appeal by CONTRACTOR at its sole cost and expense regarding such taxes or fees, and provided a stay of enforcement is first obtained by CONTRACTOR.

Further, in addition to any other provision of this Agreement or of law, an expressly recognized basis for termination or suspension of this Agreement by CONTRACTOR is CITY'S failure to make timely payments as called for in this Agreement after a ten (10)-day prior written notice by CONTRACTOR

16. FORCE MAJEURE

Failure by CONTRACTOR or CITY to perform any of its obligations under this Agreement shall not constitute a breach of this Agreement if such failure is caused by acts of war or acts of God, or if such failure is required by legislative, judicial or administrative order precluding CONTRACTOR or CITY from rendering services or performing hereunder where such order does not result from acts or commissions within their respective and reasonable control.

17. REMEDIES

In addition to any other remedy specifically provided in this Agreement to either or both parties, CONTRACTOR and CITY are entitled to seek full legal and equitable relief from the other party for any and all actual or threatened breach(es) of this Agreement in accordance with applicable law, including, but not limited to, damages, declaratory relief, writs or orders for possession, quiet title, temporary, preliminary and permanent injunctions and alternative or peremptory writs.

18. INTENTIONALLY DELETED

19. KINGSBURG'S OPTION TO EXTEND TERM

Unless this Agreement has been sooner terminated, CITY shall have the right to extend the term of this Agreement with automatic renewals for one year periods on the same terms and conditions of this Agreement, including, without limitation the amount of the monthly payments identified in Exhibit "A" to this Agreement. If CITY elects not to renew this Agreement, CITY will provide CONTRACTOR with written notice to CONTRACTOR at least thirty (30) days prior to the last day of the applicable one (1) year extended period.

20. APPLICABLE DOCUMENTS

The exhibits attached hereto are a part of this Agreement. This Agreement constitutes the complete and exclusive understanding between the parties which supersedes all previous agreements, written or oral, and all other communications between the parties relating to the subject matter of this Agreement.

21. GRATUITIES

CITY may by written notice to CONTRACTOR terminate the right of CONTRACTOR to proceed under this Agreement (as a default) upon ten (10) days' notice if it is found that gratuities in the form of entertainment, gifts, or otherwise were offered or given by CONTRACTOR, or any agent or representative of CONTRACTOR, to any officer or employee of CITY with a view toward securing this Agreement or securing favorable treatment with respect to the administration or performance of this Agreement. In the event of such termination, CITY shall be entitled to pursue the same remedies against CONTRACTOR as CITY could pursue in the event of default by CONTRACTOR.

22. CONFLICT OF INTEREST

CONTRACTOR represents and warrants that no CITY officer, agent or employee whose position in CITY enables him/her to influence the award of this Agreement or any competing

agreement, and no spouse or economic dependent of such officer, agent or employee is or shall be employed during the term hereof or for a period of one (1) year thereafter in any capacity by CONTRACTOR herein, or does or shall have any direct or indirect financial interest in this Agreement. Breach of this provision at any time authorizes CITY to terminate this Agreement in the same manner as provided in Section 21, above.

23. VALIDITY

The invalidity, unenforceability or illegality of any provision of this Agreement shall not render the other provisions hereof invalid, unenforceable or illegal.

24. WAIVER

Any waiver by CITY or CONTRACTOR of any breach of anyone or more of the covenants, conditions, terms or agreements herein contained shall not be construed to be a waiver of any subsequent or other breach of the same or of any other covenant, conditions, term or agreement herein contained, nor shall failure on the part of CITY or CONTRACTOR to require exact, full and complete compliance with any of the covenants, conditions, terms or agreements herein contained be construed as in any manner changing the terms of this Agreement or the right to enforcement thereof.

25. NOTICE

Any notice, consent, authorization, or other communication to be given hereunder shall be in writing and shall be deemed duly given and received when delivered personally, when transmitted by facsimile or e-mail if receipt is verified, one (1) business day after being deposited for next-day delivery with a nationally recognized overnight delivery service, or three (3) business days after being mailed by first class mail, charges and postage prepaid, properly addressed to the party to receive such notice at the last address furnished for such purpose by the party to whom notice is directed and addressed as follows:

City of Kingsburg Attention: City Manager	Central Valley Sweeping Attention: Matt Bawks
Address: 1401 Draper Street Kingsburg, California 93631	Address: 10313 W. Legacy Avenue Visalia, California 93291
Telephone: (559) 897-5821	Telephone: (559) 739-7532
Fax: (559) 897-5568	Fax: (559) 625-2980
E-Mail: ahenderson@cityofkingsburg-ca.gov	E-Mail: matt@centralvalleysweeping.com

The parties hereto may change their address as set forth in this paragraph by providing the other party with written notice thereof.

26. AUTHORIZATION OF WARRANTIES

CONTRACTOR and CITY respectively represent and warrant that their signatories to this Agreement are fully authorized respectively to obligate CONTRACTOR and CITY hereunder and that all corporate and City acts necessary to the execution of this Agreement have been accomplished.

27. **ASSIGNMENT AND SUBCONTRACTORS**

Neither this Agreement nor any interest herein nor claim hereunder may be assigned by CONTRACTOR, either voluntarily, involuntarily or by operation of law, nor may any street sweeping work hereunder be subcontracted by CONTRACTOR without the prior written consent of CITY which consent may be withheld in the sole discretion of the CITY. No consent shall be deemed to relieve CONTRACTOR of its obligation to comply fully with the requirements hereof

28. **INTENTIONALLY DELETED**

29. **INTERPRETATION/JURISDICTION**

This Agreement is entered into in the County of Fresno, State of California and is to be interpreted in accordance with the laws of the State of California. Any litigation involving this Agreement may only be commenced in a court of competent jurisdiction located in the County of Fresno, State of California.

30. **MODIFICATION**

By mutual written agreement approved, authorized and executed by CONTRACTOR and the CITY the parties may terminate this Agreement or modify or amend the terms and conditions hereof. Regardless of sequence or date of execution hereof, this Agreement shall be effective for all purposes as of 12:01 AM, March 1, 2016.

IN WITNESS WHEREOF, CITY and CONTRACTOR have executed this Agreement by their respective authorized agents below effective as of March 1, 2016:

City of Kingsburg

Central Valley Sweeping,
a general partnership

ALEXANDER J. HENDERSON,
City Manager

_____, general partner

As to Form:

MICHAEL J. NOLAND, City Attorney

_____, general partner

EXHIBIT "A"
TO THE CITY OF KINGSBURG
AGREEMENT FOR STREET SWEEPING SERVICES
WITH CENTRAL VALLEY SWEEPING
PAYMENT SCHEDULE

Monthly payments to CONTRACTOR of \$9,996.64 for services shall be paid by CITY after CONTRACTOR completes and certifies each month's service.

New streets shall be paid at the rate of \$75.00 per curb mile.

New alleys shall be paid at the rate of \$125.00 per hour.

Additional emergency call out and/or unscheduled sweeping services shall be paid at the rate of \$200.00 per hour with a two (2) hour minimum per event.

Payments for less than a full month of service shall be prorated on the basis of a thirty (30) day month. All payments are to be requested, approved, paid and adjusted as provided in accordance with the full terms and conditions of the Agreement.

EXHIBIT "B"
TO THE CITY OF KINGSBURG
AGREEMENT FOR STREET SWEEPING SERVICES
WITH CENTRAL VALLEY SWEEPING
Zone Map

PROPOSAL
CITY OF KINGSBURG
STREET SWEEPING — ZONE
— INDEX MAP

CITY OF KINGSBURG
ALLEY - INDEX MAP

EXHIBIT "C"
TO THE CITY OF KINGSBURG
AGREEMENT FOR STREET SWEEPING SERVICES
WITH CENTRAL VALLEY SWEEPING

Statement of Work

1. MANAGEMENT/ADMINISTRATION

CONTRACTOR shall provide the necessary management and administrative personnel whose expertise will assure efficient operation of the service herein specified. All facilities, equipment, supplies and services required in the operation of street sweeping services shall be furnished by CONTRACTOR unless specifically identified in the Agreement to be contributed by CITY. Services shall be operated and managed by CONTRACTOR within the guidelines and parameters established herein and the other provisions of the Agreement.

2. GENERAL STANDARD

CONTRACTOR shall perform all work called for in the Agreement in the manner and at the times called for in the Agreement and in a neat, clean and workmanlike manner.

3. SUPERVISION

(a) Supervision of this program's day-to-day operations shall be vested in CONTRACTOR. CONTRACTOR shall assign an individual full-time to this operation, and said individual shall show by decision and action to be competent in all aspects of operating and supervising these street sweeping services.

(b) The assigned individual selected by CONTRACTOR (or an alternative competent CONTRACTOR representative) shall be available by telephone or in person during all hours of every operational day to make decisions and provide coordination as necessary.

4. OPERATIONS

CONTRACTOR shall provide all personnel necessary to manage, supervise and administer CITY'S street sweeping services. All personnel involved with street sweeping shall wear an approved uniform identifying them as CONTRACTOR employees. All vehicles involved with street sweeping shall be clearly marked identifying CONTRACTOR CONTRACTOR'S drivers shall be knowledgeable of customer service requirements and the street network of their service area. CONTRACTOR shall not assign any vehicle to the programs where the vehicle or any component part or piece of equipment may jeopardize public safety, is contrary to the California vehicle code or is contrary to the standards of the Agreement.

5. OPERATION HOURS

Hours of service shall commence no sooner than 5:00 AM and end no later than 5:00 PM

6. SERVICES TO BE PROVIDED

For purposes of street sweeping the City is currently divided into four (4) zones (please see Exhibit B, Zone Map). The table below has a breakdown by zones of the frequency, estimated centerline miles, and estimated curb miles per year for streets and alleys. CONTRACTOR is solely responsible to check and verify the scope and extent of work required.

Estimates of Street Sweeping

Zone	Frequency	Centerline Miles	Curb Miles per year
1 (I)	Biweekly	10	520
2 (II)	Biweekly	9.9	515
3 (III)	Biweekly	13	676
4 (IV)	2X Week	10.6	2,204.8
Alleys	1X per year	34.76	

CONTRACTOR shall provide street sweeping services as specified in the Agreement.

7. PERSONNEL QUALIFICATIONS AND RESPONSIBILITIES

(a) CONTRACTOR shall furnish employees who at all times are:

(i) Legally licensed and authorized by the State of California to operate the vehicles to which they are assigned;

(ii) Alert, careful, courteous and competent in their driving and work habits;

(iii) Unimpaired in their capacity to drive or work; and

(iv) Neat and clean in appearance

8. PERSONNEL POLICIES

CONTRACTOR shall maintain in effect during the term of the Agreement such reasonable personnel policies as CONTRACTOR shall determine from time-to-time for all personnel involved in or with the operation of these programs including, but not limited to, safe driving and substance abuse policies.

9. INQUIRIES, COMPLAINTS, AND MISSES

(a) CONTRACTOR shall maintain an office at some fixed place located within fifty

(50) miles of the City of Kingsburg and shall maintain a telephone which is listed in the white and yellow pages of the local telephone directory(ies) identifying the telephone number and shall provide the CITY with the cell phone number and email address for the person responsible for CONTRACTOR'S performance under this Agreement. CONTRACTOR'S employees shall be available to take all calls and respond to emails and all necessary actions regarding inquiries or complaints from CITY, customers, and the general public. CONTRACTOR shall provide a toll-free number for the Kingsburg area if long distance numbers are used at any time. During early morning, evening and weekend hours, CONTRACTOR shall provide CITY, customers and the general public with an answering service or device where messages may be left for the next scheduled workday. During CONTRACTOR'S regular working hours, CONTRACTOR and its employees providing street sweeping services shall also be able to contact or to be contacted in vehicles through a CONTRACTOR-provided pager, two-way radio or vehicle telephone communication system.

CONTRACTOR shall maintain a written log of all complaints, compliments and/or comments, the date and time thereof and the action taken pursuant thereto or the reason for non-action. A monthly service report describing CONTRACTOR'S response to and resolution of all complaints, compliments and/or comments shall be sent to CITY along with CONTRACTOR'S monthly statement

(b) All citizen complaints shall be corrected by Contractor, to the satisfaction of the City, as soon as possible, but in all cases, no later than 48 hours from the time the complaint is received by the City or the Contactor. If the citizen complaint is not corrected by the Contractor within 48 hours, such failure by the Contactor shall constitute a breach of this Agreement by Contactor. Further, if the citizen complaint is not resolved by the Contractor within 48 hours, the City may, but shall not be obligated to, resolve the citizen complaint. If the City elects to resolve the citizen complaint, the Contractor shall, within five (5) days of the date of an invoice from the City to Contractor, reimburse the City any and all expenses and costs incurred by the City in resolving the citizen complaint."

(c) CONTRACTOR shall promptly sweep any areas missed by CONTRACTOR which are brought to CONTRACTOR'S attention, but in no event later than the next regular workday after notice.

10. SAFETY

(a) CONTRACTOR agrees to perform all work outlined in the Agreement in such a manner as to meet all generally accepted standards of the industry for safe practices during program operations and to safely maintain and store tools, equipment, machines, and materials utilized in doing CONTRACTOR'S work. CONTRACTOR agrees additionally to accept the sole responsibility for complying with all local, County, State or other legal requirements including, but not limited to, full compliance with the terms of applicable OSHA safety orders at all times, in order to protect all persons, including officers, employees, agents of CITY, vendors, members of the public, or others from foreseeable injury or damage to their person or property.

(b) Upon request, CONTRACTOR shall cooperate fully with CITY in the investigation of any accident, injury or death occurring in the execution of the Agreement. Such cooperation shall include a complete written report thereof to CITY within five (5) days following the occurrence.

11. CONTRACTOR'S STAFF

(a) CONTRACTOR shall maintain an adequate and proper staff to meet the requirements of the Agreement. CITY may at any time give written notice to the effect that the conduct or action of a designated employee of CONTRACTOR, in the reasonable belief of CITY, is detrimental to the interest of CITY, customers or the public.

(b) Following CITY'S written notice thereof, CONTRACTOR shall meet with representatives of CITY to consider the appropriate course of action with respect to such matter. CONTRACTOR shall then take reasonable measure under the circumstances to assure CITY that the conduct and activities of said employee(s) will not be detrimental to the interest under the Agreement of CITY, the public or CITY'S street sweeping programs.

12. TRAINING

CONTRACTOR shall familiarize its employees with route maps. CONTRACTOR shall also train all employees in the proper and safe operation of the street sweeping and related equipment before they conduct or initiate separate street sweeping services. Initial and regular training in safe and proper street sweeping methods for all equipment shall be provided and maintained throughout the term of the Agreement.

13. SWEEPING DEBRIS DEPOSIT SITE AND LEAF PICKUP

All sweeping debris shall be deposited by CONTRACTOR at an approved dump site. The debris will be transported to an appropriate disposal site by CONTRACTOR.

CONTRACTOR shall stockpile leaves in areas designated by CITY for pick-up by CITY during those months when the City provides a leaf pickup program.

14. EQUIPMENT

CONTRACTOR shall provide street sweeping services with an air/vacuum type street sweeper, e.g. a FMC Vanguard 300 SP, a Tymco 600, or equivalent. CITY will determine if the air/vacuum type street sweeper proposed by CONTRACTOR is acceptable as an equivalent.

Equipment shall be operated at speeds and maintain an adequate supply of and use water during all times of operation to minimize the introduction of air-borne dust. The measure of compliance shall be the visible appearance of dust, or the lack thereof, during sweeping operations.

15. **WATER**

Water for street sweeping purposes will be provided by CITY at no cost to CONTRACTOR. The City shall designate a specific hydrant for use by the CONTRACTOR, and the CONTRACTOR must take all water through that hydrant. The operator will be required each month to report to CITY the approximate amount of water taken. The CONTRACTOR will be responsible for the cost of repair or replacement should the hydrant be damaged or destroyed as a result of the CONTRACTOR'S operations.



Meeting Date: 2/17/2016

Agenda Item: V6

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Mayor Blayney & City Council

REPORT FROM: Maggie Moreno, Finance Director

REVIEWED BY:

AP

AGENDA ITEM: Development Impact Fee Report

ACTION REQUESTED: ☐ Ordinance ☐ Resolution ☒ Motion ☐ Receive/File

EXECUTIVE SUMMARY

A Development Impact Fee is a monetary exaction charged by a local governmental agency to an applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project. (Gov't Code § 66000(b).) Agencies that collect and utilize Developer Impact Fees, we call them capital facility fees, are required to provide information on each fund or account established for the collection of impact fees. The following information is for public review:

- A brief description of the type of fee in the fund.
- The amount of the fee.
- The beginning and ending balances of the fund.
- The amount of fees collected and the interest earned.
- An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement, including the total percentage of the improvement that was funded with Impact fees.
- An identification of an approximate date by which the construction of the public improvement will commence if the City determines that sufficient funds have been collected to complete financing on an incomplete public improvement.
- A description of each inter-fund transfer or loan made from the fund, including the public improvement on which the transferred or loaned fees were expended; and in the case of an inter-fund loan, the date on which the loan will be repaid and the rate of interest that will be received on the loan.
- The amount of refunds made per Government Code Section 66001(e).

The 2014-15 Impact Fee Report provides information on the following capital facility fee funds:

- Traffic
- Storm
- City Hall
- Traffic Impact Zone
- Library
- Water
- Police
- Park Quimby Fees
- Corporation Yard
- Fire
- Sewer Connection
- Special Recreation
- Equipment Reserve

The attached report includes a summary for each fund, which includes the fund balances, revenues, expenditures and allocated funds.

Current Capital Facility Fees are published in the City of Kingsburg Fee Schedule. The most recent capital facility fees were adopted in 2015. On March 1, 2015 included a reduction of fees to provide an economic incentive for development and to sunset in 2018.

No refunds were issued and no interfund transfers were completed during the 2014/15 reporting year. Three of the accounts are currently in a deficit. The Police and Fire Funds are paying off loans used to expand facilities.

RECOMMENDED ACTION BY CITY COUNCIL

1. That the City Council receive, review, and file the 2014-15 Developer Impact Fee Report as required by State law. The attached 2014-15 Impact Fee Report is in compliance with the State Law, Government Code Section 66006(a) and (b), therefore no action is required other than to receive, review, and file the report.

POLICY ALTERNATIVE(S)

1. NA

REASON FOR RECOMMENDATION/KEY METRIC

FINANCIAL INFORMATION

FISCAL IMPACT:

- | | |
|------------------------------|---------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>Yes</u> |
| 3. If Budgeted, Which Line? | <u>Varies</u> |

ATTACHED INFORMATION

1. 2014-15 Development Impact Fee Report

Development Impact Fee Summary FY 2014-15

Capital Facility Fee	Beginning Fund Balance	Total Revenue	Total Expenditures	Ending Fund Balance	2015-16 Adopted Budget Estimated Revenue	2015-16 Adopted Budget Estimated Expenses	Allocated Funds	Projected Ending Resources Available	Fund Balances Without Deficit
TRAFFIC	684,468	27,443	0	711,911	10,639	30,000		692,550	711,911
FIRE	(1,132,370)	29,911	211,665	(1,314,124)	20,000	18,000		(1,312,124)	
POLICE	(383,371)	4,586	0	(378,785)	5,000	250		(374,035)	
CITY HALL	251,238	9,207	0	260,445	8,000	10,000		258,445	260,445
SPECIALIZED RECREATION	530,599	9,029	0	539,628	10,300	10,000		539,928	539,628
CORPORATION YARD	40,043	7,023	0	47,066	5,010	1,836		50,240	47,066
LIBRARY	174,212	11,221	0	185,433	10,100	4,500		191,033	185,433
WATER	561,760	32,765	0	594,525	20,300	40,000		574,825	594,525
STORM	(24,806)	40,707	3,000	12,901	0	137		12,764	12,901
SEWER	930,156	16,582	0	946,738	15,600	15,000		947,338	946,738
TRAFFIC IMPACT ZONE	13,386	17	0	13,403	30	0		13,433	13,403
SUBTOTAL	1,645,315	188,491	214,665	1,619,141	104,979	129,723	0	1,594,397	3,312,050
PARK QUIMBY	137,878	18,715	0	156,593	10,000	7,241		159,352	156,593
TOTAL	1,783,193	207,206	214,665	1,775,735	114,979	136,964	0	1,753,750	3,468,644

TRAFFIC CAPITAL FACILITY FEE

Beginning Balance \$ 684,468.00

Revenue

Investment Earning	\$ 308.00
Impact Fees Paid	\$ 27,135.00
Total Revenue	\$ 27,443.00

Expenditures

Servicing Fees	\$ -
Capital Expenses	\$ -
Total Expenditures	\$ -

Ending Fund Balance 6/30/2015 \$ 711,911.00

2015-16 Estimated Revenue \$ 10,639.00

2015-16 Appropriations \$ 30,000.00

Projected Ending Resources Available \$ 692,550.00

Summary of Expenditures

Professional Services \$ 30,000.00

APPROPRIATED FUNDS \$ 692,550.00

FIRE

Beginning Balance	(\$1,132,370.00)
Revenue	
Investment Earning	(\$478.00)
Impact Fees Paid	\$30,389.00
Total Revenue	\$29,911.00
Expenditures	
Interest Payable	\$0.00
Servicing Fees	
Capital Expenses	\$211,665.00
Total Expenditures	\$211,665.00
Ending Fund Balance 6/30/2015	(\$1,314,124.00)
2015-16 Estimated Revenue	\$20,000.00
2015-16 Appropriations	\$18,000.00
Projected Ending Resources Available	(\$1,312,124.00)
Summary of Expenditures	
Fire Station #2 Loan Payment	\$211,665.00
Interest of Loan from GF	\$0.00
Summary of Appropriation	
Fire Station #2 Loan Payment	\$29,911.00

POLICE

Beginning Balance	(\$383,371.00)
Revenue	
Investment Earning	(\$164.00)
Impact Fees Paid	\$4,750.00
Total Revenue	\$4,586.00
Expenditures	
Interest Payable	\$0.00
Servicing Fees	
Capital Expenses	
Total Expenditures	\$0.00
Ending Fund Balance 6/30/2015	(\$378,785.00)
2015-16 Estimated Revenue	\$5,000.00
2015-16 Appropriations	\$250.00
Projected Ending Resources Available	(\$374,035.00)

Summary of Expenditures Police Building Remodel Loan

APPROPRIATED FUNDS

Interest	\$250.00
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CITY HALL

Beginning Balance	\$ 251,238.00
Revenue	
Investment Earning	\$ 113.00
Impact Fees Paid	\$ 9,094.00
Total Revenue	\$ 9,207.00
Expenditures	
Servicing Fees	
Interest	
Capital Expenses	
Total Expenditures	\$ -
Ending Fund Balance 6/30/2015	\$260,445.00
2015-16 Estimated Revenue	\$ 8,000.00
2015-16 Appropriations	\$ 10,000.00
Projected Ending Resources Available	\$ 258,445.00

Summary of Expenditures

APPROPRIATED FUNDS	\$ 258,445.00
Expansion of City Hall to accommodate new growth.	

SPECIALIZED RECREATION

Beginning Balance	\$530,599.26
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Revenue

Investment Earning	\$20.00
Impact Fees Paid	\$9,009.00
Total Revenue	\$9,029.00

Expenditures

Servicing Fees	\$0.00
Capital Expenses	\$0.00
Total Expenditures	\$0.00

Ending Fund Balance 6/30/2015	\$539,608.26
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2015-16 Estimated Revenue	\$10,300.00
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2015-16 Appropriations	\$10,000.00
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Projected Ending Resources Available	\$539,908.26
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Summary of Expenditures

APPROPRIATED FUNDS	\$539,908.26
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Youth Center Land Acquisition and Building

Land Acquisition for playing fields, open space corridor development and facility improvements

CORP YARD

Beginning Balance	\$40,043.13
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Revenue

Investment Earning	\$234.00
Impact Fees Paid	\$6,789.00
Total Revenue	\$7,023.00

Expenditures

Servicing Fees	\$0.00
Capital Expenses	\$0.00
Total Expenditures	\$0.00

Ending Fund Balance 6/30/2015	\$47,066.13
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2015-16 Estimated Revenue	\$5,010.00
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2015-16 Appropriations	\$1,836.00
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Projected Ending Resources Available	\$50,240.13
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Summary of Expenditures

APPROPRIATED FUNDS	\$50,240.13
Expansion of Public Works Yard	

LIBRARY

Beginning Balance	\$174,212.00
Revenue	
Investment Earning	\$80.00
Impact Fees Paid	\$11,141.00
Total Revenue	\$11,221.00
Expenditures	
Servicing Fees	\$0.00
Capital Expenses	\$0.00
Total Expenditures	\$0.00
Ending Fund Balance 6/30/2015	\$185,433.00
2015-16 Estimated Revenue	\$10,100.00
2015-16 Appropriations	\$4,500.00
Projected Ending Resources Available	\$191,033.00

Summary of Expenditures

APPROPRIATED FUNDS \$191,033.00
Land, Building and Book Acquisition for New Library

WATER

Beginning Balance	\$561,760.00
Revenue	
Investment Earning	\$258.00
Impact Fees Paid	\$32,507.00
Total Revenue	\$32,765.00
Expenditures	
Servicing Fees	\$0.00
Capital Expenses	\$0.00
Total Expenditures	\$0.00
Ending Fund Balance 6/30/2015	\$594,525.00
2015-16 Estimated Revenue	\$20,300.00
2015-16 Appropriations	\$40,000.00
Projected Ending Resources Available	\$574,825.00

Summary of Expenditures

APPROPRIATED FUNDS	\$574,825.00
New Water Facilities	
to accommodate future growth	

STORM

Beginning Balance (\$24,806)

Revenue

Investment Earning	\$25
Impact Fees Paid	\$40,682
Total Revenue	\$40,707

Expenditures

Servicing Fees	
Interest	\$0
Capital Expenses	\$3,000
Total Expenditures	\$3,000

Ending Fund Balance 6/30/2015 \$12,901

2015-16 Estimated Revenue \$0

2015-16 Appropriations \$137

Projected Ending Resources Available \$12,764

Summary of Expenditures

Interest	\$0
Storm Drain Improvements	\$3,000

APPROPRIATED FUNDS \$12,764

SEWER

Beginning Balance	\$930,156
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Revenue

Investment Earning	\$608
Impact Fees Paid	\$15,974
Total Revenue	\$16,582

Expenditures

Servicing Fees	
Capital Expenses	\$0
Total Expenditures	\$0

Ending Fund Balance 6/30/2015	\$946,738
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2015-16 Estimated Revenue	\$15,600
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2015-16 Appropriations	\$15,000
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Projected Ending Resources Available	\$947,338
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Summary of Expenditures

\$0

APPROPRIATED FUNDS

\$947,338

Expansion of sewer facilities and oversizing.
to accomodate future growth

TRAFFIC IMPACT ZONE

Beginning Balance	\$13,386.00
Revenue	
Investment Earning	\$17.00
Impact Fees Paid	\$0.00
Total Revenue	\$17.00
Expenditures	
Servicing Fees	\$0.00
Capital Expenses	\$0.00
Total Expenditures	\$0.00
Ending Fund Balance 6/30/2015	\$13,403.00
2015-16 Estimated Revenue	\$30.00
2015-16 Appropriations	\$0.00
Projected Ending Resources Available	\$13,433.00
Summary of Expenditures	\$0.00
Capital Improvement Project	\$0.00

NOTE:

Staff to verify use of funds. If all project for which funds were appropriated have been completed, this amount should roll into the Traffic Facility Fund.

PARK QUIMBY

Beginning Balance	\$137,878.00
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Revenue	
Investment Earning	\$151.14
Impact Fees Paid	\$18,564.00
Total Revenue	\$18,715.14

Expenditures	
Servicing Fees	\$0.00
Capital Expenses	\$0.00
Total Expenditures	\$0.00

Ending Fund Balance 6/30/2015	\$156,593.14
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2015-16 Estimated Revenue	\$10,000.00
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2015-16 Appropriations	\$7,241.00
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Projected Ending Resources Available	\$159,352.14
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Summary of Expenditures

Capital Improvement Project

NOTES:

Split	54% Neighborhood
	46% Regional

Based on apportionment, the Neighborhood fund is negative \$40,278
the Community Fund is positive \$196,871